

MINUTES OF PUBLIC HEARING ON BUDGET HELD APRIL 5, 2010

Present: Nancy W. Johnsen, Mayor
Gary J. Bogner, Trustee
William F. Henry, Trustee

Absent: None

Others: Chad Romeiser, Fire Chief; Debra Gulvin-Chase, Deputy Clerk/Treasurer; Richard Coffey, Police Officer.

Recording: Rita J. Gurewitch, Clerk/Treasurer

The public hearing was called to order by the Mayor at 6:00 PM. The clerk read the Budget Hearing notice that was in the Daily Messenger on March 23, 2010. Mayor Johnsen asks three times if anyone present wanted to speak on the tentative budget.

No one present spoke for or against the budget.

The public hearing was closed at 6:05 PM.

MINUTES OF REGULAR AND ORGANIZATIONAL MEETING HELD APRIL 5, 2010

Present: Nancy W. Johnsen, Mayor
Gary J. Bogner, Trustee
William F. Henry, Trustee

Absent: None

Others: Chad Romeiser, Fire Chief; Debra Gulvin-Chase, Deputy Clerk/Treasurer; Richard Coffey, Police Officer.

Recording: Rita J. Gurewitch, Clerk

The meeting was called to order at 6:06 PM by Mayor Johnsen. The clerk led the Pledge of Allegiance to the flag.

OATH OF OFFICE – TRUSTEE

Gary J. Bogner was sworn in as Trustee for a term of 4 years to expire on March 31, 2014

Minutes of the meeting held on March 1, 2010 were read and a motion was made by Trustee Bogner, seconded by Trustee Henry to approve the minutes as presented. Bills were authorized for payment on Abstracts of Audited Vouchers #11, General Fund totaling \$36,203.78; Water Fund totaling \$26,602.19; Sewer Fund totaling \$1,024.08; CDBG \$0.00; TEP totaling \$1,841.17. A motion was made by Trustee Henry, seconded by Trustee Bogner to accept the Treasurer’s Report for the month of March 2010, unanimously approved subject to audit.

2010 - 2011 VILLAGE BUDGET – RESOLUTION NO. 5 - 2010

The following resolution was offered by Trustee Bogner, seconded by Trustee Henry and carried to wit:

WHEREAS, the budget for the 2010-2011 fiscal year has been prepared by the Board of Trustees of the Village of Manchester, and

WHEREAS, no interested taxpayer of the Village of Manchester voiced any objection to the budget offered;

NOW, THEREFORE, BE IT RESOLVED, that the budget be adopted as follows:

| | GENERAL | WATER | SEWER |
|---|----------------|--------------|--------------|
| Appropriations and other Budgetary Provisions | \$1,454,945 | \$231,100 | \$282,100 |
| Less Estimated Revenue | \$ 912,399 | \$187,000 | \$227,200 |
| Appropriated Cash Surplus | \$ 203,838 | \$ 44,100 | \$ 54,900 |
| Balance to be raised by | | | |

Real Property Tax Levy \$ 338,708

The above resolution was put to roll call vote, which resulted as follows:

| | | |
|----------------|--------|-------|
| Mayor Johnsen | Voting | “AYE” |
| Trustee Bogner | Voting | “AYE” |
| Trustee Henry | Voting | “AYE” |

The resolution was thereupon declared duly adopted.

A motion was made by Mayor Johnsen, seconded by Trustee Henry and carried by unanimous vote that the clerk be instructed to forward a copy of the itemized budget to the New York State Office of the State Comptroller as required by law.

A motion was made by Trustee Bogner, seconded by Trustee Henry and carried by unanimous vote that the annual organizational transcript be adopted for the 2010-2011 fiscal year.

SPRING CLEAN-UP

Spring Clean-up is scheduled for May 10th and 11th. Waiting for confirmation from contractor.

CABOOSE REPORT

Discussions are in place with the Lehigh Valley Railroad Historical Society and CSX Corp, along with village resident Mike Buttaccio as to acquiring a caboose to display within the community for the village’s history with the Lehigh Valley Railroad.

