

**VILLAGE OF MANCHESTER  
MINUTES OF THE REGULAR VILLAGE BOARD MEETING  
HELD AT 8 CLIFTON STREET, MANCHESTER NY  
ON AUGUST 05, 2013**

Present: Nancy W. Johnsen, Mayor  
Lynda J. Butler, Trustee  
William F. Henry, Trustee  
Jeffrey P. Liberati, DPW Supervisor

Absent: Harry Bowker, Fire Chief  
Richard T. Coffey, Police Chief

Others: Jim Goodall, President MFD, Jo Anne Ashley, M. Theresa Lahr, Roger Lonneville, Patrick Nicoletta, Richard Cirulli, Michael Buttaccio, Doug Parmele, Chayton Baxter, Jim Baxter, Heather Baxter.

Recording: Rita J. Gurewitch, Village Clerk/Treasurer

The clerk led the Pledge of Allegiance to the Flag. Mayor Johnsen called the meeting to order at 6:00 pm.

The minutes of the regular meeting held on July 01, 2013 were read and approved upon motion from Trustee Henry and seconded by Trustee Butler. The June Treasurer's report was reviewed and approved upon motion from Trustee Henry, seconded by Trustee Butler, subject to audit, voted on and carried unanimously.

Bills were authorized for payment on Abstract #2 of Audited Vouchers, General Fund totaling \$152,478.78; Water Fund totaling \$6,095.37; Sewer Fund totaling \$57,630.28; CDBG totaling \$0.00 and TEP totaling \$0.00.

#### **RAILROAD MEMORIAL PARK**

Mike Buttaccio addressed the Board about updates to the park. They are planning an open house on August 25, 2013 (this is the 102<sup>nd</sup> anniversary of the major train wreck). A motion was made by Trustee Henry, seconded by Trustee Butler, to purchase additional photos for display at an increase of \$200, voted on and unanimously carried.

The clerk will contact Bill Lawrence to see the completion date of the Eagle Scout project at the flag pole. There was a discussion on Historical markers at this site.

Doug Parmele donated a signal mast, sign. Need to acquire permit (fee exempt).

Still considering brick sales for fundraising.

Compressor may be accessible to reenact air brakes and whistles

Trustee Butler and trail committee will assist with the Open House.

#### **VILLAGE HALL/FIRE STATION UPGRADE**

Roger Lonneville, Clerk of the Works, updated the Board on the progress of the project. Next Contractor meeting date will be August 14<sup>th</sup> at 9:30am.

#### **TEP TRAIL**

Spring Valley Green House, courtesy of James VanLaeken, donated two trees for the trail. The Route 96 entrance still needs to be completed. Town of Manchester will assist. A letter was received from Lois P. Boak of Friendly Village requesting permission to use of golf carts on the trail. As golf carts are motorized vehicles, this makes golf carts not permitted. The Board discussed the use of golf carts and directed the clerk to write to Ms. Boak and let her know the policy will be reviewed.

#### **LEHIGH AVENUE WATER TANK**

Patrick Nicoletta, from MRB Group, presented the Request for Proposals for the elevated tank repairs. Four (4) quotes were received from two (2) contractors. Quote 1 is a one (1) coat system inside the riser pipe

without any VOC which is a Tnemec product. The second quote is also a Tnemec product and is a 2 coat system.

Global Contracting:	\$32,500. (Quote 1)	\$18,766. (Quote 2)
Amstar of Western New York:	\$49,500. (Quote 1)	\$46,300. (Quote 2)

It is known that Global Contracting does satisfactory work.

A motion was made by Trustee Henry to award the Elevated Tank Repair contract to Global Contracting and Painting, Inc. for Quote 2 for \$18,766. Seconded by Trustee Butler, voted on and unanimously carried.

MRB will advise the contractor accordingly and request the proper documentation.

