

**VILLAGE OF MANCHESTER
MINUTES OF THE PUBLIC HEARING AND
REGULAR/ORGANIZATIONAL VILLAGE BOARD MEETING
HELD AT 8 CLIFTON STREET, MANCHESTER NY
ON APRIL 04, 2011**

MINUTES OF PUBLIC HEARING ON BUDGET HELD APRIL 04, 2011

Present: Nancy W. Johnsen, Mayor
Gary J. Bogner, Trustee
William F. Henry, Trustee
Debra Gulvin-Chase, Deputy Clerk/Treasurer
Jeffrey P. Liberati, DPW Supervisor
Richard Coffey, Police Chief
Chad Romeiser, Fire Chief

Absent: None

Others: Don Blaisdell, Chris Webb, Leo Brennan; Richard Cirulli, Anthony Cirulli

Recording: Rita J. Gurewitch, Clerk/Treasurer

The Mayor led the Pledge of Allegiance to the Flag.

The public hearing was called to order by the Mayor at 6:00 PM. The clerk read the Budget Hearing notice that was in the Daily Messenger on March 20, 2011.

A discussion followed on the proposed budget. After discussing the budget, Mayor Johnsen asked three times if anyone present wanted to speak further on the tentative budget.

No one present spoke against the budget.

The public hearing was closed at 6:20 PM.

**MINUTES OF PUBLIC HEARING ON CONSIDERING ESTABLISHING A CHANGE IN
SEWER RATES**

Present: Nancy W. Johnsen, Mayor
Gary J. Bogner, Trustee
William F. Henry, Trustee
Debra Gulvin-Chase, Deputy Clerk/Treasurer
Jeffrey P. Liberati, DPW Supervisor
Richard Coffey, Police Chief
Chad Romeiser, Fire Chief

Absent: None

Others: Don Blaisdell, Chris Webb, Leo Brennan; Richard Cirulli, Anthony Cirulli

Recording: Rita J. Gurewitch, Clerk/Treasurer

The second public hearing was called to order by the Mayor at 6:25 PM. The clerk read the Legal Notice to consider establishing a change in the sewer rates to cover operations and maintenance of the sewer department that was in the Daily Messenger on March 20, 2011.

A discussion followed on the proposed increase to sewer rates. After the discussion, Mayor Johnsen asked three times if anyone present wanted to speak further on considering an increase in sewer rates.

No one present spoke against the increase.

The public hearing was closed at 6:29 PM.

MINUTES OF REGULAR AND ORGANIZATIONAL MEETING HELD APRIL 04, 2011

Present: Nancy W. Johnsen, Mayor
Gary J. Bogner, Trustee
William F. Henry, Trustee
Debra Gulvin-Chase, Deputy Clerk/Treasurer
Jeffrey P. Liberati, DPW Supervisor
Richard Coffey, Police Chief
Chad Romeiser, Fire Chief

Absent: None

Others: Don Blaisdell, Chris Webb, Leo Brennan; Richard Cirulli, Anthony Cirulli

Recording: Rita J. Gurewitch, Clerk/Treasurer

The meeting was called to order at 6:30 pm by Mayor Johnsen. The minutes of the regular meeting held on March 07, 2011 were read and approved upon motions from 1st Trustee Henry and 2nd Trustee Bogner. The February Treasurer’s report was reviewed and approved upon motion from Trustee Henry, seconded by Trustee Bogner, subject to audit, voted on and carried unanimously. Bills were authorized for payment on Abstract #11 of Audited Vouchers, General Fund totaling \$16,914.77; Water Fund totaling \$25,951.27; Sewer Fund totaling \$246.05; CDBG totaling \$0.00 and TEP totaling \$15,119.11.

2011 - 2012 VILLAGE BUDGET – RESOLUTION NO. 1 - 2011

The following resolution was offered by Trustee Bogner, seconded by Trustee Henry and carried to wit:

WHEREAS, the budget for the 2011-2012 fiscal year has been prepared by the Board of Trustees of the Village of Manchester,

WHEREAS, no interested taxpayer of the Village of Manchester voiced any objection to the budget offered;

NOW, THEREFORE, BE IT RESOLVED, that the budget be adopted as follows:

	GENERAL	WATER	SEWER
Appropriations and other Budgetary Provisions	\$1,376,033	\$238,100	\$291,600
Less Estimated Revenue	\$ 855,903	\$193,000	\$240,500
Appropriated Cash Surplus	\$ 270,393	\$ 45,100	\$ 51,100
Reserves	\$ 30,000		
Balance to be raised by			
Real Property Tax Levy	\$ 334,640		

The above resolution was put to roll call vote, which resulted as follows:

Mayor Johnsen	Voting	“AYE”
Trustee Bogner	Voting	“AYE”
Trustee Henry	Voting	“AYE”

The resolution was thereupon declared duly adopted.

