

MINUTES OF REGULAR BOARD MEETING HELD JUNE 02, 2008

Present: Nancy W. Johnsen, Mayor
Gary J. Bogner, Trustee
William F. Henry, Trustee

Absent: None

Others: Andrea Tillinghast-Thompson, Zach Scheartl, Kacey Goben, Sarah Butler, Alexys Liberati, Chris Nill, Kaitlin Breed, Joshua Jerome, Bethany Scheartl, Richard Cirulli, Lauren Merklinger, Jon Weed.

Recording: Rita J. Gurewitch, Clerk/Treasurer

The meeting was called to order at 5:00 PM by Mayor Johnsen. The Clerk led the Pledge of Allegiance. Minutes of the May 2008 meeting and approved as presented. Bills were authorized for payment on Abstracts of Audited Vouchers; All Funds will be listed under Abstract #1 for June (This is due to new KVS software for the General Ledger). Abstract #1: General Fund totaling \$39,608.97; Water Fund totaling \$1,751.72; Sewer Fund totaling \$423.85; No CDBG or TEP funds expended.

RED JACKET COMMUNITY LIBRARY

Andrea Tillinghast-Thompson, Director of the RJ Community Library addressed the Board and presented their annual report. The library budget was passed by public vote. She is currently working with the Village of Shortsville on a Youth Grant with Ontario County Youth Bureau that will encompass the youth of the Village of Manchester.

Mayor Johnsen personally expressed her thanks to Ms. Tillinghast for her exemplary diligence in aiding the Village of Manchester to partake in a Summer Concert series for 2008. The village received \$2,500 from the Phelps Community Historical Society (PCHS) and the Phelps Arts Center (PAC) under the guidance of New York State Council on the Arts (NYSCA) State and Local Partnership to support the 2008 concerts.

REQUESTS

A request was received to change the date of the annual spring clean-up. It currently starts the day after Mother's Day. After a brief discussion, the rationale is to clean up prior to Memorial Day and that people start putting their items out approximately a week early, so the decision was to have the date remain as it is.

Mr. Cirulli requested that the tree in front of 148 State Street be removed. Though it is a healthy tree, he feels that the tree roots are leaching into the homeowners sewer line causing repeated hiring for root removal. DPW Supervisor Jeff Liberati wasn't present to advise the board at this time. This request was tabled to the next board meeting.

Mr. Cirulli also asked when the area between the sidewalk and the road would be paved as promised (west end of State State at the Frederick "Brownsfield" Property. Trustee Bogner stated that it wouldn't be done until the excavating of the new storm sewer drainage is completed along State Street.

TEP GRANT UPDATE

Mr. Chris Nill reported:

- Mark Porter, (Hite Corp) is going forward with those property owners that are in agreement to allow the trail to pass through their property.
- The design approval from the DOT should be in received in June sometime.
- In defense of Fisher Associates, falling behind is not their fault, but feels we're still within the four year time frame for completion.
- Stated that he felt he would be just the grant writer, not Project Administrator. He tried being Project Administrator on a trial basis and his employer is strictly enforcing that their organization is solely for water and sewer issues. He would have to charge for the Project Administrator trail services. He is willing to relinquish this position to someone else. His advice after conferring with Roseann Schmid was not to hire out. This position is usually held by a DPW Supervisor, or Parks Supervisor. He is willing to stay on until the Board finds a new project administrator.

Mayor Johnsen thanks Mr. Nill for his report and past service to the village. The Board will address the appointing of a new Project Administrator for the trail project at next months board meeting.

PARTICIPATION IN GOVERNMENT (PIG) – RJC SCHOOL

Mayor Johnsen recognized Red Jacket students, Zach Scheartl, Kacey Goben, Sarah Butler, Alexys Liberati, Kaitlin Breed, Joshua Jerome, Bethany Scheartl, Lauren Merklinger, and Jon Weed, who are observing this meeting as a requirement in her government class.

