

**VILLAGE OF MANCHESTER
MINUTES OF THE PUBLIC HEARING AND
REGULAR/ORGANIZATIONAL VILLAGE BOARD MEETING
HELD AT 8 CLIFTON STREET, MANCHESTER NY
ON APRIL 02, 2012**

MINUTES OF PUBLIC HEARING ON BUDGET HELD APRIL 02, 2012

Present: Nancy W. Johnsen, Mayor
Lynda J. Butler, Trustee
William F. Henry, Trustee
Debra Gulvin-Chase, Deputy Clerk/Treasurer
Jeffrey P. Liberati, DPW Supervisor
Richard Coffey, Police Chief
Harry Bowker, Fire Chief

Absent: None

Others: Ed Ruthven, MFD; Mike Perry, Kim Moyer, Stu Dorgan, RJ Jr Baseball.

Recording: Rita J. Gurewitch, Clerk/Treasurer

The Mayor led the Pledge of Allegiance to the Flag.

The public hearing was called to order by the Mayor at 6:00 PM. The clerk read the Budget Hearing notice that was in the Daily Messenger on March 23, 2012.

A discussion followed on the proposed budget. After discussing the budget, Mayor Johnsen asked three times if anyone present wanted to speak on the tentative budget.

No one present spoke for or against the budget.

The public hearing was closed at 6:05 PM.

MINUTES OF REGULAR AND ORGANIZATIONAL MEETING HELD APRIL 04, 2011

Present: Nancy W. Johnsen, Mayor
Lynda J. Butler, Trustee
William F. Henry, Trustee
Debra Gulvin-Chase, Deputy Clerk/Treasurer
Jeffrey P. Liberati, DPW Supervisor
Richard Coffey, Police Chief
Harry Bowker, Fire Chief

Absent: None

Others: Ed Ruthven, MFD; Mike Perry, Kim Moyer, Stu Dorgan, RJ Jr Baseball.

Recording: Rita J. Gurewitch, Clerk/Treasurer

The meeting was called to order at 6:06 pm by Mayor Johnsen.

OATH OF OFFICE(S) – MAYOR, TRUSTEE(S)

Nancy W. Johnsen was sworn in as Mayor for a term of 4 years to expire on March 31, 2016.
William F. Henry was sworn in as Trustee for a term of 4 years to expire on March 31, 2016.
Lynda J. Butler was sworn in as Trustee for the remaining term of Gary J. Bogner to expire on March 31, 2014.

The minutes of the regular meeting held on March 05, 2012 were read and approved upon motions from Trustee Henry and Mayor Johnsen. The February Treasurer's report was reviewed and approved upon motion from Trustee Butler, seconded by Trustee Henry, subject to audit, voted on and carried unanimously. Bills were authorized for payment on Abstract #11 of Audited Vouchers, General Fund totaling \$70,703.86; Water Fund totaling \$24,214.36; Sewer Fund totaling \$0.00; CDBG totaling \$0.00 and TEP totaling \$2,024.28.

2012 - 2013 VILLAGE BUDGET – RESOLUTION NO. 6 - 2012

The following resolution was offered by Trustee Henry, seconded by Trustee Butler and carried to wit:

WHEREAS, the budget for the 2012-2013 fiscal year has been prepared by the Board of Trustees of the Village of Manchester,

WHEREAS, no interested taxpayer of the Village of Manchester voiced any objection to the budget offered;

NOW, THEREFORE, BE IT RESOLVED, that the budget be adopted as follows:

	GENERAL	WATER	SEWER
Appropriations and other Budgetary Provisions	\$1,227,751	\$241,100	\$293,600
Less Estimated Revenue	\$ 566,700	\$193,000	\$255,500
Appropriated Cash Surplus	\$ 356,142	\$ 48,100	\$ 38,100
Reserves	\$ 30,000		
Balance to be raised by			
Real Property Tax Levy	\$ 332,909		

The above resolution was put to roll call vote, which resulted as follows:

Mayor Johnsen	Voting	“AYE”
Trustee Butler	Voting	“AYE”
Trustee Henry	Voting	“AYE”

The resolution was thereupon declared duly adopted.