#### **SPRINT-NEXTEL CELL TOWER SITE – LEHIGH AVE WATER TOWER**

A letter was received from Sprint for Nextel Site ID: NY5304, which the village currently is receiving monthly rent from Nextel to position on our water tank. They are going to decommission this site due to technological reasons. They have hired Squan Solutions and Pyramid Network Services to assist with the decommissioning program. Initial contact has Sprint requesting the Village to possibly keep the equipment on site and they would be willing to offer the Village a onetime payment of \$7,500 to keep all equipment on site except for the radios/batteries. These will be removed and recycled by Nextel.

The Board is reluctant to have equipment remain on site and has concerns regarding damage and/or painting requirements. The contract will be reviewed, along with the decommissioning requirements. No action taken at this time.

#### **NY HEALTH BENEFIT EXCHANGE**

Ms. M. Theresa Lahr, Community Outreach and Education Coordinator, addressed the Board to inform them of Rural Health Network that offers free public health insurance enrollment & health care access assistance for Medicare, Medicaid, Child Health Plus and Family Health Plus. This is a public service, not-for-profit organization. Mayor Johnsen indicated that the next newsletter will mention this service.

#### **TROOP 39 EAGLE SCOUT PROJECT – CHAYTON BAXTER**

Boy Scout Chayton Baxter presented his Eagle Scout Project to the Board. He would like to build a pavilion picnic table area on the Manchester Gateway Trail near the base of the stairs. The design can be seen at Camp Babcock-Hovey where it was designed by a Ranger to withstand many years of the elements. DPW Supervisor suggested that the Village could lay the concrete pad for the project.

Mr. Baxter said that he could produce the final plans at a later date. He will spend the Fall and Winter fundraising and would like to begin the project in April of 2014.

The Board approved this project and they look forward to its completion.

#### **53A NORTH AVENUE – SANITARY SEWER**

Ms. JoAnne Ashley approached the Board concerning a question regarding her property. She currently resides in Canandaigua, but check on her property here at 53A North Avenue. She had sewage back up into her basement and when she contacted a home inspector to see into selling her home, he stated to contact the municipality.

DPW Supervisor asked Ms. Ashley if she has a floor drain. She said yes. He told her it must be capped or cemented closed as under current code residents are not to have floor drains. He did tell her that due to her property being at the end of the sewer line it has backed up but by removing or capping the floor drain it should prevent it from coming into her home. He gave Ms. Ashley his business card to call him anytime she sees water around the manhole and he will come to flush the drain.

#### **DPW REPORT**

- Continuing to work on hydrants. Some repair, some replace.
- Town of Manchester is assisting in putting the sewer line in at the park on West Street. Did hit rock so slowed down the installation.

- Sidewalks are being done
- Working at the Railroad Memorial Park
- The brush pile has been removed at the village garage
- Ontario Co. Workforce employee Ken Milliman has adapted well to working with the village.

**POLICE REPORT:**

- July Police report on file in clerk's office. 56 calls with 12 property checks.
- New radio system has been installed in police car.
- 8 Complaints at Friendly Village.
- Concerts in the Park duty completed.

**FIRE DEPARTMENT:**

- No monthly report was given for July.
- DPW to fix trip hazard of loose black top out front
- Radios are up and running
- There will be an initial meeting on the sign board
- The construction upgrade has been cumbersome. Complaints received.
- The purchase of a new fire truck is still under review (\$750,000)
- Procurement policy will be reviewed with the FD
- Sign still needs to be purchased for the Mike Griffin Memorial Park. Should be in place prior to opening day of baseball next Spring.
- Mayor Johnsen would like to send a special thank you to Fireman David Burnett for assisting at every summer concert.

The next regular Village Board meeting will be on Monday, September 9, 2013 (due to Labor Day Holiday) at 6:00 pm.

The meeting was adjourned upon motion at 8:10 PM.

Respectfully submitted,

Rita J. Gurewitch  
Village Clerk/Treasurer