

VILLAGE OF MANCHESTER
MINUTES OF THE REGULAR VILLAGE BOARD MEETING
HELD AT 8 CLIFTON STREET, MANCHESTER NY
On July 02, 2012

Present: Nancy W. Johnsen, Mayor
Lynda J. Butler, Trustee
William F. Henry, Trustee
Jeffrey P. Liberati, DPW Supervisor
Debra Gulvin-Chase, Deputy Clerk/Treasurer
Richard Coffey, Police Chief

Absent: Harry Bowker, Fire Chief

Others: Anthony Cirulli, Richard Cirulli, Pauline Sowa

Recording: Rita J. Gurewitch, Clerk/Treasurer

The Clerk led the Pledge of Allegiance to the Flag.

The meeting was called to order at 6:00 pm by Mayor Johnsen.

The minutes of the regular meeting on June 04, 2012 were read and approved upon motions from Trustee Henry and Trustee Butler. A motion was made by Trustee Henry to accept the May Treasurer's report, seconded by Trustee Butler, subject to audit, voted on and carried. Mayor Johnsen made a motion to use the remaining bond funds, \$22,255.53, for debt service on the August 1st \$50,000. bond payment due, seconded by Trustee Butler, voted on and unanimously carried. Bills were authorized for payment on Abstract #2 of Audited Vouchers, General Fund totaling \$48,537.51; Water Fund totaling \$10,591.34; Sewer Fund totaling \$10091.56; CDBG totaling \$0.00 and TEP totaling \$0.00. The board reviewed the end-of-the-year financial records and found them to be in proper order. The Annual Report will be completed and submitted to the New York State Comptroller's Office.

TEP TRAIL

The SWPPP (Storm Water Pollution Prevention Plan) report showed deficiencies regarding NYSDEC permit requirements. Areas of deficiency include soil stabilization, re-vegetation measures and significant erosion. Due to the lack of water this summer, it has been difficult to establish seed growth. The DPW will initiate extra watering to establish growth. Additional sections where erosion is evident may have to be paved. A meeting with Fisher Associates is set for July 18th.

TRAIL COMMITTEE GROUP

There will be a Local Days Event at the Ontario County Fair. Trustee Butler stated that Committee Member Tim Wilbur has offered to market the Manchester Gateway Trail at this event with visual aids and pamphlets. The Board approved to go ahead with pamphlet production.

RAILROAD MEMORIAL PARK – CABOOSE/WORKCAR

Sandman Sandblasting has not begun the restoration of the workcar. The contract will be cancelled and the board will review the other bidders. Mike Buttaccio and volunteers are to paint the interior and would like the village to purchase the paint. No date has been set as the outside needs to be completed. DPW Supervisor Liberati to call Mr. Buttaccio.

VILLAGE HALL AND FIRE HALL PROPOSED BUILDING IMPROVEMENTS

A separate meeting will be held on July 27th at 9:00 am with MRB Group to discuss the building renovations.

PUBLIC COMMENT

Mr. Richard Cirulli – He has heard that Kistner Concrete may be purchasing the vacant concrete plant at 155 State Street. He would like to make sure that the hours of operation are 6:00 am to 5:00 pm; that the concrete dust will be contained; he would like to see a bond in place for clean up if they should leave; and established truck routes so as not to go through the village. The Board informed Mr. Cirulli, if and when an application for a site plan is given to the Village, it will be the Planning Board who will review it. The Planning Board meets the second Tuesday of each month at 7:00 pm.

Mr. Anthony Cirulli – Discussed branch pick up in the village. The Board approved an additional day each month for brush pick up. It is now scheduled for the first and third Thursday of each month through August. Mr. Cirulli would also like it noted that he would like a Public Hearing on the Kistner Concrete project. Letter from Mr. Donald Hessney – A letter was received stating “Town and Village of Manchester, enforce the Town and Village Code.” The letter is referring to garbage at 25 South Main Street. Trustee Henry will discuss this matter with Code Enforcement Officer Steve DeHond.

FIRE PROTECTION AGREEMENT – TOWN OF MANCHESTER

The contract for fire protection for the Town of Manchester expires on 12/31/2012. The Town of Manchester proposed a 2% increase for 2013 and 2014. The Board would like to meet with the Town and the Fire Department to discuss an alternate proposal. The clerk will write a letter to the Town of Manchester requesting a meeting to negotiate a new proposal.

DPW REPORT

- Will patch the area in front of 149 State Street
- Discussed storm water run off on Newton Street (Agosto property) and Clifton Street (Plyter property)
- Will contact M & S Tree Service for tree removal
- Waiting on fax for curbing on Center Street and Merrick Avenue.
- Will contract sidewalk work due to extensive time needed on the trail
- Barriers up for concerts by 5:30

POLICE REPORT:

- June 2012 Police report is on file in the clerk’s office.
- Signs needed: Stop signs, playground sign, No thru Truck signs
- There is an increase in criminal mischief reports, mainly on South Avenue
- Special details include increase traffic on North Ave., Center Street and Route 21 and last day of school on June 12th.

FIRE DEPARTMENT:

- Discussed Fire Protection Agreement with Town of Manchester
- June report on file in the clerk’s office – Total calls 14

The next regular Village Board meeting will be on Monday, August 6th, at 6:00 pm.

The meeting was adjourned upon motion at 8:30 PM.

Respectfully submitted,

Rita J. Gurewitch
Village Clerk/Treasurer