A motion was made by Mayor Johnsen, seconded by Trustee Henry and carried by unanimous vote that the clerk be instructed to forward a copy of the itemized budget to the New York State Office of the State Comptroller as required by law.

A motion was made by Mayor Johnsen, seconded by Trustee Henry and carried by unanimous vote that the annual organizational transcript be adopted for the 2012-2013 fiscal year.

TRAIL UPDATE

The goal is to have the trail construction completed by the end of April. The following is scheduled for this month. The gutter on Water Street, fencing, retaining wall, the table panel installed, top soil testing, remaining black top and stone dust. A new Trail Committee is being established to oversee the grand opening ribbon cutting and to advise on any areas of need along the trail.

RED JACKET JUNIOR BASEBALL

Mike Perry presented the Board with photos of teams and a plaque to display. Opening day will be May 5, 2012, with parade at 10 and opening ceremonies around 11:00 am. Mr. Perry explained some new changes and future developments within the league. They currently are expecting 170 children to participate, the highest that it has ever been.

Mike Blazey is the liaison with the Manchester Fire Department. They will work together to repair the sign for Mike Griffin. The concession stand also needs repair. Jr. Baseball will contact the DPW, the village will provide supplies. There is a need for gravel on Westplex drive and they have been communicating with Pacemaker Steel (the new business near the park and ball fields).

SUMMER PARK RECREATION PROGRAM

A motion was made by Mayor Johnsen and seconded by Trustee Butler, then carried, to hire the following for the positions for the summer park recreation program:

- Stephanie Hotchkiss at the rate of \$12.00 per hour for Recreation Leader
- Anthony Palmeri at the rate of \$9.00 per hour for Recreation Assistant
- Rachel Bardun at the rate of \$9.50 per hour for Recreation Assistant

The Park Program will begin July 9, 2012 through August 24, 2012 at the Manchester Family Park. The Swimming Program will run July 9th to August 3rd, along with scheduling field trips and park events.

TRAIL COMMITTEE

The new Trail Committee met in March. Trustee Butler and Richard Coffey are liaisons to the Board. They reported a good turn out with the next meeting on April 16th. The official name is *Manchester Gateway Trail*. Hours will be dawn to dusk. There is a need for pet waste receptacles (bags/containers), trash cans, benches, tables. Chris Nill is designing a pamphlet. It was discussed to include area community groups for a separate Friends of the Trail Committee. Handicapped electric single seat devices should be allowed on the trail with a permit issued at no cost. The official ribbon cutting will most likely be during National Trails Week in June.

VILLAGE HALL/FIRE DEPARTMENT BUILDING RENOVATIONS

The Board received a Condition Survey and Proposed Improvements for the Village of Manchester Village Hall and Fire Hall from MRB Group. The Board is looking into new heating/air conditioning, new electric and bathroom remodeling to make the building more energy efficient and handicap accessible. They would like to set up a meeting with MRB to discuss the options.

DPW REPORT

- The Chamber of Commerce has not contacted the DPW regarding the Water Derby that is scheduled for the end of this month. Make contact with Matt Schaertl.
- Will be placing garbage cans at the park.
- Preparations have begun for Opening day for RJ Jr Baseball on May 5th.
- There will be no Manchester Family Park pavilion rental at this time.
- Work continues on the Railroad Memorial Park on Route 21
- Work continues on the trail

POLICE REPORT:

- March 2012 Police report is on file in the clerk's office.
- Radars have been sent to Albany for calibration.
- Patrol Car in for 24,000 mile service
- Patrol Car to Shepard Ford for A/C repair.

FIRE DEPARTMENT:

- 17 fire calls for March. Report on file in the clerk's office.
- The Air packs will be ordered soon.
- Holding Chicken BBQ on May 5th.
- Pavilion inquiries contact to be determined.
- Summer Concert contacts to be determined.

The next regular Village Board meeting will be on Monday, May 07, 2012 at 6:00 pm.

The meeting was adjourned upon motion at 8:05 PM.

Respectfully submitted,

Rita J. Gurewitch
Village Clerk/Treasurer