

**VILLAGE OF MANCHESTER
MINUTES OF THE PUBLIC HEARING AND
REGULAR/ORGANIZATIONAL VILLAGE BOARD MEETING
HELD AT 8 CLIFTON STREET, MANCHESTER NY
ON APRIL 07, 2014**

MINUTES OF PUBLIC HEARING ON BUDGET HELD APRIL 07, 2014

Present: William F. Henry, Deputy Mayor
Michael J. Buttaccio, Trustee
Debra Gulvin-Chase, Deputy Clerk/Treasurer
Richard Coffey, Police Chief
Jeffrey Liberati, DPW Supervisor (tardy)

Absent: Nancy W. Johnsen, Mayor; Harry Bowker, Fire Chief

Others: Ed Ruthven, MFD; Anthony Cirulli; Patrick Nicoletta, MRB Group; Kathleen Vienna.

Recording: Rita J. Gurewitch, Clerk/Treasurer

The Clerk led the Pledge of Allegiance to the Flag.

The Public Hearing was opened at 6:00 P.M. by Dep. Mayor Henry. The clerk read the Budget Hearing notice that was in the Daily Messenger on March 20, 2014.

Deputy Mayor Henry asked for comments.

Kathleen Vienna stated that she works 10 hour days and cannot get to the office to review the budget. As the tentative budget has been available since March 20, 2014, it was determined arrangements could have been made to assist her if contact was made prior to the meeting. A copy of the budget is also available at this meeting. Ms. Vienna also inquired as to who decides that a 3% raise be given to employees. Deputy Mayor Henry stated it is a tentative Board decision while having workshops during the budget process, then, proposed during the organizational meeting.

Anthony Cirulli asked how much the (Manchester-Shortsville) Joint Sewer (System) Commissioner salary was. The clerk responded \$1,680/year.

After discussing the budget, Deputy Mayor Henry asked three times if there were any further questions or anyone else wanted to speak on the tentative budget.

The public hearing was closed at 6:06 PM.

MINUTES OF REGULAR AND ORGANIZATIONAL MEETING HELD APRIL 07, 2014

Present: William F. Henry, Deputy Mayor
Michael J. Buttaccio, Trustee
Debra Gulvin-Chase, Deputy Clerk/Treasurer
Richard Coffey, Police Chief

Absent: Nancy W. Johnsen, Mayor; Harry Bowker, Fire Chief; Jeffrey Liberati, DPW Supervisor

Others: Ed Ruthven, MFD; Anthony Cirulli; Patrick Nicoletta, MRB Group; Kathleen Vienna.

Recording: Rita J. Gurewitch, Clerk/Treasurer

The meeting was called to order at 6:07 pm by Deputy Mayor Henry.

OATH OF OFFICE – TRUSTEE

Michael J. Buttaccio was sworn in on April 01, 2014 as Trustee for a term of 4 years to expire on March 31, 2018. Deputy Mayor Henry congratulated Trustee Buttaccio on winning the election.

The minutes of the regular meeting held on March 03, 2014 were read and approved upon motions from Deputy Mayor Henry and Trustee Buttaccio. The February Treasurer's report was reviewed and approved upon motion from Dep. Mayor Henry, seconded by Trustee Buttaccio, subject to audit, voted on and carried unanimously. Bills were authorized for payment on Abstract #11 of Audited Vouchers, General Fund

totaling \$107,439.45; Water Fund totaling \$1174.28; Sewer Fund totaling \$444.49; CDBG totaling \$0.00 and TEP totaling \$; Trust & Agency Fund \$10,967.42.

