

MINUTES OF REGULAR BOARD MEETING HELD FEBRUARY 04, 2008

Present: Nancy W. Johnsen, Mayor
Angela M. D'Arduini, Trustee

Absent: William F. Henry, Trustee

Others: Jeff Liberati, Debra Chase, Jim Goodall, John Barry, Vincent DelGatto, Jr.

Recording: Rita J. Gurewitch, Clerk/Treasurer

The meeting was called to order at 6:00 PM by Mayor Johnsen. The Pledge of Allegiance was led by the clerk. Minutes of the meeting held January 7, 2008 were read and a motion was made by Trustee D'Arduini and carried to approve the minutes. Bills were authorized for payment on Abstracts of Audited Vouchers #33, General Fund totaling \$29,878.24; #34, Water Fund totaling \$1,356.27; #35 Sewer Fund totaling \$50,331.11; and #36 CDBG Fund totaling \$3,750 and TEP Fund totaling \$0.00. The treasurer's report for November was presented and a motion was made by Mayor Johnsen, seconded by Trustee D'Arduini to accept the treasurer's report for November, unanimously approved subject to audit.

TRANSPORTATION ENHANCEMENT PROGRAM (TEP) GRANT

The clerk has contacted the village attorney and village property and casualty insurance representative to inform them of the upcoming trail project. Information was given to them and they will review to advise the board on any liability issues.

MANCHESTER-SHORTSVILLE SCHOOL SEX OFFENDERS

The clerk informed the board that she contacted General Code on the issue of Sex Offenders and local law that was requested last meeting by Mr. Robert Leiby, Superintendent and Ms. Kristen Gray, President of Board of Education. It was stated that most stipulate 1000 or 1500 feet distance. After discussing, it was decided that since the school is actually located in the Town of Manchester that the village will have to wait on any action until hearing from the Town of Manchester.

DEPARTMENT OF PUBLIC WORKS VAC TRUCK

DPW Supervisor Jeff Liberati informed the board that the street vacuum is broken and needs fixing. Between parts and labor, the repair could be around \$50,000. To purchase a new one would be approximated \$200,000., with 10 year performance duration; it may not be cost effective. He stated that the village could lease, buy a demo, rent, hire out or use Ontario County services. Trustee D'Arduini requested that Mr. Liberati see if the Village of Shortsville and the Town of Manchester would like to purchase together with the Village of Manchester. She stated to explore the options before proceeding with repairs.

MANCHESTER FIRE DEPARTMENT

Fire Chief Jim Goodall voiced his concerns about the rescue van. He stated that it has need repeated repairs and is becoming costly to fix it. It will have to be replaced soon. He requested that the village look into wireless internet connections in the building. Ask Time-Warner about costs. A new gear rack is needed. The department is up 5 members. They are doing long term planning and would like to meet with Trustee William Henry who oversees the fire department and reports back to the board. Mr. Goodall also reported that the fire department received a grant for a new brush truck.

FEE SCHEDULE – RESOLUTION NO. 6-2008

The following resolution was offered by Trustee D'Arduini, seconded by Mayor Johnsen who moved its adoption:

WHEREAS, the Village of Manchester fee schedule may be amended from time to time as necessary upon resolution of the Board of Trustees; and

WHEREAS, research was acquired comparing fees of surrounding communities with a similar population to the Village of Manchester; and

WHEREAS, the board of trustees discussed what fees would be reasonable and comparable;

NOW, THEREFORE BE IT RESOLVED, by the Board of Trustees of the Village of Manchester, that the following changes and/or new fees be added to the Village of Manchester fee schedule as follows:

1. **Change** – BUILDING (ANY NEW and/or REMODELING) to include DETACHED or ATTACHED ACCESSORY BUILDING, MODULAR and PREMANUFACTURED HOMES, DECKS, DOOR REPLACEMENT (with structural change) and ANY CONSTRUCTION **from 144 SQ FT to 20,000 SQ FT.....\$0.15 per square foot, anything over 20,000 square feet...\$0.08 per square foot**

BE IT FURTHER RESOLVED, that the changes and/or new fees become effective immediately.

The resolution was put to a roll call vote which resulted as follows:

Mayor Nancy Johnsen	Voting	“AYE”
Trustee Angela D’Arduini	Voting	“AYE”
Trustee William Henry		ABSENT

The resolution was duly adopted.

ANNUAL SPRING CLEAN-UP

The board announced that Spring Clean-up will begin on Monday, May 12, 2008. DPW Supervisor Mr. Liberati is to get quotes from area refuse disposal companies.