MERRICK CIRCLE – RAILROAD AVENUE AND LEHIGH STREET ACQUISITIONS

A motion was made by Trustee Bogner, seconded by Trustee Henry that Hite & Beaumont, P.C., Attorneys & Counselors at Law be *Of Counsel* to Village Attorney, John Tyo in regard to the acquiring of the remaining parcels by eminent domain needed in the Merrick Circle street dedication. Voted on and unanimously carried.

FIRE DEPARTMENT

In order to obtain driving records for potential drivers at the Manchester Fire Department, Eastern Shore Associates Insurance (ESIP) (company insuring the fire department) and New York Municipal Insurance Reciprocal (NYMIR)(company insuring the Village of Manchester) need a MVR (motor vehicle report) procedure and a Fair Credit Reporting Act procedure in place at the Village of Manchester and the Village of Manchester Volunteer Fire Department before being able to proceed. The Board and Fire Chief Chad Romeiser discussed MVR reports and the procedures that must be in place.

A motion was made by Trustee Bogner, seconded by Trustee Henry that the Village of Manchester and the Manchester Fire Dept adopt the MVR and Fair Credit Reporting Act procedures and have Mayor Johnsen sign the necessary papers as the Village of Manchester and Manchester Fire Dept representative agreeing to adhere to the Federal and State regulations/procedures governing the use of consumer reports, i.e.; MVR’s. This motion was voted on and unanimously carried.

Chief Romeiser stated that all the firemen should participate in the reporting.

Once the driver information is received, NYMIR &/or ESIP will make a determination on driver eligibility, based on underwriting criteria.

2010 CENSUS

The Census forms have been mailed and the village will inform the public of the importance of being counted. The following statement will be mailed with the water and sewer bills: **2010 CENSUS: Help Manchester get its Fair Share – Be Counted** Accurate data reflecting changes in our community are crucial in apportioning seats in the U.S. House of Representatives and deciding how money is allocated to our region. The Mail-Back Phase and Non-Response Follow-up Phase is about to begin. Enumerators will be going to doors of those addresses which did not mail back Census 2010 Questionnaires. Please cooperate with Census workers. People who have Post Office boxes will have a census worker collect the information from your home (Questionnaires were not mailed to PO Boxes) or Telephone Questionnaire Assistance at 1-866-872-6868 to complete over the phone.

Go to www.2010.census.gov for more information.

SUMMER LABORERS AND PARK RECREATION PROGRAM

A motion was made and carried to hire the following for the position of summer laborer:

Joshua Jerome at the rate of \$9.50 per hour
Kyle Sanders at the rate of \$10.00 per hour
Jacob Bott at the rate of \$9.00 per hour

A motion was made and carried to hire the following for the summer park program July 6th through August 27th:

| | |
|--|--------------|
| Sean Sutton Co-Recreation Leader | \$10.50/hour |
| Stephanie Hotchkiss Co-Recreation Leader | \$10.50/hour |
| Alyssa Zonneville Recreation Assistant | \$ 9.00/hour |

MANCHESTER FAMILY PARK

Trustee Henry reported that the tennis courts and basketball court at the park are in desperate need of repair. Quotes for repair were SUPER SEAL SEALCOATING at \$16,870. and CHAMPION ASPHALT MAINTENANCE at \$17,450. A motion was made by Trustee Henry, seconded by Trustee Bogner, that the Village hire Super Seal Sealcoating at \$16,870. to repair the courts. Voted on and carried.

DPW REPORT

DPW Supervisor Jeff Liberati is on vacation.

The clerk informed the Board the a letter was received from the Environmental Facilities Corp (EFC) that the State Street Drainage Project is still on their list of project for potential grant monies. To remain on their list update forms need to be sent to them. The Board directed the clerk to return the forms to the EFC.

POLICE REPORT:

The monthly police report for March 2010 is on file in the clerk's office.

The meeting was adjourned on motion at 9:15 PM.

Respectfully submitted,

Rita J. Gurewitch
Village Clerk/Treasurer

