

MINUTES OF REGULAR BOARD MEETING HELD FEBRUARY 6, 2006

Present: Bruce E. Miles, Mayor
Nancy W. Johnsen, Trustee
Norman E. Folts, Trustee

Others: Jeff Liberati, Steve DeHond, Matt Schaertl, Gary Bogner, Rose Foster, Chris Nill,
Michael Murphy, Chief William Dean, Vince DelGatto, Fire Chief John Lents

Recording: Angela D'Arduini, Clerk/Treasurer

The meeting was called to order at 7:00 PM by Mayor Miles. The clerk led the Pledge of Allegiance. Minutes of the meeting held on January 2, 2006 were read and approved as presented. Bills were authorized for payment on Abstracts of Audited Vouchers #25, General Fund totaling \$60,452.82; #26, Water Fund totaling \$2,081.52; and #27, Sewer Fund totaling \$44,782.45. The treasurer's report for the month of November 2005 was approved subject to audit.

2005 BUILDING REPORT

Steve DeHond, Code Enforcement Officer presented the 2005 Building Report. During 2005 ninety-nine permits were issued. Permit fees collected totaled \$3,410.30. Thirty-three fire inspections were completed. Steve said any input from the board is welcomed.

(see attached report)

SITE REMEDIATION BID AWARD – Frederick Property

Mayor Miles offered the following resolution, seconded by Trustee Folts who moved its adoption:

WHEREAS, on December 22, 2005 bids were opened for site remediation at the Frederick Property Environmental Restoration Project, 147 State Street, and

WHEREAS, the low bid was submitted by SAW Environmental Services, 672 Frey Road, Macedon, NY 14502 in the amount of \$49,950, and

WHEREAS, Sniedze Associates is familiar with this contractor as they have worked on the Investigation Phase of this project at 147 State Street, and

WHEREAS, Gregory B. MacLean, P.E., Environmental Engineer 2, NYSDEC Region 8 has reviewed the bid submitted by SAW Environmental Services, Inc. and given verbal approval to award the bid,

NOW, THEREFORE, BE IT RESOLVED, that the bid for site remediation at the Frederick Property, 147 State Street, be awarded to SAW Environmental Services, Inc.

The above resolution was put to roll call vote which resulted as follows:

Mayor Miles	Voting	“AYE”
Trustee Folts	Voting	“AYE”
Trustee Johnsen	Voting	“AYE”

The resolution was duly adopted.

WILD WATER DERBY

Matt Schaertl and Rose Foster from the Shortsville Manchester Chamber of Commerce attended the meeting to answer questions regarding the Wild Water Derby. The board reviewed the Chambers response to the Property Usage Guidelines. Public Works Supervisor Jeff Liberati, Police Chief William Dean and the board members had several questions regarding

public safety, emergency response, alcohol, insurance, road closings, portable bathrooms, finish line at village garage, etc. The board refrained from committing to the event and asked Matt to return to the March 6th board meeting with written response from the National Guard and Sheriff's department indicating the number of public safety workers available for the day of the derby. The board will also talk to Richard Van Horne and get his view on the insurance provided by the American Canoe Association.

PARKING LOT BENCHES

Trustee Johnsen said she and Public Works Supervisor Jeff Liberati have found two benches for the parking lot from Barco Products. The benches are 100% recycled plastic with back and arms, 6' long in dark green to match the sign. The cost of the benches is \$725.00 each for a total of \$1,450.00. Jeff does not have a price yet on the stamped paving. A motion was made by Mayor Miles, seconded by Trustee Folts and carried to order the two benches.

FIRE DEPARTMENT

The board received a letter from the fire department stating that a member of the department is interested in purchasing the International Fire Truck (1712) if the village would consider selling it. He wishes to preserve and restore the vehicle. The price offered is \$1,000 and it was agreed upon by the fire department, if this is agreeable with the village board. They would like to put the money in a separate fund for the purchase of a new or newer rescue truck that they are in dire need of due to the age of the present rescue. The present rescue will have difficulty passing inspection under the new inspection laws. The board asked Jeff to get a price on E-bay and Roy Teitsworth, Inc. before they make a decision.

The firemen have been asked if they would flag traffic at the Mormon Pageant. The Mayor asked the clerk to contact insurance agent Richard VanHorne to see if they would be covered under the village insurance.

PROPOSAL – PRATT ROAD SEWER

Jeff Liberati received a proposal for Pratt Road sewer replacement from Kenneth Morrison Excavation Contractor of Palmyra, NY at a cost of \$21.00 per foot. The estimated cost is \$5,000. The village will supply stone for bedding if required and a pump for dewatering if needed. This amount will be budgeted in the 2006-2007 budget.

PRATT ROAD – Storm Water Drainage

A letter was sent to Keith Glover, 50 Pratt Road informing him that the village would be installing storm sewer on Pratt Road this spring and directing the water to the stream that runs through his property. Letters were also sent to Mr. & Mrs. Tim VanGorder, Mr. & Mrs. Scott Carroll, and Mr. & Mrs. George English informing them that the village would be installing storm sewer along a section of Pratt Road that includes their property and directing the water to the stream at the culvert. The village is offering a one-time connection without fees, for a 12 month period. After the 12 month period, fees would be incurred.

HOUSEHOLD CHARACTERISTICS SURVEY

The Mayor received a letter from RCAP Solutions Inc. with the final results of the household characteristics survey conducted in the Village of Manchester. The completed survey forms summarized as follows:

Response Rate	66.72%
Percent of low/very low ("low/mod") individuals	52.94%

The survey results indicate that the Village of Manchester meets the Small Cities criteria of 51% or above of individuals must be "low/mod". Therefore, an application for a Community Development Block Grant may be submitted.

COMMUNITY BLOCK DEVELOPMENT GRANT (CDBG)

Chris Nill addressed the board regarding a CDGG. A legal was published in the Messenger-Post newspaper for a Request for Qualifications (RFQ) to secure professional services to assist the Village in developing a Small Cities CDBG grant application and to administer said grant if awarded. RFQ's were mailed to LaBerge Group, Stuart Brown

Associates, Robert J. Miller & Associates, Inc., and Camoin Associates. The deadline for proposals is 4:00 PM, Friday, February 17, 2006. A decision on the RFQ's will be made at the March 6th meeting. Two public hearings will need to be scheduled before the April 1st grant deadline to allow for public input.

The meeting was adjourned on motion at 9:30 PM.

Respectfully submitted,

Angela D'Arduini
Clerk/Treasurer