

MINUTES OF REGULAR BOARD MEETING HELD JULY 6, 2009

Present: Nancy W. Johnsen, Mayor
William F. Henry, Trustee

Absent: Gary J. Bogner, Trustee

Others: Anne Romeiser, Sue Vienna, Patrick Nicoletta, Dick Coffey, Judy Robinson, Chad Romeiser,
Jeffrey Liberati, Debra Chase, John Vanhanja.

Recording: Rita J. Gurewitch, Clerk/Treasurer

The meeting was called to order at 6:00 PM by Mayor Johnsen. The Clerk led the Pledge of Allegiance to the flag. Minutes of the meeting held on June 1, 2009 were read and approved as presented. Bills were authorized for payment on Abstract #2 of Audited Vouchers, General Fund totaling \$16,282.93; Water Fund totaling \$996.02; Sewer Fund totaling \$285.57; CDBG totaling \$0.00 and TEP totaling \$0.00.

ANNUAL AUDIT

The board reviewed the end-of-the-year books and found the difference in the General Fund of \$29,905.00 accounted to the TEP 80% reimbursement instead of 100%. A financial audit is to be scheduled this fall to ascertain the correct entry of these funds. The Annual Report will be completed and submitted to the New York State Comptroller’s Office by July 31st.

MRB GROUP REPORT – HIGHWAY FACILITY

Mr. Patrick A. Nicoletta, P.E. from MRB Group presented a Building Study for the Highway Facility Building Expansion and Renovation located on Vanderwall Drive. The report went over existing conditions and proposed conditions. Two (2) proposals were addressed. Proposal 1 includes the renovation of the existing treatment plant building and a pole barn expansion. The existing plant building is approximately 600 square feet and the proposed expansion of the pole barn is 1645 square feet. The estimated construction is \$196,520. The project cost including contingency and incidental costs is approximately \$255,520. Proposal 2 includes the demolition of the existing treatment plant building and a pole barn expansion. The pole barn expansion is approximately 2,400 square feet. The estimated construction cost is \$226,530. The project cost including contingency and incidental costs is approximately \$294,530. The Board will review the Building Study as proposed and table their decision until the next board meeting.

VEHICLE PARKING IN FRONT YARDS – John Vanhanja

Mr. John Vanhanja addressed the Board stating his concern about property owners parking their vehicles in their front yards. He said that he spoke to Code Enforcement Officer Steve DeHond and that Mr. DeHond stated that the village is currently updating their code book and this parking code is being deleted. Mayor Johnsen informed Mr. Vanhanja that there has been no report from the updating committee as yet. No changes will be made to the Village Code Book without the Village Board’s prior approval. Mr. Vanhanja reiterated that there shouldn’t be parking in front yards and voiced against eliminated that from the code book. Mr. Vanhanja further voiced that when parties occur within the village multiple cars are parking in front lawns and should use the municipal parking lot and walk to their destination. Mayor Johnsen stated that is not a reasonable request. After further discussion, not action was taken at this time and Mayor Johnsen thanked Mr. Vanhanja for his input.

FAIR HOUSING – Resolution No. 6-2009

The following resolution was offered by Trustee Henry, seconded by Mayor Johnsen and carried:

WHEREAS, the promise of individual equality and freedom of choice is the basis of our Nation’s strength; and

WHEREAS, The National Fair Housing Law and the Civil Rights Act of 1968, provides that all persons shall have freedom of choice and the elimination of housing discrimination; now, therefore, be it

RESOLVED, that this board does hereby reaffirm its commitment to the principles and tenants of the National Fair Housing Law within the Village of Manchester and endorses the County of Ontario’s Fair Housing Program; and further

RESOLVED, that this resolution be entered into the minutes of this meeting and a copy be sent to the Ontario County Department of Housing and Community Resources.

The above resolution was put to roll call vote, which resulted as follows:

Mayor Johnsen	Voting	“AYE”
Trustee Henry	Voting	“AYE”
Trustee Bogner	Absent	

The resolution was duly adopted.

WATER & SEWER RATES

The Clerk informed the Board that the Water Fund and the Sewer Fund cannot fully support the operations and maintenance of those departments. The Water Fund cash balance as of May 31, 2009 was \$193,807.57. The Sewer Fund cash balance as of May 31, 2009 was \$77,611.32. The Clerk advised the Board to look into ways to increase those fund balances. Presently, neither fund could support a bond payment if the need arose to borrow money for infrastructure replacement. The Board will research and study this subject. No action taken at this time.

MANCHESTER PARK UPGRADE/CONSTRUCTION AGREEMENT CLOVER CROSSINGS

DPW Supervisor Jeff Liberati informed the Board that the park bathrooms are working, they will be back to paint them, closures are on the new doors, and that the re-surfacing of the pavilion floor is not cement, but an epoxy base coating. The grill area is completed, along with the new pavilion. Still looking into the sidewalk completion of connecting the apartments with the Manchester Fire Department pavilion. Clover Crossings will need a deadline for the completion of the entrance. The Mayor will meet with Village Attorney, John Tyo and Code Enforcement Officer Steve DeHond. A certified letter will be sent to the owner.

DPW REPORT

- Discussed Camera in sewer line
- Ready for Concert Series on Wednesdays in July

POLICE REPORT

Police report was distributed to the board and will be placed on file in the clerk's office. Mayor Johnsen requested Officer Coffey get reports from the Sheriff's Dept. and the NYS Trooper's as to the number of persistent police calls in the village.

FIRE DEPARTMENT – Chief Romeiser reported:

- 1731 cracks were found and welding is needed. Pierce manufacturer is to assist with the bill as it was determined to be a design flaw.
- Holding on purchasing new radios and turn out gear at this time.
- The 2% fire fee has been received from NYS Insurance Department. Approximately \$5,000 was received.
- Call report distributed and on file in clerk's office

PUBLIC COMMENTS:

Village residents, Sue Vienna and Ann Marie Romeiser, addressed the Board with their concerns with the new apartment complex on State Street. They listed the following concerns: Speeding on State Street (black car, white car, black truck); Vulgar language; Three dogs in one apartment; Sidewalk at entrance is not level (DPW Supervisor Jeff Liberati state that will be fixed); Landscaping promise was not met. Sue Vienna has only one tree behind her house; Dumpsters are to be enclosed. The enclosures are there, but have not been put up; Sidewalk located in the Firemen's field is being used as a road for motorcycles. Mayor Johnsen will be meeting with the Code Enforcement Officer and the Village Attorney to address these issues. She also stated that we can't blame everything on the apartments. More data will be collected and reviewed.

A letter was received from Angela & Jason Payne of 71 State Street concerning their property that runs adjacent to the Clover Crossing Apartment Complex. It was determined by the Board that many of their concerns need to be addressed between the owners of Clover Crossings and the Payne's. DPW Supervisor Jeff Liberati did state that the entrance concerns that are within the village right-of way will be corrected by the village if Clover Crossings does not make the repairs as they should. The Village will then address Clover Crossing for reimbursement.

Richard Cirulli telephone the clerk's office regarding the right of way area in front of his rental property on State Street and asked if that can be filled in. DPW Supervisor Liberati stated it was done.

The curb request for Ike Moses on Pratt Road was discussed and Trustee Henry stated that he would talk with Mr. Moses at this time.

BOARD OF TRUSTEES MEETING CHANGE

The next regular meeting of the Board of Trustees will be changed from Monday, August 3rd at 6:00 pm to Monday, August 10th at 6:00 pm.

The meeting was adjourned on motion at 8:20 PM.

Respectfully submitted,

Rita J. Gurewitch
Village Clerk/Treasurer