

## **MINUTES OF REGULAR BOARD MEETING HELD FEBRUARY 2, 2004**

Present: Bruce E. Miles, Mayor  
Norman E. Folts, Trustee  
Nancy W. Johnsen, Trustee  
Absent: None  
Others: Steve DeHond, Bill Dean.  
Recording: Rita J. Gurewitch, Deputy Clerk/Treasurer

The meeting was called to order at 7:00 PM by Mayor Miles. Minutes of the meeting held on January 5, 2004 were read and approved as presented. Bills were authorized for payment on Abstracts of Audited Vouchers #25, General Fund totaling \$55,917.43, #26, Water Fund totaling \$1,164.44 and #27, Sewer Fund totaling \$39,684.10. The treasurer's reports for November and December were approved subject to audit.

### **2003 BUILDING REPORT**

Steve DeHond presented the 2003 Building Report. During 2003 sixty-eight (68) permits were issued. Permit fees collected totaled \$3,406.95. Steve stated that fire inspections are now up to date with seventeen (17) properties being done in 2003. Eleven (11) fire inspections are due in 2004. See the attached report for further information.

Steve stated that he looks forward to any input from the board and it would be welcomed.

**(See attached report)**

### **FREDERICK PROPERTY**

The New York State Department of Environmental Conservation has set up a Public Hearing for the Proposed Remedial Action Plan (PRAP) or clean up plan, for the Frederick Property Brownfield Project at 147 State Street. The public comment period for the PRAP will extend from February 12 through March 28, 2004 with copies of the plan at the village hall. A Public Hearing is scheduled for Thursday, February 26, 2004 at 6:30pm in the village boardroom. DEC will accept comments on the proposed plan at the meeting and in writing through March 26, 2004. DEC has prepared a PRAP that summarizes the investigation and outlines the following remedial alternatives: no further action, institutional controls, or removal action. After this time period and hearing, public comments will be factored into a document called the Record of Decision or ROD, which will describe the remedy selected and why it was chosen.

### **INTERSECTION OF NORTH AVE, SOUTH AVE, AND CLIFTON ST.**

The Mayor has received two complaints concerning the South Avenue, Clifton Street, North Avenue intersection due to two recent accidents, one including a school bus. It seems traffic crossing from North Avenue over to South Avenue is having difficulty discerning the right of way. Currently Clifton Street going west has a Stop sign, South Avenue has a Stop sign, Clifton Street going east has no sign, as does North Avenue having no sign.

Police Chief Bill Dean stated that no sign was necessary when traffic was very light through there, but traffic may be increasing now and North Avenue may need a Yield sign, with a Yield warning sign ahead.

Mayor Miles stated to contact the Department of Transportation and request permission to put a Yield sign at the south end of North Avenue due to increase traffic. Jeffrey Liberati, DPW Supervisor, is to contact the DOT and meet with them and decide if a Yield sign would be beneficial on North Avenue.

### **NEIGHBORHOOD WATCH**

It has come to the attention of the board that the representatives of the local Neighborhood Watch may again approach the village board requesting assistance. Mayor Miles

requested that Chief Dean inquire to the Sheriff's Dept. as to the logistics of a Neighborhood Watch.

### **BOY SCOUTS OF AMERICA**

Mayor Miles received a letter from Gary Bogner, Troop 39 Committee Chairman. The letter requests that the village recognize the achievements and service of Brian A. Trimm who recently completed the requirements for the rank of Eagle Scout. A ceremony is to be held on February 21, 2004 at the American Legion Turner Schrader Post 34 in Shortsville, NY. The recognition's and letters will be read during the ceremony. Mayor Miles directed the Deputy Clerk to send a Certificate of Achievement to Brian Trimm, c/o of Mr. Bogner.

### **FIRE DEPARTMENT**

Due to recent claims submitted to Selective Insurance (fire trucks), it has been recommended to us that in addition to the Department of Public Works, that we include the Fire Department to present their drivers licenses to the village office for copying. They would like us to have on file all drivers of vehicles owned and operated by the village. The Deputy Clerk will post a notice on the Fire Dept. bulletin board.

The Fire Dept. presented to the board a proposed generator project to protect the new generator they received through a grant. They would like the village to pay for the wiring and pad. Mayor Miles will meet with the firemen and discuss the proposal.

The Town of Manchester submitted the voucher for the amount of the annual fire contract that the village receives from the town for fire support. Mayor Miles will meet with the fire department to check that these figures are correct.

### **TIME-WARNER CABLE FRANCHISE**

The NYS Dept. of Public Service notified us that the Temporary Operating Authority under which Time Warner-Rochester Division has been providing service for the Village of Manchester would expire on February 5, 2004. This authority has been extended to August 5, 2004. We are currently negotiating for our franchise renewal and should be completed by that time.

### **MANCHESTER-SHORTSVILLE CENTRAL SCHOOL DISTRICT**

A letter was received from Elaine Benjamin, K-12 Technology Coordinator at Red Jacket Central. The reading incentive program, Accelerated Reader has requested funding support to aid in the purchase of additional supplies. Trustee Folts made a motion to donate \$100.00 to the reading incentive program, Trustee Johnsen seconded, voted on and unanimously carried.

### **VILLAGE ELECTION**

A motion was made by Mayor Miles to pay the Election Inspector fee of \$80.00 and the Election Custodian fee of \$60.00. Seconded by Trustee Folts, voted on and carried unanimously.

A motion was made by Trustee Folts, seconded by Trustee Johnsen and carried unanimously to hire one Democrat and one Republican Inspector of Election for the March 16, 2004 village election at \$80.00 each. The following were named:

Democrat	-	Margaret Vienna
Republican	-	Helen Misleany

A motion was made and carried unanimously to transfer the following:

\$13,681.70	From A5110.1	To A5142.1
	A1990.4	A5142.4
	A5650.4	A5650.1
		A8560.4
		A9785.6, A9785.7

The meeting was adjourned on motion at 9:00 PM.

Respectfully submitted,

Rita J. Gurewitch,  
Deputy Clerk/Treasurer