

**VILLAGE OF MANCHESTER REGULAR BOARD MEETING
HELD AT 8 CLIFTON STREET
ON JANUARY 9, 2012**

Present: Nancy W. Johnsen, Mayor
William F. Henry, Trustee
Debra Gulvin-Chase, Deputy Clerk/Treasurer
Jeffrey P. Liberati, DPW Supervisor
Richard Coffey, Police Officer

Absent: Gary J. Bogner, Trustee, Chad Romeiser, Fire Chief

Others: Don Blaisdell, Ed Ruthven, Harry Bowker; MFD

Recording: Rita J. Gurewitch, Village Clerk/Treasurer

The meeting was called to order at 6:00 PM by Mayor Johnsen. The Clerk led the Pledge of Allegiance to the flag. The minutes of the Public Hearing and regular meeting held on December 3, 2011 were read and then approved upon motions from Mayor Johnsen and Trustee Henry. The November Treasurer's report was reviewed and approved upon motion from Trustee Henry, seconded by Mayor Johnsen, subject to audit, voted on and carried unanimously. Bills were authorized for payment on Abstract #8 of Audited Vouchers, General Fund totaling \$15,207.40; Water Fund totaling \$1,994.23; Sewer Fund totaling \$158.72; CDBG totaling \$0.00 and TEP totaling \$0.00.

TEP TRAIL

The work trailer has been removed and no longer needed. The bike racks are installed. The Town of Manchester installed caution signs at the south end of trail as the work has not been completed with the gutter. Work has stopped for the winter and will resume in the spring. At the discretion of the DPW, a small path may be swept clear of snow for pedestrians

CABOOSE (WORK CAR) UPDATE

Trustee Bogner was not in attendance for the meeting to inform if he had contacted Dennis Spears concerning the name of the person who donated the blocks. Also unknown if he acquired the survey map or spoke with CEO Steve DeHond about any site plan approval. Mayor Johnsen spoke with Rick Wolk of Rochester Insulated Glass about the possibility of his company providing glass for the work car. Mayor Johnsen gave this information to Mike Buttaccio.

RESOLUTION NO. 1 -2012 – VILLAGE ELECTION – MARCH 20, 2012

Mayor Johnsen offered the following resolution, seconded by Trustee Henry who moved its adoption:

WHEREAS there is to be an election in the Village of Manchester on March 20, 2012 to fill the office of Mayor for a term of four (4) years and Trustee for a term of four (4) years; and

WHEREAS the Village of Manchester has just one election district.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees establishes the polling place to be in the village board room at the Village Hall, 8 Clifton Street, Manchester, New York 14504 between the hours of 12:00 Noon until 9:00 PM on Tuesday March 20, 2012.

The above resolution was put to roll call vote, which resulted as follows:

Mayor Nancy Johnsen	Voting	“AYE”
Trustee William Henry	Voting	“AYE”
Trustee Gary Bogner	ABSENT	

The resolution was duly adopted.

BIOCELL APPROVAL REQUEST – 70 N MAIN STREET – ENVIRONMENTAL REMEDIATION

A special meeting was held this morning concerning the request from Manchester Mart that all gasoline-impacted soils removed during remediation excavation be treated via a bio-cell at a separate parcel adjoining their property. The board approved. See details in special meeting minutes.

RESOLUTION NO. 2 -2012 – HIGHWAY (STREET) INVENTORY

Mayor Johnsen offered the following resolution, seconded by Trustee Henry who moved its adoption:

WHEREAS each year the State of New York Department of Transportation requests an *Annual Certification of Local Highway Mileage and Local Highway Inventory*; and

WHEREAS the Village of Manchester reviewed the local roads listing and changes were documented increasing mileage from 5.63 to 6.18 and lane miles increased from 11.26 to 12.36 by adding Edgemere Drive, Merrick Circle and Railroad Avenue to the inventory; and

WHEREAS the Village of Manchester has been maintaining these streets for many years;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Village of Manchester let it be known that Edgemere Drive, Merrick Circle and Railroad Avenue are duly noted streets within the Village of Manchester; and

BE IT FURTHER RESOVLED that a copy of this resolution be sent to the New York State Department of Transportation.

The above resolution was put to roll call vote, which resulted as follows:

Mayor Nancy Johnsen	Voting	“AYE”
Trustee William Henry	Voting	“AYE”
Trustee Gary Bogner	ABSENT	

The resolution was duly adopted.

FIRE DEPARTMENT:

- December report was not completed as yet.
- Elections were held. New Fire Chief is now Harry Bowker. New President is Jim Goodall.
- Air Packs (Self-Contained Breathing Apparatus) will go to bid this month.
- Discussed new radio system, building upgrade.
- Ed Ruthven informed the board that the Food Cupboard roof needs fixing and that there is leaking around the siren driver.

DPW REPORT

- Discussion on utility work vehicle for trail. Possibly sell tractor at auction.
- Dip in road on South Avenue, will put up signage until able to repair.
- Will check with MRB Group about a building study in regard to energy efficiency, American Disability requirements, and basic building upgrades.

POLICE REPORT:

- December 2011 Police report is on file in the clerk’s office.
- 53 calls
- Garbage complaints at 42 South Main Street
- Trucks are a real issue going down South Avenue, factory is directing shipping to Walters Lane, but GPS may be directing them down South Avenue.

A Budget meeting was scheduled for Friday, January 27, 2012 at 9:30 am.

The next Village Board meeting will be on Monday, February 06, 2012 at 6:00 pm.

The meeting was adjourned upon motion at 7:15 PM.

Respectfully submitted,

Rita J. Gurewitch
Village Clerk/Treasurer