

VILLAGE OF MANCHESTER
MINUTES OF THE PUBLIC HEARING AND REGULAR MEETING ON HELD JULY 12, 2010

Present: Nancy W. Johnsen, Mayor
William F. Henry, Trustee
Debra Gulvin-Chase, Deputy Clerk/Treasurer
Chad Romeiser, Fire Chief
Jeffrey P. Liberati, DPW Supervisor

Absent: Gary J. Bogner, Trustee, Richard Coffey, Police Officer

Others: Patrick Nicoletta, MRB Group; Lisa Gerlock-Bounds, Holly Powell (Music Boosters); Paulo Mourao, Nina Mourao.

Recording: Rita J. Gurewitch, Village Clerk/Treasurer

PUBLIC HEARING

The public hearing was called to order by Mayor Johnsen at 6:00 PM. The clerk read the Legal Notice that was published in the Daily Messenger on June 21, 2010. Pursuant to NY Village Law Sections 9-900 through 9-916 concerning Permissive Referendum to discuss the use of money in the Buildings and Additions Reserve Fund to pay for a portion of the cost of expanding the Highway Garage. Mayor Johnsen inquired three times if anyone present wished to speak.

No one present spoke for or against the use of money from the reserve fund.

The public hearing was closed at 6:05 PM.

REGULAR MEETING

The meeting was called to order at 6:06 PM by Mayor Johnsen. The Clerk led the Pledge of Allegiance to the flag. The minutes of the regular meeting held on June 07, 2010 were read and approved upon motion from Mayor Johnsen, seconded by Trustee Henry. The Treasurer's report was delayed at this time to have a special financial meeting later this month to approve the Annual Financial Report to the State Comptroller and the June Treasurer's report. Bills were authorized for payment on Abstract #2 of Audited Vouchers, General Fund totaling \$19,003.26; Water Fund totaling \$25075.25; Sewer Fund totaling \$ 130.29; CDBG totaling \$0.00 and TEP totaling \$2626.67.

CAPITAL FUND RESERVE MONEYS – RESOLUTION NO. 9 - 2010

The following resolution was offered by Trustee Henry, seconded by Mayor Johnsen who moved its adoption:

WHEREAS, the Village of Manchester held a public hearing to use money in the Building and Additions Reserve Fund; and

WHEREAS, no spoke against the use of said funds;

BE IT RESOLVED, that the Village of Manchester be able to use said funds up to \$100,000;

BE IT FURTHER RESOLVED, that any unused portion of moneys is returned to the Building and Addition Reserve Fund.

The resolution was put to roll call vote which resulted as follows:

Mayor Johnsen	Voting	“AYE”
Trustee Henry	Voting	“AYE”
Trustee Bogner	Absent	

The resolution was duly adopted.

**HIGHWAY GARAGE EXPANSION – GENERAL CONSTRUCTION BID
– RESOLUTION NO. 10-1010**

Bids were received on July 8, 2010 at 2:00 pm at the Village Hall for the highway garage addition. Seven (7) bids were received for the General Construction contract. The base bids ranged from \$189,000 to \$444,300.

The following base proposals were received:

Finger Lakes Construction Co., Inc. - \$369,675.
LeFrois Builder, Inc. - \$352,747.
Gudabri, Inc. - \$387,582.
Battle Construction Co., Inc. - \$406,250.
Marianacci, Inc. - \$413,500.
Nicoletta Building Contractors, Inc. - \$189,000.
Betacon Construction, Inc. - \$444,300.

A thorough discussion followed. Although the Nicoletta Building bid is significantly lower than the second low bidder they are agreeable to hold to the bid price. Based on village engineer conversation with Nicoletta Building Contractor, they understand the scope of the work. Also, the Board is to consider an alternate add of \$5,800. that would include new siding on the front existing structure.

The following resolution was offered by Mayor Johnsen, seconded by Trustee Henry, who moved its adoption:

WHEREAS, the proposals from the above mentioned contractors were reviewed by the Board of Trustees, BE IT RESOLVED, that the General Construction Contract to put an addition on the highway garage be granted to Nicoletta Building Contractors, Inc. in the amount of \$194,800., and BE IT FURTHER RESOLVED, that the village board accept the Nicoletta Building Contractors, Inc. proposal and that work begin immediately; and MRB Group will increase the number of on-site project visits to oversee the contractor at their hourly rate.

