

**VILLAGE OF MANCHESTER  
MINUTES OF THE REGULAR VILLAGE BOARD MEETING  
HELD AT 8 CLIFTON STREET, MANCHESTER NY  
ON JULY 07, 2014**

Present: Nancy W. Johnsen  
William F. Henry, Trustee  
Michael J. Buttaccio, Trustee  
Richard Coffey, Police Chief  
Harry Bowker, Fire Chief

Absent: Jeffrey P. Liberati, DPW Supervisor

Others: Deborah Frederick; Anthony Cirulli; Robin Johnson, Ontario County Real Property Tax Director; Patrick Nicoletta, MRB Group; Tammy Harshfield; Charlie Fine.

Recording: Rita J. Gurewitch, Clerk/Treasurer

The meeting was called to order at 6:00 pm by Mayor Johnsen. The clerk led the Pledge of Allegiance to the flag.

The minutes of the Regular meeting held on June 02, 2014 were read and approved upon motion from Trustee Buttaccio and seconded by Trustee Henry. The minutes of the Special meeting held on June 17, 2014 were read and approved upon motion by Trustee Buttaccio and seconded by Trustee Henry. The May Treasurer's report was reviewed and approved upon motion from Trustee Henry, seconded by Trustee Buttaccio, subject to audit, voted on and carried unanimously. Bills were authorized for payment on Abstract #2 of Audited Vouchers, General Fund totaling \$27,315.66; Water Fund totaling \$16,778.95; Sewer Fund totaling \$173.42; CDBG totaling \$0.00 and TEP totaling \$0.00; Trust & Agency Fund \$12,635.95.

#### **ANNUAL UPDATE DOCUMENT (AUD)**

The board reviewed the end-of-the-year books and found them to be in proper order. The Board directed the Annual Report be completed and submitted to New York State Comptroller's Office by July 31, 2014. The Legal Notice will be posted in the Daily Messenger.

#### **FITNESS PARK**

Tammy Harshfield reported for Josie Scherer that installation of the Fitness Park will be included in the purchase price of the equipment. Ms. Scherer has raised all the necessary funds to complete her Gold Award Project. Ms. Scherer will meet with the village clerk to go over details. The project deadline is mid-September.

#### **RAILROAD MEMORIAL PARK**

Trustee Buttaccio reported that the Caboose was opened over the weekend. It was noticed that the equipment debris located at an adjoining property has become unsightly making the view from the Railroad Memorial Park unattractive.

#### **LEHIGH AVENUE WATER TANK**

Patrick Nicoletta, MRB Group, reported on proposals for the Water Storage Tank Level Monitoring for the Lehigh Avenue water tank. Only one proposal was received. Trustee Henry motioned to accept Turner Integrated Systems quote for \$14,700 which includes a \$5000 installation charge and a \$1,500 allowance for the water main tap and installation of the diaphragm, seconded by Trustee Buttaccio, voted on and unanimously carried. Inspection will be completed by MRB Group.

#### **REAL PROPERTY TAX FREEZE**

Robin Johnson, Director of Ontario County Real Property Tax, informed the Board of the new Tax Freeze Legislation of the 2014-15 State Budget. If the taxing jurisdiction (Village of Manchester) has a freeze-compliant budget for its fiscal year starting in 2015, a credit shall be allowed for the eligible taxpayer's 2015 and 2016 taxable year. To be eligible for such credit the taxpayer must qualify for the STAR (School Tax Relief) exemption. Municipalities must comply with tax freeze requirements in order to render its taxpayers eligible for the tax freeze credit. The municipality must comply with the 2% tax cap and not choose to override the tax cap and have a state approved government 3 year efficiency plan showing efficiencies and savings of at least 1% per year from shared services, cooperation agreements and/or mergers. The Village of Manchester can choose to be a single local government unit for efficiency or combine with other local government units (ie. Ontario County). New York State is still working on guidelines to assist in accomplishing these requirements.

More information is to follow.

The Board thanked Ms. Johnson for attending the meeting and giving a better understanding of the Real Property Tax Freeze Legislation.

### **REQUESTED VILLAGE CODE CHANGE - ALLOW CHICKENS**

Ms. Deborah Frederick addressed the Board asking if they had given thought to her previous request to allow chickens in the village. The Board was reviewing a sample code from the Village of Naples that had specifications and limitations within their code for the raising of chickens. No action taken at this time.

### **LEHIGH AVENUE SIDEWALK**

Mayor Johnsen received a letter from Girl Scout Troop 40245 and Brownie Troop 40245 requesting that a sidewalk be put in on Lehigh Avenue *so kids will be safer walking to school.*

The sidewalk placement listing was set prior to receiving this letter. The Lehigh Avenue sidewalk is next on the plan and should be completed this summer.

### **SMITH TERRACE DRAINAGE**

Shirley Perryman had requested the clerk to show photographs of the stormwater drainage after it rains surrounding her home on Smith Terrace. Ms. Perryman could not attend tonight's meeting.

Numerous photos showed flooding after severe rains and erosion of a rear bank. After discussing the photos, the Board will consult with Steve DeHond, Code Enforcement Officer on the erosion issue and DPW Supervisor Jeffrey Liberati on the drainage.

### **DPW REPORT**

- No report

### **POLICE REPORT:**

- 49 N Main Street, car vehicle issues, businesses in building that may need permits – Will contact Steve DeHond, CEO.

### **FIRE DEPARTMENT:**

- 23 calls between 6/1/14 – 6/30/14

The next regular Village Board meeting will be on Monday, August04, 2014 at 6:00 pm.

The meeting was adjourned upon motion at 7:45pm.

Respectfully submitted,  
Rita J. Gurewitch  
Village Clerk/Treasurer