A motion was made by Mayor Johnsen, seconded by Trustee Henry and carried by unanimous vote that the clerk be instructed to forward a copy of the itemized budget to the New York State Office of the State Comptroller as required by law.

A motion was made by Trustee Henry, seconded by Mayor Johnsen and carried by unanimous vote that the annual organizational transcript be adopted for the 2011-2012 fiscal year.

SEWER RATES – RESOLUTION NO. 02-2011

The following resolution was offered by Trustee Henry, seconded by Trustee Bogner who moved its adoption:

WHEREAS, the revenue going into the sewer fund is not adequate to cover minimum operations and maintenance of the sewer department; and

WHEREAS, the fund balance in the Sewer Fund is depleting due to lack of revenue,

NOW, THEREFORE BE IT RESOLVED, that the following sewer rates be established as of April 4, 2011:

Sewer Minimum - \$70.00 for the first 15,000 gallons of water used.

Sewer Overage – For each 1500 gallons over 15,000 gallons the rate will increase from \$6.50 to \$7.50 per 1500 gallons used.

Be it further resolved, that Friendly Village be notified of the rate changes before May 01, 2011.

Be it further resolved, that this rate increase be reflected in the November 01, 2011 billing.

The question of adoption of the foregoing resolution was duly put to a roll call vote which resulted as follows:

Mayor Johnsen Voting “Aye”

Trustee Henry Voting “Aye”

Trustee Bogner Voting “Aye”

The resolution was thereupon declared duly adopted.

TRAIL UPDATE

The trail has been staked out and will proceed when weather is accommodating. Fingerlakes Railways has issued a concern that the trail is near the open railroad trellis. Trustee Bogner will contact Fisher Associates. Also Trustee Bogner mentioned that next month an Eagle Scout will be attending the meeting to discuss a project that he would like to propose for the trail.

CABOOSE UPDATE

DPW Supervisor Liberati and Trustee Bogner went on site for the future railroad park to assess the project. It was decided to dig out the side hill to place a foundation of railroad ties. Protective parking bumpers will have to be put in place. A tree will have to be removed. Also we will have to check the insurance to see if any exclusions apply for any volunteer work being done on the project.

SUMMER LABORERS AND PARK RECREATION PROGRAM

A motion was made and carried to hire the following for the position of summer laborer:

Kyle Sanders at the rate of \$10.00 per hour

Jacob Bott at the rate of \$9.50 per hour

Masyn Richardson at the rate of \$9.00

It was decided that the hiring of positions at the summer park recreation program will be delayed until the May 2, 2011 meeting.

WATER DERBY – APRIL 30, 2011

Permission was given to the Shortsville-Manchester Area Chamber of Commerce to utilize village property located on Vanderwall Drive to allow disembarking from the outlet for contestants in the Wild Water Derby.

DPW REPORT

- Quotes are being acquired for replacing certain sections of the fence at the Manchester Family Park
- Will be placing garbage cans at the park.
- Preparations are being completed for Opening day for RJ Jr Baseball on May 1st.
- The carts previously used for flowers are not in good condition. Barrels will be used for this year.

POLICE REPORT:

- March 2011 Police report is on file in the clerk's office.

- There has been an increase in trucks going to the sauerkraut factory that need redirecting to the site. Signage would be helpful.
- Tracs System for tickets to be installed on police office computer and police car.

FIRE DEPARTMENT:

- 10 fire calls
- Air pack representatives will be contacted to look over air packs, then will follow the bidding process.
- Inquired for permission to set up a roof simulation and maize simulator for training purposes. No decision was made at this time.
- The Annual Fund Drive donations have been coming in. A reminder will be placed in the newsletter.
- The Fire Department is working on their 100 year anniversary.

PUBLIC COMMENT/CORRESPONDANCE - none

The next regular Village Board meeting will be on Monday, May 02, 2011 at 6:00 pm.

The meeting was adjourned upon motion at 7:40 PM.

Respectfully submitted,

Rita J. Gurewitch
Village Clerk/Treasurer