DEPARTMENT OF PUBLIC WORKS

DPW Supervisor Liberati was unable to attend and left the following report:

- Power was interrupted at the State Street Pump Station due to a tractor trailer driver trying to turn around pulling the electric away from the building. Town Highway Supervisor, Wayne Holtz, assisted in returning temporary electricity to the building. At this time a corroded electrical panel was observed and in need of replacement. A motion was made by Trustee Bogner, seconded by Trustee Henry, to dismantle the current electric and replace with a new 200 amp electric service, voted on and unanimously carried.
- New gutters are needed on the Bennett Building. Two quotes were received. \$570.00 and \$465.00. A motion was made by Trustee Henry, seconded by Trustee Bogner, to hire Turner Gutter Service to install 92 ft seamless gutters and (2) downspouts for \$465.00, voted on and unanimously carried.
- A decision was needed as to what color the fire truck bay doors should be. After a brief discussion, the color decided was tan.

PLANNING BOARD APPOINTMENT – JOHN W. SCHRAM

A letter of interest to be a planning board member was received from John W. Schram of 34 South Main Street of the village. The letter was reviewed and a motion was made by Trustee Henry, seconded by Trustee Bogner, to accept Mr. Schram as a planning board member. Mayor Johnsen appointed John W. Schram to fill the vacant term of Daniel Cianfoni until March 31, 2010.

POLICE REPORT

Officer Richard Coffey informed the board that various complaints have been received, especially concerning dirt bikes and 4 wheelers. Some identities are known and he will speak with their parents.

Trustee Bogner informed Officer Coffey and others attending the meeting, that drug paraphernalia has been found on the Boy Scout property tables at the Bennett Building. He asked that everyone keep watch for any unusual activities. Ontario County Sheriff’s Dept. responded and confiscated the items.

DIVISION OF YOUTH - RESOLUTION NO. 10 - 2008

The following resolution was offered by Trustee Henry, seconded by Trustee Bogner who moved its adoption:

Whereas, the New York State Division of Youth offers funds each year; and

Whereas, it is necessary to apply for these funds through the Ontario County Division for Youth:

Now, therefore, be it resolved, that the Board of Trustees hereby authorizes Mayor Johnsen to execute all necessary documents.

The resolution was put to roll call vote which resulted as follows:

Trustee Henry	Voting	“Aye”
Trustee Bogner	Voting	“Aye”
Mayor Johnsen	Voting	“Aye”

The resolution was duly adopted.

WATER AND SEWER RATES – RESOLUTION NO. 11-2008

The following resolution was offered by Trustee Bogner, seconded by Mayor Johnsen who moved its adoption:

Whereas, the revenue going into the water and sewer funds is not adequate to cover minimum operations and maintenance of the water department and the sewer department; and

Whereas, the fund balance in the Sewer Fund is depleting due to lack of revenue,

Now, Therefore Be It Resolved, that the following sewer rate be established as of June 02, 2008:

Sewer Minimum - \$65.00 for the first 15,000 of water used.

Now, therefore be it resolved, that the following water rate be established as of June 02, 2008:

Water Overage – For each 1000 gallons over 6000 gallons the rate will increase from \$3.50 to \$4.50 per thousand gallons.

Requests for water shut off and on – a fee of \$50.00 will now be charged to shut off water and \$50.00 to turn water on.

Be it further resolved, that Friendly Village be notified of the rate changes by July, 1, 2008.

Be it further resolved, that this rate increase be reflected in the February 1, 2009 bill.

The question of adoption of the foregoing resolution was duly put to a roll call vote which resulted as follows:

Trustee Henry	Voting	“Aye”
Trustee Bogner	Voting	“Aye”
Mayor Johnsen	Voting	“Aye”

The resolution was thereupon declared duly adopted.

UNUSED VACATION TIME – RESOLUTION NO. 12-2008

The following resolution was offered by Mayor Johnsen, seconded by Trustee Bogner who moved its adoption:

Whereas, due to an increase in village projects for the period of June 1, 2007 to May 31, 2008, some employees did not use all their accrued vacation time:

Therefore be it resolved, that those village employees with unused earned vacation time as of May 31, 2008, be allowed to carry over any unused vacation time after June 1, 2008; and

Be it further resolved, that the previous year earned vacation time be used prior to December 01, 2008.

The forgoing resolution was put to a roll call vote which resulted as follows:

Trustee Henry	Voting	“Aye”
Trustee Bogner	Voting	“Aye”
Mayor Johnsen	Voting	“Aye”

The resolution was thereupon declared duly adopted.

The meeting was adjourned on motion at 6:15 PM.

Respectfully submitted,

Rita J. Gurewitch
Clerk/Treasurer