

**MINUTES OF PUBLIC HEARING FOR LOCAL LAW NO.1-2004 AND
LOCAL LAW NO. 2-2004 HELD JULY 6, 2004**

Present: Bruce E Miles, Mayor
Nancy W. Johnson, Trustee
Norman E. Folts, Trustee

Absent: None

Recording: Angela D'Arduini, Clerk

The public hearing was called to order by Mayor Miles at 7:00 PM. He read the Notice of Public Hearing on proposed Local Law No. 1-2004 entitled "**A LOCAL LAW TO CHANGE THE ZONING OF A PARCEL OF LAND LOCATED WEST OF ROUTE 21 AND SOUTH OF ROUTE 96 CURRENTLY ZONED AS I-1 PROPERTY TO PROPERTY ZONED AS C-1 PROPERTY**" and Local Law No.2-2004 entitled "**A LOCAL LAW TO AMEND SECTIONS 100-25B AND 100-19A OF THE OFFICIAL CODE OF THE VILLAGE OF MANCHESTER.**"

No one was present to speak for or against the Local Laws.

The public hearing was adjourned at 7:05 PM

MINUTES OF REGULAR BOARD MEETING HELD JULY 6, 2004

Present: Bruce E. Miles, Mayor
Nancy W. Johnsen, Trustee
Norman E. Folts, Trustee

Absent: None

Others: William Schultze, Ken Reeves

Recording: Angela D'Arduini, Clerk

The meeting was called to order at 7:05 PM by Mayor Miles. Minutes of the meeting held June 14, 2004 were read and approved as presented. Bills were authorized for payment on Abstracts of Audited Vouchers #4, General Fund totaling \$17,237.70; #5, Water Fund totaling \$54,226.24 and #6 Sewer Fund totaling \$245.04. The treasurer's report for the month of May was approved subject to audit.

LOCAL LAW NO.1 – 2004

(See attached resolution and Local Law)

LOCAL LAW NO. 2 – 2004

(See attached resolution and Local Law)

ALTERNATES FOR PLANNING AND ZONING BOARDS

The Mayor would like and ad placed in The Merchandiser for individuals interested in serving as and alternate on the Planning and Zoning Boards. Interested persons should call the clerk's office for further information or submit a letter of intent to the Village Board.

FREDERICK PROPERTY – Remediation Phase

The Mayor received a letter from Sniedze Associates stating that the Environmental Restoration Project Application for funding was submitted to NYSDEC on June 18, 2004. It may take NYSDEC three (3) months to process the application. Greg MacLean of NYSDEC suggested that they proceed concurrently with preparation of the remedial design report and

contract documents while waiting for application approval. NYSDEC will have to approve the remedial design report and contract documents. Following approval, the project can be advertised for bidding and the work performed. After completion of the work, Sniedze Associates will prepare a completion report and closeout the project and State Assistance Contract.

The Mayor will contact Sniedze Associates and ask them to proceed with the remedial design report and preparation of the contract documents.

Mayor Miles told the board that the gas and electric service to the Frederick Building has been disconnected in preparation of removal of the building.

DEPUTY REGISTRAR OF VITAL STATISTICS

The following resolution was offered by Mayor Miles, seconded by Trustee Folts and carried to wit:

WHEREAS, it is necessary for position of Deputy Registrar of Vital Statistics for the Village of Manchester be created by the Village Board, and

WHEREAS, Form MSD222 (New Position Dates Statement) has been filed with the Ontario County Department of Human Resources, and

WHEREAS, a complete analysis of said duties, responsibilities and minimum qualifications for the position of Deputy Registrar of Vital Statistics was made by John E. Garvey, Director of Human Resources,

NOW THEREFORE, BE IT RESOLVED that the Village Board of the Village of Manchester creates the position of Deputy Registrar of Vital Statistics, and

BE IT FURTHER RESOLVED that Rita J. Gurewitch, Deputy Clerk/Treasurer be appointed to this position effective January 1, 1999.

The above resolution was put to roll call vote which resulted as follows:

Mayor Miles	Voting	“AYE
Trustee Folts	Voting	“AYE”
Trustee Johnsen	Voting	“AYE”

The resolution was thereupon declared duly adopted.

ANNUAL AUDIT

The board reviewed the end-of-the year books and found them to be in proper order. The Annual Report will be completed and submitted to New York State Audit and Control.

DIVISION FOR YOUTH

The following resolution was offered by Trustee Folts, seconded by Trustee Johnsen who moved its adoption:

WHEREAS, the New York State Division for Youth offers funds each year; and

WHEREAS, it is necessary to apply for these funds through the Ontario County Division for Youth:

NOW, THEREFORE, BE IT RESOLVED, that the board hereby authorizes Mayor Miles to execute all necessary documents.

The resolution was put to roll call vote, which resulted as follows:

Mayor Miles	Voting	“AYE”
Trustee Folts	Voting	“AYE”
Trustee Johnson	Voting	“AYE”

The resolution was duly adopted.

FAIR HOUSING

The following resolution was offered by Trustee Folts, seconded by Mayor Miles and carried:

WHEREAS, the promise of individual equality and freedom of choice is the basis of our Nation’s strength; and

WHEREAS, The National Fair Housing Law and the Civil Rights Act of 1968, provides that all persons shall have freedom of choice and the elimination of housing discrimination; now, therefore, be it

RESOLVED, that this board does hereby reaffirm its commitment to the principles and tenants of the National Fair Housing Law within the Village of Manchester and endorses the County of Ontario’s Fair Housing Program; and further

RESOLVED, that this resolution be entered into the minutes of this meeting and a copy be sent to the Ontario County Department of Housing and Community Resources.

The above resolution was put to roll call vote, which resulted as follows:

Mayor Miles	Voting	“AYE”
Trustee Folts	Voting	“AYE”
Trustee Johnsen	Voting	“AYE”

The resolution was duly adopted.

NYCOM FALL TRAINING SCHOOL

The 49th Annual Fall Training School for City and Village officials will be held at the Nevele Grande Resort, Ellenville, NY, September 20 - 24, 2004. A motion was made by Trustee Folts, seconded by Trustee Johnsen and carried that the deputy clerk may attend the school.

WILLIAM SCHULTZE

Bill Schultze addressed the board regarding the following:

1. Open storm drain running along rear property.
2. Removal of maple tree in village right-of-way.
3. Erosion of the shoulder of the road from 8 Center Street to Clifton Street.
4. One bad cement block in front of his house.

Mayor Miles will discuss all of the above with Superintendent of Public Works, Jeff Liberati.

REVITALIZATION PROGRAM

Ken Reeves, property owner of 10-12 South Main St. attended the meeting. Mr. Reeves is interested in the village revitalization program. Codes regarding property maintenance were also discussed. Mayor Miles invited him to come to the next comprehensive planning meeting on July 20, 2004.

MANCHESTER FAMILY PARK

Trustee Johnsen talked with Recreation Leader Bob Goodell and he would like all participants in the park program to register, not just those attending swim lessons. The age of participants was discussed. A motion was made by Trustee Folts, seconded by Trustee Johnsen and carried that a participant must be six (6) years of age or older. Any one five and under must be accompanied by an adult. Trustee Johnsen is presently doing research on a Tot Lot for the park.

The meeting was adjourned on motion at 9:00 PM.

Respectfully submitted,

Angela D'Arduini
Clerk/Treasurer