RESOLUTION NO. 3 – 2014-2015 VILLAGE BUDGET

The following resolution was offered by Deputy Mayor Henry, seconded by Trustee Buttaccio and carried to wit:

WHEREAS, the budget for the 2014-2015 fiscal year has been prepared by the Board of Trustees of the Village of Manchester,

WHEREAS, no interested taxpayer of the Village of Manchester voiced any objection to the budget offered;

NOW, THEREFORE, BE IT RESOLVED, that the budget be adopted as follows:

	GENERAL	WATER	SEWER
Appropriations and other Budgetary Provisions	\$ 1,057,730	\$256,400	\$292,600
Less Estimated Revenue	\$ 523,099	\$195,000	\$275,500
Appropriated Cash Surplus	\$ 195,303	\$ 61,400	\$ 17,100
Reserves	\$ 30,000		
Balance to be raised by			
Real Property Tax Levy	\$ 339,328		

The above resolution was put to roll call vote, which resulted as follows:

Mayor Johnsen	Voting	Absent
Trustee Buttaccio	Voting	“AYE”
Deputy Mayor Henry	Voting	“AYE”

The resolution was thereupon declared duly adopted

A motion was made by Deputy Mayor Henry, seconded by Trustee Buttaccio and carried by unanimous vote that the clerk be instructed to forward a copy of the itemized budget to the New York State Office of the State Comptroller as required by law.

A motion was made by Deputy Mayor Henry, seconded by Trustee Buttaccio and carried by unanimous vote that the annual organizational transcript be adopted for the 2014-2015 fiscal year.

LEHIGH AVE/MERRICK AVE WATER TANK(S) REPORT – MRB GROUP

Patrick Nicoletta, MRB Group, presented the Engineer’s Report for the Tank Monitoring System for the Lehigh Avenue Water Tank. This report has now been sent to the New York State Department of Health for their review. Once monitoring is approved, then the Merrick Avenue Water Tank can come down. The salvage value of the Merrick Avenue tank will come into play with the cost factor. The reason the village needs this monitoring system is that inquiring to remove Merrick Avenue tank triggered the Department of Health to make sure that the Lehigh Avenue tank have a warning system to notify the Village DPW if a problem occurs with the tank levels. It would be too costly to repair the Merrick Avenue tank and it is no longer needed to support the village. We are now just waiting to hear from the Department of Health. The decommissioned Nextel cell tower equipment is still on the Lehigh Avenue tank and still needs to be removed. A quote has been submitted by Global and Mr. Nicoletta will obtain more quotes.

PUBLIC COMMENT

Kathleen Vienna of State Street addressed the board with her questions, concerns and comments.

- Mayor meeting attendance
- Summer hiring at the playground used to be high school seniors
- Wanted brush pick-up more often (Brush pick-up is the 1st and 3rd Thursday of the month)
- Who is responsible for the garbage cans at the baseball field? (RJ Jr. Baseball)
- A red van located at 97 State Street has been there too long. Need to change village code not to allow one unlicensed vehicle on premises. Should be changed to no unlicensed vehicles allowed. (Contact Code Enforcement Officer Steve DeHond)
- Wanted to know Dunkin Donuts status. (Has submitted building permit application)

Anthony Cirulli had a dog complaint.

A letter received from Steve Cooley, owner and operator of The Dog House (food vendor with Peddler’s Permit issued for operation) which is now located at Sandman’s Sandblasting at 89 S Main Street. He states

in his letter that though he is visible, it is not the most accessible location. He is requesting to set his cart in the Manchester Railroad Memorial Park. Mr. Cooley was not present to answer questions. After a discussion, this request was tabled until more information was available and have Mr. Cooley present.

**RESOLUTION NO. 4 – 2014 PROCLAMATION - HONOR OUR LOCAL HEROES DAY
VILLAGE OF MANCHESTER – APRIL 07, 2014**

The following resolution was offered by Deputy Mayor Henry, seconded by Trustee Buttaccio and carried to wit:

Whereas: the Clifton Springs Grange #1042 is honoring the fire departments of Clifton Springs, Manchester and Shortsville, to thank the men and women who give their time and talents to provide a valuable service to the citizens of our villages and surrounding areas; and

Whereas: a reception will be held in their honor on Sunday, April 6, 2014 at the Clifton Springs Fire Hall from 3:00 P.M. to 5 P.M.; and

Whereas: Fire Departments are an integral part of community protection services in every locality and valiantly respond to all types of fire emergencies; and

