

REGULAR BOARD MEETING HELD FEBRUARY 01, 2010

Present: Nancy W. Johnsen, Mayor
Gary J. Bogner, Trustee
William F. Henry, Trustee
Debra Chase, Deputy Clerk/Treasurer
Jeffrey Liberati, DPW Supervisor
Richard Coffey, Police Officer
Chad Romeiser, Fire Chief

Absent: None

Others: Douglas Davis, Town Councilman, Girl Scout Troop #945: Ashley Pennington, Josie Scherer, Hannah Powell, Sabrina Verbridge, Tammy Harshfield, Heather Peck, Taylor Ruthven.

Recording: Rita J. Gurewitch, Clerk/Treasurer

The meeting was called to order at 6:00 PM by Mayor Johnsen. The Clerk led the Pledge of Allegiance to the flag. The minutes of the January meeting were read and approved by motion from Trustee Henry, seconded by Trustee Bogner. The January Treasurer's report was not presented due to early meeting date. Bills were authorized for payment on Abstract #9 of Audited Vouchers, General Fund totaling \$26,316.29; Water Fund totaling \$2,880.09; Sewer Fund totaling \$49,468.73; CDBG totaling \$0.00 and TEP totaling \$13,025.03.

TEP GRANT - PEDESTRIAN/PATHWAY

Fisher Associates and the Town and Village of Manchester have begun to work together on the Force Accounts calculations. The project cannot be bid until all easements or donations have been obtained. Condemnation appears to be necessary for one property. It is anticipated that all ROW issues will be resolved so the project can be bid in late winter for spring construction.

ELECTION 2010 - INSPECTORS

A motion was made by Mayor Johnsen, seconded by Trustee Henry and carried unanimously to hire one Democrat and one Republican Inspector of Election for the March 16, 2010 village election at \$90.00 each.

The following were named:

Democrat – Margaret Vienna
Republican – Patricia Jerzak

An alternate, Marlene DeGloma was named if needed.

EASTER EGG HUNT – GIRL SCOUT TROOP 945

Girl Scout Troop 945 is working toward their Silver Award for Cadet Girl Scouts. Girl Scout Josie Scherer addressed the Board concerning her Troops wish to re-establish the Easter Egg Hunt at the Manchester Family Park on April 3, 2010. Time approximately from 10:30 am to noon. Instead of an entry charge, donations of non-perishable food items would be accepted. Proceeds of food goods will go to the local food cupboard. They plan to have raffles and gift baskets. Fire Chief Chad Romeiser was present and he will ask at their next meeting for permission to use their field. The Board granted permission to use the Manchester Family Park upon motion from Trustee Bogner, seconded by Trustee Henry, voted on and unanimously carried.

SHARED MUNICIPAL SERVICES INCENTIVE GRANT

Town Councilman Doug Davis addressed the Board with the "Local Government Efficiency Grant Request" for shared services and equipment. He has met with the Dept of Public Works Supervisors from the Town of Manchester, Village of Manchester, Village of Clifton Springs and the Village of Shortsville. The Manchester-Shortsville School District is also a possible co-applicant. The Town of Manchester would be considered for lead agency status. Mr. Davis presented a list of equipment with an approximate value of \$716,000. State assistance would be up to 90% of the actual cost of

equipment with a local share minimum of 10%. Councilman Davis is looking for a resolution of commitment to enter into this grant application with the town and other municipalities. After a discussion, Trustee Bogner made a motion to commit to being a co-applicant for the Shared Municipal Services Incentive Grant, seconded by Trustee Henry, voted on and unanimously carried. A letter of intent will be drawn up with a resolution to follow upon more information.

BUILDING DEPARTMENT REPORT – 2009

Code Enforcement Officer Steven DeHond submitted his 2009 Building Department Report for the Village of Manchester. He also submitted a breakdown of each permit issued and the number of fire inspections completed for the year. 50 permits issued with a construction cost total of \$289,830.

(see attached report)

SPRING CLEAN-UP

Spring Clean-up is under discussion for the dates of May 3rd, 10th or 17th. Jeff is to check to see which date does not interfere with road construction. Also to get quotes from local refuse haulers.

BUDGET COMMITTEE

Budget figures are to be gathered from departments and a workshop will be set for Thursday, February 18th at 9:00am at the Village Hall.

DPW REPORT

- Working on shared grant with other municipalities
- Will look into heater/ac replacement or fix in the Board room.
- Damaged ornamental street light is being looked at by O'Connell electric and will be removed from site. No word on hit and run accident. It was determined we own the Street Lights. Officer Coffey to take photos and we will submit for possible insurance claim. Need to replace as soon as possible.
- Wild Water Derby – permission granted to pull contestants out at the village garage grounds.
- Discussed overtime. Trustee Bogner asked to maintain productivity. If work is not available to remain productive, employee should go home after 8 hrs of work, when beginning the day prior to 7:00 am.
- Paving/curbing: Jeff to meet with Town Highway Superintendent Wayne Holtz to see which streets. Possible Merrick, Pratt and Newton. Trustee Bogner asked about "Paved lip". Jeff stated County won't do paved lip. They are a good temporary fix but not good for permanent replacement.

POLICE REPORT

- The Monthly Police Report will be placed on file in the Clerk's office.
- Mayor Johnsen concerned about leaning mattress' placed on balcony at apartment complex. Dick will look into it.
- Justice Williams requests the village change over to TRACS SYSTEM for issuing traffic tickets. Will require a scanner & computer for office. NYS will provide the software.
- Rotary Club is possibly donating an AED (automatic electronic defibrillator) for the patrol car. Will know more later

FIRE DEPARTMENT

- Treasurer's report to be put on file in clerk's office.
- Natural Gas is now in the bay area.
- Maintenance is needed on the Bay Doors. Still acquiring quotes on doors.

The next regular meeting of the Board of Trustees will be Monday, March 01, 2010 at 6:00 pm. The meeting was adjourned upon motion at 7:45 PM.

Respectfully submitted,

Rita J. Gurewitch
Village Clerk/Treasurer