

**VILLAGE OF MANCHESTER  
MINUTES OF THE REGULAR VILLAGE BOARD MEETING  
HELD AT 8 CLIFTON STREET, MANCHESTER NY  
ON FEBRUARY 04, 2013**

Present: Nancy W. Johnsen, Mayor  
Lynda J. Butler, Trustee  
William F. Henry, Deputy Mayor, Trustee  
Richard Coffey, Police Chief  
Jeffrey P. Liberati, DPW Supervisor

Absent: Harry Bowker, Fire Chief, Debra Gulvin-Chase, Deputy Clerk/Treasurer

Others: Bill Lawrence, Kodie Lawrence, BSA; Stephanie Holtz, Assessor.

Recording: Rita J. Gurewitch, Clerk/Treasurer

The Clerk led the Pledge of Allegiance to the Flag.

**REGULAR MEETING**

The meeting was called to order at 6:00 pm by Mayor Johnsen.

The minutes of the regular meeting on January 7, 2013 were read and approved upon motions from Trustee Henry and Trustee Butler, motion carried. A motion was made by Trustee Henry to accept the December Treasurer's report, seconded by Trustee Butler, subject to audit, voted on and carried.

A motion was made by Trustee Henry, seconded by Trustee Butler to transfer the following:

\$1,100. from A1990.4 to A5142.2  
\$5,557. from A5410.1 to A5410.4  
\$6,000. from A1990.4 to A7110.1  
\$20,000.from A1990.4 to A7110.4

The motion was carried.

Bills were authorized for payment on Abstract #8 of Audited Vouchers, General Fund totaling \$; Water Fund totaling \$; Sewer Fund totaling \$; CDBG totaling \$0.00 and TEP totaling \$.

**TRAIL COMMITTEE GROUP**

A Trail Committee meeting is scheduled for Thursday, February 21<sup>st</sup> at 6:30 pm. Three bird houses have been purchased to be placed along the trail.

**EAGLE SCOUT PROJECT – RAILROAD MEMORIAL PARK**

Boy Scout Kodie Lawrence presented the Board with his idea of his upcoming Eagle Scout Project. He distributed his proposal for a flag pole with lighting (possibly do a three pole system, USA flag, Village flag and Railroad flag), landscaping and benches at the Railroad Memorial Park. The cost is estimated at \$1,000 which he will raise to complete the project. The Board thanked Kodie Lawrence for this idea and was pleased to approve this project. A discussion ensued concerning the railroad right-of-way and the placement of the pole. They will look into the restrictions and requirements.

**EXECUTIVE SESSION**

Assessor Stephanie Holtz informed the Board that she would like to discuss a lawsuit that currently involves a property within the Village of Manchester. Trustee Henry motion to go into Executive Session to discuss ongoing litigation, seconded by Trustee Butler and unanimously carried. Mayor Johnsen directed the Clerk to remain. So moved to Executive Session at 6:27pm and ended at 6:45 pm.

Re-opened Regular meeting at 6:46 pm. No action taken in executive session. Ms. Holtz requested to be put on the March agenda for the March 4<sup>th</sup> Board meeting.

**DPW REPORT**

- Discussed Eagle Scout project(s)
- Pump house timer has been fixed
- Spring flowers discussion
- Check with the City of Canandaigua and Village of Victor to inquire about their flowers
- The Board would like a camera placed near the Caboose at the Railroad Park

**POLICE REPORT:**

- Monthly report for January 2012 was discussed and is on file in the clerk's office.
- Computer has been linked to Albany and set up for TRACS system.
- Attended TRACS training class on 1/16/13

**FIRE DEPARTMENT**

- Monthly report not submitted
- Purchased new Fire Police Truck. Will make appointment for decals and lights.
- Paperwork was signed by President Jim Goodall for transferring ownership of 7.8 acres on West Avenue from the Manchester Fire Department, Inc. to the Village of Manchester for the purchase price of \$1.00.

**MIKE GRIFFIN MEMORIAL PARK – WEST AVENUE**

The Firemen's Field on West Avenue will be further known as the Mike Griffin Memorial Park, and; a sign will be erected and maintained dedicating the same as such, and; the Manchester Fire Department will have perpetual use of the premises and pavilion herein.

A motion was made by Mayor Johnsen to proceed in the demolition of the building as it was deemed unsafe and to purchase a new building to be placed on site, seconded by Trustee Butler, voted on and unanimously carried.

The next regular Village Board meeting will be on Monday, March 4, 2013 at 6:00 pm.  
The meeting was adjourned upon motion at 7:25 PM.

Respectfully submitted,

Rita J. Gurewitch  
Village Clerk/Treasurer