

VILLAGE OF MANCHESTER
MINUTES OF THE REGULAR VILLAGE BOARD MEETING
HELD AT 8 CLIFTON STREET, MANCHESTER NY
ON FEBRUARY 07, 2011

Present: Nancy W. Johnsen, Mayor
William F. Henry, Trustee
Gary J. Bogner, Trustee
Debra Gulvin-Chase, Deputy Clerk/Treasurer
Jeffrey P. Liberati, DPW Supervisor
Richard Coffey, Police Officer
Chad Romeiser, Fire Chief

Absent: None

Others: Dale Plyter, Craig Record, Chris Webb, Don Blaisdell

Recording: Rita J. Gurewitch, Village Clerk/Treasurer

The meeting was called to order at 6:00 PM by Mayor Johnsen. The Clerk led the Pledge of Allegiance to the flag. The minutes of the regular meeting held on January 03, 2011 were read and approved upon motions from Trustee Henry and Trustee Bogner. The minutes of the special meeting held on January 18, 2011 were also approved upon motions from Trustee Henry and Trustee Bogner. The December Treasurer's report was reviewed and approved upon motion from Trustee Bogner, seconded by Trustee Henry, subject to audit, voted on and carried unanimously. Bills were authorized for payment on Abstract #7 of Audited Vouchers, General Fund totaling \$119,247.96; Water Fund totaling \$135.78; Sewer Fund totaling \$48,501.03; CDBG totaling \$0.00 and TEP totaling \$0.00.

CABOOSE

A message from Code Enforcement Officer Steve DeHond stated that the caboose will be considered a monument and no permits will be necessary. The project will not have to go to Ontario County or New York State DOT. Driveway access was put in already during the bridge removal project.

According to DPW Supervisor Jeff Liberati, we will have to shoot elevations. He doesn't feel the old foundation has any good fill. Trustee Bogner stated that the set backs are in compliance with code. They will do topography on site. Site options will be to possibly dig out to level ground with a retaining wall. Trustee Bogner will meet with Michael Buttaccio of the Caboose Committee, then will meet with DPW Supervisor.

65 SOUTH AVENUE – CRAIG RECORD

Mr. Record addressed the Board with the following concerns and requests:

- Would like the sidewalk extended on South Avenue for safety purposes. He stated that a lot of pedestrians use the road to walk and is concerned that speeding on South Avenue makes the situation very hazardous. The Board will take this under consideration.
- A tree in front of his home is bent due to a car accident. He requests that the tree be removed. The Board will take this under consideration.
- Along the south side of Mr. Record's property the village has a sewer line. He stated that every year the sewer backs up onto his lawn. His children should be able to play outside in his yard without risk of sewerage in his yard. DPW Supervisor Liberati stated it is a tree root issue in a swamp along the sewer line. Mr. Record would like to get ahead of this issue and offered his own labor and would like assistance in fixing this problem. DPW Supervisor Liberati stated that the brush and tree removal is bigger than what he and his crew can handle. He will get quotes for grubbing the area and also can use the root cutter.

51 CLIFTON STREET – DALE PLYTER

Mr. Plyter addressed the Board with the following concern and request:

- The storm water drainage in front of his house is still pooling and can have a smell. At times the width is 5 – 6 feet and is difficult to cross over to his property. The dry well that the village put in has helped a little, but is not sufficient. Mr. Plyter wouldn't mind if the village would pave to the curb level height for the water to find the lawn to drain. DPW Supervisor Liberati stated that there is no storm water drainage on Clifton Street at this time. Options could be to build a bigger dry well than is currently there and to black top to the curb level to allow the water to leach into the grass. Other than that, storm drains would have to be put in and the cost would be high. Supervisor Liberati will check into assisting Mr. Plyter with his drainage issue.

69 SOUTH AVENUE – CHRIS WEBB

Mr. Webb addressed the Board with the following concern and request:

- He would like insight to assistance to re-locate his driveway directly onto South Avenue. His driveway currently goes into a private drive of a cell tower access road then out to South Avenue. Mr. Webb stated that it is more dangerous now than it was prior to the renovations the county did at the railroad crossing. If Mr. Webb chooses to build a driveway to South Avenue the Village of Manchester will put in an apron and culvert pipe. Mr. Webb would have to contact Mr. Liberati to go over the plans. Meanwhile, Trustee Bogner stated he would call Mr. Chris Dey, from Ontario County, on this project to see if they'll go back and rectify this situation.

BUILDING DEPARTMENT REPORT – 2010

Code Enforcement Officer Steven DeHond submitted his 2010 Building Department Report for the Village of Manchester. He also submitted a breakdown of each permit issued and the number of fire inspections completed for the year. 44 permits issued with a construction cost total of \$410,483. Permit fee collected totaled \$2,258.15.
(see attached report)

MANCHESTER – SHORTSVILLE POLICE AGREEMENT

The Intermunicipal Agreement between the Village of Manchester and the Village of Shortsville for shared police services has been renewed. It will remain the same, with the exception of the purchase of the police car. The agreement will be in force for another three years until 2/19/14.

TOWN OF FARMINGTON ASSESSMENT ON STATE STREET PROPERTY/TAXES

A discussion was centered concerning the assessment value on the State Street Pump Station property as it is in the Town of Farmington. The Village of Manchester pays school taxes on that property. No Action was taken at this time.

SPRING CLEAN-UP

Quotes will be gathered for the annual spring clean-up. The tentative date at this time is the week of May 16th.

DPW REPORT

- No trespassing signs will be placed at the Lehigh Avenue water tower site.
- Highway Garage: Garage door fixed, need final Certificate of Occupancy. Contact Code Enforcement Officer Steve DeHond to complete. Final payment was given to contractor minus \$1,036. for balance of work to be done. Discussion on the historical plaques and any future plaques.
- Finger Lakes Water Works Conference is scheduling their Annual meeting February 3, 2011. Supervisor Liberati will be attending. Also, there is operator training available for Grade C and Grade D licenses. Grade C – February 14-17, 2011 @ SUNY Morrisville and Grade D – March 22-23, 2011 @ SUNY Morrisville.

POLICE REPORT:

- January 2011 Police report on file is the clerk's office.

FIRE DEPARTMENT:

- Fire Dept. President, Don Blaisdell informed the Board that 2011 is the 100th Anniversary of the Manchester Fire Department. This summer they would like to hold some event along with the fall banquet.
- The *I AM RESPONDING* is installed.
- The Grant application is looking good.

PUBLIC COMMENT/CORRESPONDANCE

An e-mail was received from a resident with a complaint concerning snowmobiles. Snowmobile riding in the village is prohibited. A discussion followed. Trustee Henry and Officer Coffey are to work out solutions.

A Budget Workshop will be held on Friday February 18th at 9:15 am at the Village Hall. The next Village Board meeting will be on Monday, March 07, 2011 at 6:00 pm.

The meeting was adjourned upon motion at 7:45 PM.

Respectfully submitted,
Rita J. Gurewitch
Village Clerk/Treasurer