

MINUTES OF REGULAR BOARD MEETING HELD JUNE 9, 2003

Present: Philip J. D'Arduini, Mayor
Bruce E. Miles, Trustee
Norman E. Folts, Trustee

Others: Steven DeHond, Bob Goodell, Cindy Coffey, Richard Cirulli, Nancy Johnsen

Recording: Angela D'Arduini, Clerk/Treasurer

Mayor D'Arduini called the meeting to order at 7:00 PM. Minutes of the meeting held on May 5, 2003 were read and approved as presented. Bills were authorized for payment on Abstracts of Audited Vouchers #1, General Fund totaling \$58,688.23; #2, Water Fund totaling \$1,200.76; #3, Sewer Fund totaling \$6,680.72. The treasurer's report for the month of April was approved subject to audit.

ROCHESTER INSULATED GLASS

Steve DeHond, Code Enforcement Officer addressed the board. RIG's temporary C of O expires August 1, 2003 and they are asking for an eighteen-month extension to build the firewall separating the offices and factory. The board held a discussion and they agree with Mr. DeHond that an eighteen-month extension to build the firewall should not be granted. Mr. DeHond will respond with a letter to RIG.

SUMMER PARK PROGRAM

Bob Goodell, Village of Manchester Recreation Leader and Cindy Coffey, Village of Shortsville Recreation Leader spoke to the board. The summer park program which will run from July 7th to August 15th includes swimming lessons at Pal-Mac, two field trips, a field day with Shortsville and a picnic on August 14th. The Town of Manchester has given each village money towards the swim program so it will be offered to Town of Manchester children also. Registration for the swim program will be at each of the Village Clerk's offices. Bob asked if the park hours could be changed to 8:30 AM to 12:00 PM and 12:30 PM to 4:00 PM with a half hour for lunch. A motion was made by Bruce Miles seconded by Norman Folts and carried to change the hours. An ad will be put in The Merchandiser regarding the park program with the cost to be shared with the Village of Shortsville.

WATER AND SEWER RATES

Chris Nill of RCAP Solutions, Inc. and a member of the Village's comprehensive planning board, came to talk to the board about the Village water and sewer rates. Mr. Nill stated that he cares deeply about the future of the Village and wants the environmental infrastructure to be sustainable financially. Water and sewer rates have not increased in over ten years and he asked the board if they are sustainable at the present time. Our water and sewer lines are very old. If major repairs come up, is the Village ready financially. The Village rates are one of the cheapest in New York State. Mr. Nill attended a seminar to analyze rate structure for small communities put on by Environmental Management Institute software. This software includes spreadsheets to help analyze your water and sewer user charge systems, project costs and revenues and develop new rates. Mr. Nill has offered, to meet with the heads of the water and sewer department and the clerk to get some figures together to put into the software program and help the Village come up with a rate structure that is equitable should the Village decide to raise their rates. Mr. Nill will call the clerk to arrange a meeting time.

FREDERICK'S PROPERTY

Richard Cirulli told the board that he called Project Engineer Craig MacLean at NYSDEC and was told he was out on sick leave. The clerk gave Mr. Cirulli a copy of the progress report on the Frederick property from Robert Raeman of Sniedze Associates. He also told the board that Oldcastle is building a berm on the south side of their building.

TWIN CITIES FAMILY FESTIVAL 2003

Nancy Johnsen, Manchester volunteer for the Twin Cities Family Festival 2003 asked the board if the Village would make a donation to the Festival. She also asked if the Village would pay for an advertisement. The board was receptive to both. The clerk will check with the Village of Shortsville to ask the amount they are donating.

FIRE DEPARTMENT

The board received a letter from Harry Bowker, President of the Manchester Fire Department. The Manchester Fire Department asked if the Village of Manchester could provide financial assistance by taking over the three (3) remaining annual payments for the last six (6) air packs that the Department purchased. The annual payment is \$3,501.64. The Mayor asked the clerk to respond stating that the money was not budgeted in this year's budget. However, if they so desire, we could take it out of their equipment fund for this year and ask them to make this request in January 2004 for the 04-05 budget.

ROUTE 21 UNDERPASS

Trustee Miles asked the clerk to have Supervisor Jeff Liberati contact the County and the Town and arrange to cut the grass at the Route 21 underpass.

POLICE CHIEF

Chief William Dean had the board sign a Rules and Regulation Policy. The purpose of these Rules and Regulation is to govern the use of Ontario County's data system by The Village of Manchester Police personnel. Chief Dean was given a copy of a letter from Timothy Benjamin, High School Principal at Manchester Shortsville Central School requesting police patrol on the last day of school, June 16, 2003.

The meeting was adjourned on motion at 9:30 PM

Respectfully submitted,

Angela D'Arduini
Clerk/Treasurer