The resolution was put to roll call vote which resulted as follows:

Mayor Johnsen	Voting	“AYE”
Trustee Henry	Voting	“AYE”
Trustee Bogner	Absent	

The resolution was duly adopted.

A pre-construction meeting date will be announced.

TEP TRAIL

The Board hired Mr. Charles Allen to the full-time Construction Inspector for the trail project at a rate of \$24.00 per hour. This will be a temporary position during the construction of the trail. His duties will be making sure that everything is built according to the plans and specifications plus preparing the proper documentation and records required for federal aid projects. Fisher Associates will provide guidance throughout construction.

All properties have been acquired and Mayor Johnsen has signed the Certificate of Maps that is required.

CABOOSE

The Board received a letter from CSX Transportation thanking them for their interest in acquiring a caboose for our railroad history. Regrettably, they will not be able to donate a caboose for our purposes. Corporate policy prohibits the donation of company materials and the CSX caboose NYC 21208 is still currently held in active status and has not yet been retired. The letter stated that CSX has no cabooses in retired or scrap status, but if an appropriate one becomes available, they would be happy to assist in coordinating the sale of this equipment at “scrap value” to support our community effort.

RED JACKET SCHOOL MUSIC BOOSTERS

Lisa Gerlock-Bounds addressed the Board regarding a “Music Madness” 5K run. The certified course (George Tillson NY03044AM) starts in Budd Park, Shortsville. Route 21, Clifton Street and South Avenue will be utilized in the Village of Manchester. The date is October 23, 2010. This is a highly organized event. Law enforcement is provided by the NYS Troopers and the group is insured.

A motion was made by Mayor Johnsen, seconded by Trustee Henry, to permit the race to proceed in the village, obtain a certificate of insurance listing the Village of Manchester as an additional insured, and that they keep the village informed. Voted on and unanimously carried. Local assistance will be provided by the fire and police departments.

FAIR HOUSING – Resolution No. 11-2010

The following resolution was offered by Trustee Henry, seconded by Mayor Johnsen and carried:

WHEREAS, the promise of individual equality and freedom of choice is the basis of our Nation’s strength; and

WHEREAS, The National Fair Housing Law and the Civil Rights Act of 1968, provides that all persons shall have freedom of choice and the elimination of housing discrimination; now, therefore, be it

RESOLVED, that this board does hereby reaffirm its commitment to the principles and tenants of the National Fair Housing Law within the Village of Manchester and endorses the County of Ontario’s Fair Housing Program; and further

RESOLVED, that this resolution be entered into the minutes of this meeting and a copy be sent to the Ontario County Department of Housing and Community Resources.

The above resolution was put to roll call vote, which resulted as follows:

Mayor Johnsen	Voting	“AYE”
Trustee Henry	Voting	“AYE”
Trustee Bogner	Absent	

The resolution was duly adopted.

911 – Re-NUMBERING SOUTH AVENUE

The numbering at the south end of South Avenue is currently being reviewed for re-numbering with the 911 emergency dispatch for safety purposes. It appears that seven (7) properties will be affected by the change. A letter will be sent by the Ontario County 9-1-1 Center to those residents that will have a change of address.

TOWN OF MANCHESTER – FIRE AGREEMENT

The Board received the Fire Contract proposals for 2011 and 2012 from the Town of Manchester for a 3% increase for each year. A discussion followed with Fire Chief Chad Romeiser, that the agreement is for 2011 and 2012 only, and allows a shorter length of time before the 2013 proposal. This will allow the Board and Fire Department to do an extensive financial review of the future needs of the MFD.

A motion was made by Mayor Johnsen to accept the Town of Manchester Fire Contract of \$47,454.16 for 2011 and \$48,877.78 for 2012, seconded by Trustee Henry, voted on and unanimously carried.

DPW REPORT

- Side walk will be going in on Pratt Road from Route 21 to 4 Pratt Road. Letters will be sent to property owners.
- Water Training/Licenses are needed for Grade C & D. The Board approved the schooling necessary for NYS Dept of Health requirements.

POLICE REPORT:

- June Police report on file in the clerk’s office.

FIRE DEPARTMENT:

- \$15,000 Grant was received for previous equipment purchases.
- 1731 has new tires.
- 1712 is out of service for annual inspection and maintenance.
- The Fire Department will make arrangements to present fire safety at the Manchester Family Park.

The meeting was adjourned upon motion at 8:00 PM.

Respectfully submitted,

Rita J. Gurewitch
Village Clerk/Treasurer