

**VILLAGE OF MANCHESTER
MINUTES OF THE REGULAR VILLAGE BOARD MEETING
HELD AT 8 CLIFTON STREET, MANCHESTER NY
ON JANUARY 04, 2016**

Present: Nancy W. Johnsen, Mayor
William F. Henry, Trustee
Michael J. Buttaccio, Trustee
Jeffrey P. Liberati, DPW Supervisor

Absent: Richard Coffey, Police Chief; Harry Bowker, Fire Chief

Others: Alan Eagley, Don Woodworth, Anthony Cirulli, Kathleen Vienna.

Recording: Rita J. Gurewitch, Village Clerk/Treasurer

The clerk led the Pledge of Allegiance to the flag.

The minutes of the Regular meeting held on December 07, 2015 were read and approved upon motion from Trustee Buttaccio and seconded by Trustee Henry. The November Treasurer's report was approved upon a motion from Trustee Buttaccio, seconded by Trustee Henry, voted on and unanimously carried, subject to audit. Bills were authorized for payment on Abstract #8 of Audited Vouchers, General Fund totaling \$37,774.48; Water Fund totaling \$22,335.59; Sewer Fund totaling \$51.29; CDBG totaling \$0.00 and TEP totaling \$0.00; Trust & Agency Fund \$11,311.69.

Trustee Henry made a motion to transfer \$15,000 from A1990.04 Contingency to A5110.04 Street Maintenance to cover expenses to the end of the fiscal year 5/31/16, seconded by Trustee Buttaccio, voted on and unanimously carried.

**Reported - VILLAGE GENERAL ELECTION – MARCH 15, 2016
RESOLUTION NO. 1 -2016**

Mayor Johnsen offered the following resolution, seconded by Trustee Buttaccio who moved its adoption:

WHEREAS there is to be an election in the Village of Manchester on Tuesday, March 15, 2016 to fill the office of Mayor for a term of four (4) years) and Trustee for a term of four (4) years; and

WHEREAS the Village of Manchester has just one election district, and

WHEREAS the Village of Manchester will not have a village registration day, and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees establishes the polling place to be in the village board room at the Village Hall, 8 Clifton Street, Manchester, New York 14504 between the hours of 12:00 Noon until 9:00 PM on Tuesday March 15, 2016.

The above resolution was put to roll call vote, which resulted as follows:

Mayor Johnsen	Voting	"AYE"
Trustee Henry	Voting	"AYE"
Trustee Buttaccio	Voting	"AYE"

The resolution was duly adopted.

**Approved - ONTARIO CO DEPT OF HUMAN RESOURCES CLASSIFICATION CERTIFICATION NO.115-
2015 – RESOLUTION NO. 2 -2016**

The following resolution was offered by Trustee Henry who moved its adoption seconded by Trustee Buttaccio:

WHEREAS, the Manchester-Shortsville Joint Sewerage System is operated by the Village of Manchester and the Village of Shortsville, and the Village of Manchester is the appointing officer for Ontario County Department of Human Resources; and

WHEREAS, the Manchester-Shortsville Joint Sewerage System needed a Classification of Position of Wastewater Treatment Plant Operator; and

WHEREAS, the Village of Manchester filed Form MSD 222 (New Position Duties Statement in accordance with the Civil Service Law), and

WHEREAS, the Ontario County Department of Human Resources in accordance with the provisions of Civil Service Law classified the Wastewater Treatment Plant Operator position, and that said position is to be placed in the competitive classification of Civil Service; and

NOW, THEREFORE, BE IT RESOLVED, the Village of Manchester creates one position under Classification Certification No. 115-2015 of Wastewater Treatment Plant Operator; and

BE IT FURTHER RESOLVED, the Village of Manchester now has two positions of Wastewater Treatment Plant operator with Civil Service.

The above resolution was put to a roll call vote which resulted as follows:

Mayor Johnsen	Voting	"AYE"
Trustee Buttaccio	Voting	"AYE"
Trustee Henry	Voting	"AYE"

The resolution was duly adopted.

Letter read – NYS DEPARTMENT OF HEALTH – ANNUAL PUBLIC WATER SUPPLY SURVEY

A letter was received from the New York State Department of Health (NYSDOH) about the Village of Manchester's Public Water Supply. On November 17, 2015, the NYSDOH met with Jeff Liberati, DPW Supervisor, to conduct a routine inspection of the water system serving the village.

After discussing the letter, action will be taken to make corrections by December 31, 2015, and a written response will be completed by January 11, 2016.

DPW REPORT

- The above ground cover for the water vault has an estimated cost of \$3,000.
- Spoke with the DEC (Department of Environmental Conservation) concerning the Railroad Memorial Park grounds. They said not to move anymore dirt, cover with straw for now, until they can do an onsite inspection to delineate any wetlands nearby.

POLICE REPORT

- No report at this time

FIRE DEPARTMENT REPORT

- Report on file in the clerk's office. Copy to Towns of Manchester and Farmington.

PUBLIC COMMENTS

Kathleen Vienna addressed the Board inquiring about mailboxes and winter plowing. Many were damaged this past plowing. The Board listened to her questions and concerns. Also she wanted to report that large tractor trailer trucks are using State Street to get to Old Castle Lawn & Garden.

Donald Woodworth addressed the Board stating that the drawing used by the Boy Scouts to show the additional rail cars at the Railroad Memorial Park are not to scale. The cars that are at Thompson Grain on Merrick Circle are too big for that spot. Another spot has to be chosen if going to proceed with more rail cars.

Alan Eagley agreed. They are not against the project, it just needs a different location and proper oversight.

Trustee Henry stated the project is on hold at this time.

The next regular Village Board meeting will be on Monday, February 01, 2016 at 6:00 pm. The meeting was adjourned upon motion at 6:35 pm.

Respectfully submitted,
Rita J. Gurewitch
Village Clerk/Treasurer