

MINUTES OF REGULAR BOARD MEETING HELD AUGUST 10, 2009

Present: Nancy W. Johnsen, Mayor
William F. Henry, Trustee
Gary J. Bogner, Trustee

Absent: None.

Others: Dick Coffey, Chad Romeiser, Jeffrey Liberati, Debra Chase, Deborah Frederick, Jon Foster.

Recording: Rita J. Gurewitch, Clerk/Treasurer

The meeting was called to order at 6:00 PM by Mayor Johnsen. The Clerk led the Pledge of Allegiance to the flag. Minutes of the meeting held on July 6, 2009 were read and approved with correction under Public Comments pertaining to the dumpsters at Clover Crossing *the enclosures are there, but the dumpster have not been put inside.* The minutes from the Special Meeting held July 10, 2009 were read and approved upon motion. Bills were authorized for payment on Abstract #3 of Audited Vouchers, General Fund totaling \$80,484.22; Water Fund totaling \$27,277.40; Sewer Fund totaling \$48,411.03; CDBG totaling \$0.00 and TEP totaling \$9,224.70.

MRB GROUP REPORT – HIGHWAY FACILITY

Mr. Patrick A. Nicoletta, P.E. from MRB Group presented a Proposal for Professional Services in regard to the Highway Building Expansion. The scope of services includes the preparation of contract documents, bidding the project and construction administration along with periodic site visits to track construction. Plan 2 from the building study was chosen at the special meeting held on July 10, 2009. Proposal 2 includes the demolition of the existing treatment plant building and a pole barn expansion. The pole barn expansion is approximately 2,400 square feet. The estimated construction cost is \$226,530. The project cost including contingency and incidental costs is approximately \$294,530. A portion of the Buildings and Additions Reserve will be used to decrease a bond amount. The Board will have to hire a Fiscal Advisor and will request proposals this week. A SEQR (Short Environmental Quality Review) action will need to be done prior to bonding and demolition. Mr. Nicoletta stated that a Public Hearing will needed for a permissive referendum to expend funds, then allow 30 days for a challenge, if no challenge, then the village can go forward with the bonding. His estimated time is 8 to 10 weeks from start, design to bidding. Possibly by Mid November, if a mild fall, should be ok. Because the project is under \$500,000, one contractor will be used control sub-contractors. A motion was made by Trustee Henry to have Mayor Johnsen sign the MRB Group Proposal for Professional Services on the Highway Building Expansion, seconded by Trustee Bogner, voted on and unanimously carried. Attorney John Tyo will be contacted to inform him that the village may go to bonding.

MANCHESTER PARK UPGRADE/CONSTRUCTION AGREEMENT CLOVER CROSSINGS

DPW Supervisor Jeff Liberati informed the Board that the park bathrooms are working, except for putting closures are on the new doors and that the re-surfacing of the pavilion floor is not done. Jeff is to talk to Steve about an epoxy coating that can go on the cement. The Village is still looking into the sidewalk completion of connecting the apartments with the Manchester Fire Department pavilion.

Trustee Henry will look into a possible Manchester Family Park Grant to re-surfacing tennis courts, basketball courts (one behind fire hall and one at the park) and fencing.

SPECIAL EVENTS COMMITTEE

Mayor Johnsen would like to see community picnics, festivals, holiday activities etc. held in the village. She's looking for volunteers to create and join this volunteer committee. Individual letters will be sent and also an advertisement will be placed in the Merchandiser to seek volunteers.

WATER & SEWER RATES

The Board is continuing researching water and sewer rates. The Clerk provided rates from surrounding villages to do rate comparisons. In the interim the tax roll will be scrutinized to make sure that any multiple family homes are being charged the correct number of sewer units and water charges according to their assessment identification.

DPW REPORT

- Discussed Camera in sewer line, quotes are to be obtained.
- Trustee Henry and Mr. Liberati will meet with Ike Moses to discuss curbing on Pratt Road
- Signage is needed. No alcoholic beverages at park; Park hours 6:00 am to 10:00 pm; No

- motorized vehicles; Clean up after your dog
- Sidewalks have been completed on Bennett Ave
- Sidewalks on Main Street have been delayed due to hazard with Route 21 construction
- Weeds on Main Street need to be removed
- No mowing to be done behind 39 State Street adjacent to park grounds
- Check into tree obstructing sidewalk at 51 South Avenue; possible joint removal with homeowner
- V-plow needed for new equipment purchase
- Street lighting is needed at the Clifton Street bridge. One at each corner. Jeff to get quotes.
- Fire Hydrants are color coded (red, yellow, green) according to water main size and to aid firemen. A request to paint them all the same color is not feasible.

STATE STREET PUMP HOUSE REPAIR

Two estimates were provided to repair the State Street Pump House according to Department of Health recommendations. The quotes were as follows:

David Schlossnagel Bldg & Remodeling	\$1,425.00
Jason Rush Pioneer Construction	\$1,375.00

After reviewing the estimates and finding them comparable, a motion was made by Trustee Bogner, seconded by Trustee Henry to hire Jason Rush Pioneer Construction in the amount of \$1,375.00 to make repairs to the pump house, voted on and unanimously carried.

POLICE REPORT

Police report was distributed to the board and will be placed on file in the clerk's office. Officer Coffey intensified State Street observance in regard to speeder complaints. He registered 866 vehicles and noted 4 violations of over 40 mph.

Trustee William Henry was called away from the meeting at 7:35 pm.

FIRE DEPARTMENT – Chief Romeiser reported:

- Maintenance continues on the fire trucks. Pierce manufacturer for 1731 is to assist with any billing as it was determined the cracks were a design flaw.
- Waiting on purchasing new radios and turn out gear at this time.
- DPW Supervisor stated that the village needs a spare key for the generator in case of emergency
- Chief Romeiser is to set up smoke house demonstration at the park

PUBLIC COMMENTS:

Jon Foster, 100 Merrick Avenue, addressed the Board concerning flooding in his back yard due to a drain nearby. During time of heavy rain, the drain overflows and fills in his back yard. DPW Supervisor stated it is an old railroad drainage line that he thinks was filled in at one end or is capped. It was filled in on private property and the lowest point is the drain located on Merrick Circle near Mr. Foster's. The exact location of the line is not known. The Village will look into an easement agreement with property owners to be able to work on the drainage line and surveys would need to be done. Trustee Bogner will contact Village Attorney John Tyo.

Deborah Frederick, 76 State Street, asked questions concerning the expansion to the highway facility, the possible increase in water and sewer rates, the drainage on State Street, the garbage smell coming from Clover Crossing. The Mayor advised Ms. Frederick to acquire the address of the property owner from the clerk's office.

BOARD OF TRUSTEES MEETING DATE CHANGE

The next regular meeting of the Board of Trustees will be changed from Monday, September 7, 2009 at 6:00 pm to Monday, September 14th at 6:00 pm due to Labor Day.

The meeting was adjourned on motion at 8:25 PM.

Respectfully submitted,

Rita J. Gurewitch
Village Clerk/Treasurer