PLANNING BOARD/ZONING BOARD OF APPEALS TRAINING

The board discussed the mandatory training needed by the planning board and zoning board and decided that various opportunities could be used. The NYMIR website has actually training available on line and also training opportunities are located at the Genesee Regional Planning website. The village will hold certain training that will be allowed to put toward the 4 hours necessary per year.

VACATION TIME

Mayor Johnsen contacted Mr. John Garvey of Ontario County Human Resources and inquired about vacation time that is not used in a given year. He stated that the employee can sell up to 5 days back to the village. The board would need to pass a resolution and the Manchester-Shortsville Joint Sewer employees would need to be a part of that decision, as the Village of Manchester is the responsible village for payroll records.

2008 ARTS GRANTS DECENTRALIZATION (DEC) FUNDING 2008 SUMMER CONCERT SERIES

The Village of Manchester has been awarded \$2,500 from the New York State Council of the Arts (NYSCA) through a re-grant from the Phelps Community Historical Society and the Phelps Arts Center. This program is to fund cultural services to be provided by organizations in the Finger Lakes area. The village was seeking \$2,900 for five, 2-hour weekly music concerts to be held in the month of July. With the aid of Library Director Andrea Tillinghast, who wrote the proposal submitted to the Phelps Arts Center, the village was awarded \$2,500. and will have concerts on 7/2, 7/9, 7/16, 7/23, and 7/30/2008 from 7-9 pm.

VILLAGE GENERAL ELECTION – RESOLUTION NO. 7-2008

The following resolution was offered by Trustee D’Arduini, who moved its adoption, seconded by Mayor Johnsen, to wit:

RESOLUTION DATED FEBRUARY 4, 2008

A RESOLUTION PROVIDING FOR THE HOLDING OF THE GENERAL ELECTION OF THE VILLAGE OF MANCHESTER, ONTARIO COUNTY, NEW YORK, TO FILL THE OFFICE OF MAYOR FOR A PERIOD OF FOUR (4) YEARS, THE OFFICE OF TRUSTEE, FOR A PERIOD OF FOUR (4) YEARS, THE OFFICE OF TRUSTEE, FOR A PERIOD OF TWO (2) YEARS, EFFECTIVE APRIL 1, 2008 ON TUESDAY, MARCH 18, 2008 FROM NOON TO NINE O’CLOCK PM IN THE VILLAGE HALL BY VOTING MACHINE.

WHEREAS, the Village Law of the State of New York sets the Third Tuesday in March as the date for the general village election, and

WHEREAS, the offices of MAYOR, for a period of four (4) years, TRUSTEE, for a period of four (4) years, and TRUSTEE, for a period of two (2) years, will become vacant on April 1, 2008, and

WHEREAS, the following candidates have been nominated for these positions,

MAYOR (4yrs) Nancy W. Johnsen - Democratic Nominee
55 State Street
Manchester NY 14504

Nancy W. Johnsen - Republican Designee
55 State Street
Manchester NY 14504

TRUSTEE (4yrs) - William F. Henry - Democratic Nominee
73 Pratt Road
Manchester, NY 14504

William F. Henry - Republican Designee
73 Pratt Road
Manchester, NY 14504

TRUSTEE (2yrs) - Gary J. Bogner - Republican Nominee
36 State Street
Manchester NY 14504

Gary J. Bogner - Democratic Designee
36 State Street
Manchester, NY 14504

NOW, THEREFORE, BE IT RESOLVED, that the general election of the Village of Manchester, to fill the office of **MAYOR** for a period of four (4) years, the office of **TRUSTEE** for a period of four (4) years, and the office of **TRUSTEE** for the period of two (2) years, the term to begin April 1, 2008, be held on Tuesday, March 28, 2008, from Noon to 9:00 PM, in the Village Hall, at 8 Clifton Street, Manchester NY, Ontario County.

AND BE IT FURTHER RESOLVED, that this election be conducted by Voting Machine.

The question of adoption of the foregoing resolution was duly put to a roll call vote which resulted as follows:

Mayor Johnsen	Voting	“AYE”
Trustee D’Arduini	Voting	“AYE”
Trustee Henry		ABSENT

The resolution was thereupon declared duly adopted.

VILLAGE ELECTION

A motion was made by Mayor Johnsen, seconded by Trustee D’Arduini and carried unanimously to hire one Democrat and one Republican Inspector of Election for the March 18, 2008 village election at \$90.00 each. The Election Custodian fee is \$75.00.

2007 BUILDING REPORT

Code Enforcement Officer Steve DeHond presented the 2007 Building Report for the Village of Manchester.

(see attached report)

The meeting was adjourned upon motion at 8:00 PM.

Respectfully submitted,

Rita J. Gurewitch
Clerk/Treasurer