

**VILLAGE OF MANCHESTER  
MINUTES OF THE REGULAR VILLAGE BOARD MEETING  
HELD AT 8 CLIFTON STREET, MANCHESTER NY  
ON JUNE 02, 2014**

Present: Nancy W. Johnsen  
William F. Henry, Trustee  
Michael J. Buttaccio, Trustee  
Richard Coffey, Police Chief

Absent: Harry Bowker, Fire Chief; Jeffrey P. Liberati, DPW Supervisor

Others: Emily Palumbos, John Woodworth, Representatives of Assemblyman Brian Kolb; Kathleen Vienna

Recording: Rita J. Gurewitch, Clerk/Treasurer

The meeting was called to order at 6:00 pm by Mayor Johnsen.

The minutes of the Regular meeting held on May 12, 2014 were read and approved upon motions from Trustee Henry and seconded by Trustee Buttaccio. The April Treasurer's report was reviewed and approved upon motion from Trustee Henry, seconded by Trustee Buttaccio, subject to audit, voted on and carried unanimously. Bills were authorized for payment on Abstract #1 of Audited Vouchers, General Fund totaling \$; Water Fund totaling \$; Sewer Fund totaling \$; CDBG totaling \$0.00 and TEP totaling \$; Trust & Agency Fund \$.

#### **FITNESS PARK**

Trustee Buttaccio gave a report of the meeting of May 21<sup>st</sup> that met on the trail. The DPW has begun creating the foundations for the fitness stations that will be located in close proximity to the Clifton Street entrance. The Village of Manchester will be in charge of all installation.

#### **RAILROAD MEMORIAL PARK**

Trustee Buttaccio reported that Mr. Doug Parmele has been volunteering his time to have the caboose open to the public. An "OPEN" sign has been ordered along with a guest book for visitors to sign in. Mr. Parmele has also donated a signal light to go on premises that will coincide with an Eagle Scout project. No set schedule has been established as yet.

#### **REPRESENTATIVE FOR ASSEMBLYMAN BRIAN KOLB**

Ms. Emily Palumbos, District Chief of Staff for Assembly Minority Leader Brian Kolb, greeted the Board stating that she is Mr. Kolb's new representative for the Village of Manchester, taking the place of Mr. Doug Finch. Ms. Palumbos stated that if there were any projects or events their office could assist the village with, to please reach out to them.

#### **RESOLUTION NO. 5 – 2014 – NOTICE OF PUBLIC HEARING – LOCAL LAW NO. 1-2014**

The following resolution was offered by Trustee Henry, seconded by Trustee Buttaccio and carried to wit:

#### **NOTICE OF PUBLIC HEARING ON PROPOSED LOCAL LAW NO. 1 – 2014**

PLEASE TAKE NOTICE, that a public hearing will be held at the Manchester Village Hall, 8 Clifton Street, Manchester, New York, on the 17<sup>th</sup> day of June, 2014 at 1:00 o'clock in the afternoon to consider the adoption of Local Law No. 1-2014 entitled:

#### **A LOCAL LAW TO ADD CHAPTER 72 OF THE VILLAGE CODE ENTITLED GATEWAY TRAIL**

The proposed Local Law No.1 – 2014 is on file in the Office of the Village Clerk of the Village of Manchester where the same may be inspected during office hours 9:00 am to 5:00 pm, Monday through Friday.

ALL PERSONS INTERESTED and citizens shall have an opportunity to be heard on said proposal at the time and place aforesaid. Written comments may also be directed to the Manchester Village Clerk, PO Box 188, Manchester NY 14504.

BY ORDER OF THE BOARD OF TRUSTEES OF  
THE VILLAGE OF MANCHESTER

The above resolution was put to roll call vote, which resulted as follows:

Mayor Johnsen	Voting	“AYE”
Trustee Buttaccio	Voting	“AYE”
Trustee Henry	Voting	“AYE”

The resolution was thereupon declared duly adopted

The Board directed the clerk to publish the above resolution in the official newspaper.

### **ONTARIO COUNTY WORKFORCE**

Each summer Ontario County initiates their Summer Youth Employment Program. Mayor Johnsen attended the obligatory meeting with the County to participate in this program. The Village of Manchester will partake with two positions this year; a DPW laborer and a Recreation assistant. The clerk will fill out the necessary paperwork. The Board will set times available for interviews.

### **RECREATION DEPARTMENT**

A meeting will be scheduled to meet with the recreation staff prior to the opening of the Manchester Family Park. Trustee Henry will arrange the date and time. Trustee Henry will also assist in the interview process for Ontario County Workforce.

### **SHORTSVILLE FIREMEN’S CARNIVAL**

The Shortsville carnival will be June 12<sup>th</sup>, 13<sup>th</sup> and 14<sup>th</sup>. Mayor Johnsen, Trustee Henry and Trustee Buttaccio will ride in the Firemen’s Parade on June 13<sup>th</sup>.

### **PUBLIC COMMENT**

Kathleen Vienna addressed the Board with the following comments and concerns:

- Concerned about difficult visibility due to village truck parked on State Street
- Voiced concerns about social media
- Complimented Trustee Buttaccio on researching fitness park installation data
- Commented that the 6:00 pm meeting time is inconvenient, should be 7:00 pm.

### **DPW REPORT**

- Work continues on the concession stand
- Fitness park stations are being established

### **POLICE REPORT:**

- Working on NYS mandatory reports
- Matters have been quiet

### **FIRE DEPARTMENT:**

- The Board approved three new members: Joseph Eckam, Stacey Osborne and Daria Sparks

The next regular Village Board meeting will be on Monday, July 7, 2014 at 6:00 pm. The Public Hearing and Special meeting are scheduled for Tuesday, June 17<sup>th</sup> at 1:00 pm.

The meeting was adjourned upon motion at 6:55pm.

Respectfully submitted,  
Rita J. Gurewitch  
Village Clerk/Treasurer