

VILLAGE OF MANCHESTER
MINUTES OF THE REGULAR BOARD MEETING ON HELD AUGUST 02, 2010

Present: Nancy W. Johnsen, Mayor
William F. Henry, Trustee
Debra Gulvin-Chase, Deputy Clerk/Treasurer
Chad Romeiser, Fire Chief
Jeffrey P. Liberati, DPW Supervisor

Absent: Gary J. Bogner, Trustee, Richard Coffey, Police Officer

Others: Dick Cirulli, Richard Deys, Jayne McElroy, Marty McMillan.

Recording: Rita J. Gurewitch, Village Clerk/Treasurer

The meeting was called to order at 6:00 PM by Mayor Johnsen. The Clerk led the Pledge of Allegiance to the flag. The minutes of the regular meeting held on July 12, 2010 were read and approved upon motion from Trustee Henry, seconded by Mayor Johnsen. The July Treasurer's report was reviewed and approved upon motion from Mayor Johnsen, seconded by Trustee Henry, subject to audit, voted on and carried unanimously. Bills were authorized for payment on Abstract #3 of Audited Vouchers, General Fund totaling \$; Water Fund totaling \$; Sewer Fund totaling \$; CDBG totaling \$0.00 and TEP totaling \$.

HIGHWAY GARAGE EXPANSION – SERIAL BOND BID – RESOLUTION NO. 12-2010

On July 21, 2010 with assistance from Municipal Solutions, Inc., and Bond Counsel Timothy McGill, Esq., bids for \$255,000 Public Improvement Bonds for the highway garage addition were set for sale. One (1) bid was received.

Lyons National Bank as Agent for Roosevelt & Cross, Inc. at 2.75% interest rate from 2011-2015.

The following resolution was offered by Mayor Johnsen, seconded by Trustee Henry, who moved its adoption:

WHEREAS, the proposal from the above mentioned lending institution was reviewed by the Board of Trustees,
BE IT RESOLVED, that the Public Improvement Bond bid to put an addition on the highway garage be granted to Roosevelt & Cross, Inc. to bond \$255,000., and
BE IT FURTHER RESOLVED, that the village board accept the debt service schedule with the first principal payment coming due August 01, 2011 and semi-annually thereafter on February 1 and August 1 and that the closing will be on August 03, 2010.

The resolution was put to roll call vote which resulted as follows:

Mayor Johnsen	Voting	“AYE”
Trustee Henry	Voting	“AYE”
Trustee Bogner	Absent	

The resolution was duly adopted.

TEP TRAIL

The Construction Management Plan for the trail has been reviewed and signed. The Project Job Manager will be Trustee Bogner, with Jeff Liberati as Assistant Project Job Manager. The construction bid process should begin this month.

MANCHESTER FAMILY PARK – TEMPORARY HIRE

Due to one of the recreation assistants being unable to work the last week of the summer recreation program, the Board hired Genial Close as a Recreation Assistant from August 23 through August 27, 2010. The rate of pay will be \$9.00/hour.

NYCOM FALL TRAINING SCHOOL

The Annual Fall Training School for City and Village officials will be held at the Crowne Plaza, Lake Placid, NY, September 20 – 23, 2010. A motion was made by Trustee Henry, seconded by Mayor Johnsen and carried that the Mayor, clerk and deputy clerk may attend the school.

KVS FIXED ASSETS SOFTWARE

The clerk proposed the purchase of the KVS (Knowledge, Value, Service) Information Systems, Inc., Fixed Assets system that provides recording and tracking of capital assets. KVS is a NYS contract provider. The proposed cost is \$2,160. with an additional \$700. for setup and training. A motion was made by Mayor Johnsen, seconded by Trustee Henry, to purchase the Fixed Assets software from KVS Information Systems for \$2,860., voted on and carried.

VILLAGE HISTORIAN

Mayor Johnsen appointed Laurent Gurewitch as Village Historian. The Mayor directed the clerk to send a letter to Dorothy Ann Liberati thanking her for serving as our historian.

49 NORTH MAIN STREET – MCMILLAN HOLDINGS, LLC

Mr. McMillan addressed the Board to requesting a Temporary Use Permit to hold an auction on his premises at 49 North Main Street. After a discussion, a motion was made by Trustee Henry, seconded by Mayor Johnsen, to issue a Temporary Use Permit to McMillan Holdings, LLC, for one day only (August 5, 2010), voted on and unanimously carried.

DPW REPORT

- Side walk on Pratt Road from Route 21 to 4 Pratt Road is put on hold and will not be completed at this time.
- Discussed storm water drainage east side of village.
- During the paving on Route 21, the DOT (Department of Transportation) broke a sanitary sewer manhole and grindings fell in. The DOT will place a new manhole riser and clean out the debris.
- Discussed Highway Garage change orders. Trusses every 4 feet not 8 feet. Purlins lying down, not up right and omit the heat recovery system. Consult with village engineer is needed.

POLICE REPORT:

- July Police report on file in the clerk's office.

FIRE DEPARTMENT:

- 1712 is out of service for annual inspection and maintenance. Repairs are estimated at \$20,000. for replacing the pump.
- The Board agreed to an additional \$15,000. to be added to the Fire Apparatus Reserve making the 2010/2011 deposit \$30,000. instead of \$15,000.
- The Board approved to install the I AM RESPONDING program for the Fire Department as a communication tool to allow the department to know who is responding to a call and how long before they arrive. Shortsville Fire Chief Jason Wagner will assist in installation and equipment.
- A 5 year plan for renovations was discussed. Meeting date to follow.
- The Fire Department will make arrangements to present fire safety at the Manchester Family Park.

PUBLIC COMMENTS:

Mr. Richard Deys, of Sandman's at 89 South Main Street, addressed the Board stating that he was moving along with his new business. The fence is almost completed and the sign should be up shortly. He is still making repairs to the building and will be painting it soon.

The meeting was adjourned upon motion at 7:05 PM.

Respectfully submitted,

Rita J. Gurewitch
Village Clerk/Treasurer