

MINUTES OF REGULAR BOARD MEETING HELD JANUARY 3, 2006

Present: Bruce E. Miles, Mayor
Nancy W. Johnsen, Trustee
Norman E. Folts, Trustee

Others: Tim VanGorder, Chris Nill, Vince DelGatto, Michael Murphy

Recording: Angela D'Arduini, Clerk/Treasurer

The meeting was called to order at 7:00 PM by Mayor Miles. The clerk led the Pledge of Allegiance. Minutes of the meeting held on December 5, 2005 were read and approved as presented. Bills were authorized for payment on Abstracts of Audited Vouchers #22, General Fund totaling \$13,938.08; #23, Water Fund totaling \$20,444.82; and #24, Sewer Fund totaling \$429.56. The treasurer's report for the month of October 2005 was approved subject to audit.

STORM SEWER WATER – Pratt Road

Tim VanGorder, 67 Pratt Road addressed the board. He wants to know what the village is going to do about the water in his yard. His neighbor, Scott Carroll, 65 Pratt Road put up a two foot berm causing the water to pour into his yard. Can he stop the natural flow of water on his property? He talked to Code Enforcement Officer Steve DeHond and was told that Mr. Carroll is not in violation. Trustee Folts said that at a meeting at NYSDEC in Avon, he was told that a storm sewer could be put in and sump pumps could be connected to it. Mayor Miles said he would talk this over with Superintendent of Public Works, Jeffrey Liberati and give Mr. VanGorder a call.

INCOME SURVEY – STRATEGIC PLANNING

Chris Nill told the board our income survey is nearly complete having established that the village as a whole is over 51% low/mod. We are only a few surveys short. It is looking good for the village to apply for a Small Cities Grant for economic development as outlined in the Strategic Planning Draft. Chris urged the board members to consult with Ben Syden of Laberge Group about the prospect of contracting his assistance to prepare the village's Small Cities grant application for economic development. The mayor and the board asked Chris to contact Mr. Syden and request a letter from Laberge Group outlining the fee and specific terms for such assistance. Chris Nill also offered on behalf of RCAP Solutions to do anything he can to help further the grant application process.

SITE REMEDIATION – Frederick's Property

Bids for site remediation at the Frederick's property were opened on December 22, 2005. The following bids were received:

1. SAW Environmental Services, Inc..	\$49,950
2. Arrow Contracting Inc.	\$61,100
3. Empire Mechanical Contractors Inc.	\$64,994
4. Op-Tech Environmental Services, Inc.	\$74,375
5. A.J. Montclair, Inc.	\$78,540
6. KEK Excavators	\$85,507

The bid form submitted by the low bidder, SAW Environmental Services, Inc. will be reviewed by Gregory B. MacLean of NYDEC Region 8 before the bid can be awarded.

CROSSETT DECISION

A signed, time-stamped copy of the **Order** regarding the Village of Manchester/Bonnie Crossett was received from Attorney John E. Tyo. **Ordered**, that the Village of Manchester shall have a permanent injunction requiring Bonnie Crossett to immediately cease the use of the property located at 12 South Avenue in the Village of Manchester as a rooming house; and it is

further **Ordered**, that a fine is imposed in the amount of Two Hundred Fifty Dollars for each day the property continues to be utilized as a rooming house after January 14, 2006.

USE OF PUBLIC PROPERTY GUIDELINES

Chris Nill presented a copy of Geneva Lakefront Park Guidelines for the board to review. The board members along with Michael Murphy and Chris Nill read through all of the guidelines and made changes that are geared specifically for the Wild Water Derby. They also added a \$25.00 Administrative fee to be submitted with the application. A motion was made by Trustee Johnsen, seconded by Trustee Folts and carried that these guidelines be used specifically by the Shortsville-Manchester Area Chamber of Commerce for use of village property for the Wild Water Derby. The revised guidelines will be typed and sent to the SMCC along with a letter requesting a response to the guidelines by February 1st. The board also requested that someone from the SMCC attend the February 6th board meeting.

Chris Nill has offered to work on a set of guidelines for the Use of Village Property. He will e-mail a draft to the clerk when complete.

INSURANCE – WILD WATER DERBY

Richard VanHorne, insurance agent for the Village of Manchester has recommended the following:

1. Request a Certificate of Insurance for General Liability with minimum limits of \$1,000,000 Each Occurrence and \$3,000,000 General Aggregate. Limits will be equal to our own.
2. The Village of Manchester must be named as an Additional Insured on the liability policy for the water derby. If the village gets sued, their insurance pays first.
3. The insurance carrier for the water derby should be rated at least “A” by the A.M. Best Company (financial strength)

ELECTION

Mayor Miles offered the following resolution, seconded by Trustee Folts who moved its adoption:

WHEREAS there is to be an election in the Village of Manchester on March 21, 2006 to fill the office of Trustee for a term of four (4) years; and

WHEREAS the Village of Manchester has just one election district.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees establishes the polling place to be in the village board room at the Village Hall, 8 Clifton Street, Manchester, New York 14504 between the hours of 12:00 Noon until 9:00 PM on Tuesday March 21, 2006.

The above resolution was put to roll call vote, which resulted as follows:

Mayor Miles	Voting	“AYE”
Trustee Folts	Voting	“AYE”
Trustee Johnsen	Voting	“AYE”

The resolution was duly adopted.

VILLAGE ELECTION

A motion was made by Mayor Miles to increase the Election Inspector fee from \$80.00 to \$90.00 and the Election Custodian fee from \$60.00 to \$75.00. Seconded by Trustee Folts, voted on and carried unanimously.

A motion was made by Trustee Johnsen, seconded by Trustee Folts and carried unanimously to hire one Democrat and one Republican Inspector of Election for the March 21, 2006 village election at \$90.00 each.

The following were named:

Democrat	-	Margaret Vienna
Republican	-	Helene Misleany

PARKING LOT SIGN

Sean Schumacher of the Planning Board dropped off pictures of a sign for the village parking lot prepared by Turning Point Signs, Railroad Avenue, Fairport, NY. The sign is 30" X 30" with the bandstand in the center background in green and white and trimmed in dark green and gold to match the other village signs. The lettering is in gold. The clerk will check with Jeff Liberati regarding the size.

The meeting was adjourned on motion at 9 :30 PM.

Respectfully submitted,

Angela D'Arduini
Clerk/Treasurer