Whereas: the Village of Manchester cannot express sufficient gratitude to those devoted individuals who recognize that the preservation of life and property is a sacred responsibility and who make that responsibility their own by volunteering and serving as firefighters; and

WHEREAS, it is the position of the Village of Manchester Board of Trustees, that we should give special recognition to those who work so diligently for the betterment of their communities and we should acknowledge publicly the heroic good works performed by the volunteer fire departments, their officers and auxiliaries; now

THEREFORE BE IT RESOLVED, that Mayor Nancy W. Johnsen (by proxy) and Trustees William F. Henry and Michael J. Buttaccio, of the Village of Manchester, on behalf of all its residents, direct to pause in deliberations during this meeting, to proudly thank and honor both past and present members of the Village of Manchester Fire Department and surrounding fire departments, for the continuous years of public service and dedication; and

BE IT FURTHER RESOLVED, that a copy of this Resolution, be transmitted to the Manchester Fire Department and will remain a permanent record of the Village of Manchester.

Therefore:

I, William J. Henry, Deputy Mayor of the Village of Manchester,

Do Hereby Proclaim;

April 07, 2014, as Honor our Local Heroes Day. I encourage everyone to acknowledge and admire all fire fighters this day and every day for their service and dedication to their communities.

The above resolution was put to roll call vote, which resulted as follows:

Mayor Johnsen	Voting	Absent
Trustee Buttaccio	Voting	“AYE”
Deputy Mayor Henry	Voting	“AYE”

The resolution was thereupon declared duly adopted

NEW YORK CONFERENCE OF MAYORS

Mayor Johnsen and Trustee Buttaccio will be attending the New York Conference of Mayors annual meeting in Saratoga Springs, NY on May 4th through 6th.

SPRING CLEAN UP

Spring Clean Up will be on May 12th and May 13th for 2014. Contractor will be K & D Disposal, Inc.

DPW REPORT

- The Annual Wild Water Derby is scheduled for April 26th and 27th. The Chamber of Commerce will use the electricity at the Bennett Building. Permission to use the bathrooms at the Village Hall was denied.

The pull out area will be at the Village Garage on Vanderwall Drive. No vehicles on the trail except for emergency vehicles.

- The hydrant on Howard Street has been hit again. Extra signage will be put in place for Howard Street and South Avenue for no truck traffic.
- The 2013 Annual Water Report will be completed and put in the Penny Saver and placed on the Village website.

POLICE REPORT:

- March 2014 Police report is on file in the clerk's office. .

FIRE DEPARTMENT:

- Quarterly Report covering 1/1/14 – 3/31/14 on file in the clerk's office.

EXECUTIVE SESSION

Deputy Mayor Henry motioned to Executive Session at 7:30 pm for discussion of personnel, seconded by Trustee Buttaccio, unanimously carried. Executive Session closed at 7:51 pm.

Opened Regular meeting at 7:52 pm.

SUMMER LABORERS AND PARK RECREATION PROGRAM

A motion was made by Deputy Mayor Henry and seconded by Trustee Buttaccio, then carried, to hire the following for the positions for summer laborers:

Kyle Sanders at the rate of \$10.50 per hour
Anthony Palmeri at the rate of \$10.00 per hour (laborer until 7/7/14 then Recreation Asst)
Nicholas Liberati at the rate of \$9.00 per hour
Tyler Liberty at the rate of \$9.00

A motion was made by Deputy Mayor Henry and seconded by Trustee Buttaccio, then carried, to hire the following positions for the summer park recreation program:

Rachel Bardun at the rate of \$12.00 per hour for Recreation Leader
Anthony Palmeri at the rate of \$10.00 per hour for Recreation Assistant
Megan Hotchkiss at the rate of \$9.50 per hour for Recreation Assistant

The Park Program will begin July 7, 2014 through August 22, 2014 at the Manchester Family Park. The Swimming Program will run July 21st to July 31st, along with scheduling field trips and park events.

The next regular Village Board meeting will be on Monday, June 02, 2014 at 6:00 pm.

The meeting was adjourned upon motion at 8:00 PM.

Respectfully submitted,

Rita J. Gurewitch
Village Clerk/Treasurer