

**VILLAGE OF MANCHESTER REGULAR BOARD MEETING
HELD AT 8 CLIFTON STREET
ON MARCH 05, 2012**

Present: Nancy W. Johnsen, Mayor
William F. Henry, Trustee
Debra Gulvin-Chase, Deputy Clerk/Treasurer
Jeffrey P. Liberati, DPW Supervisor
Richard Coffey, Police Officer

Absent: Gary J. Bogner, Trustee (resigned 2/29/12); Harry Bowker, Fire Chief

Others: Ed Ruthven, Jim Goodell, MFD; Patrick Nicoletta, MRB Group; Lyn Butler

Recording: Rita J. Gurewitch, Village Clerk/Treasurer

The meeting was called to order at 6:00 PM by Mayor Johnsen. The Clerk led the Pledge of Allegiance to the flag. The minutes of the regular meeting held on February 6, 2012 were read and then approved upon motion from Trustee Henry, seconded by Mayor Johnsen. The January Treasurer's report was reviewed and approved upon motion from Mayor Johnsen, seconded by Trustee Henry, subject to audit, voted on and carried unanimously. Bills were authorized for payment on Abstract #10 of Audited Vouchers, General Fund totaling \$108,835.39; Water Fund totaling \$668.25; Sewer Fund totaling \$120.50; CDBG totaling \$0.00 and TEP totaling \$0.00.

GENERAL VILLAGE ELECTION – Resolution No. 4 - 2012

The following resolution was offered by Mayor Nancy W. Johnsen, who moved its adoption, seconded by Trustee Henry, to wit:

RESOLUTION DATED MARCH 05, 2012

A RESOLUTION PROVIDING FOR THE HOLDING OF THE GENERAL ELECTION OF THE VILLAGE OF MANCHESTER, ONTARIO COUNTY, NEW YORK, TO FILL THE OFFICE OF MAYOR FOR A PERIOD OF FOUR (4) YEARS AND TO FILL THE OFFICE OF TRUSTEE FOR A PERIOD OF FOUR (4) YEARS, EFFECTIVE APRIL 01, 2012 ON TUESDAY, MARCH 20, 2012 FROM NOON TO NINE O'CLOCK PM IN THE VILLAGE HALL BY BALLOT BOX.

WHEREAS, the Village Law of the State of New York sets the Third Tuesday in March as the date for the general village election, and

WHEREAS, the office of MAYOR, for a period of four (4) years and the office of TRUSTEE, for a period of four (4) years, will become vacant on April 01, 2012, and

WHEREAS, the following candidates have been nominated for these positions:

MAYOR Nancy W. Johnsen – Democrat Nominee
55 State Street
Manchester NY 14504

MAYOR No Other Nominees

TRUSTEE William F. Henry – Democrat Nominee
73 Pratt Road
Manchester, NY 14504

TRUSTEE No Other Nominees

NOW, THEREFORE, BE IT RESOLVED, that the general election of the Village of Manchester, to fill the office of **MAYOR** for a period of four (4) years and the office of **TRUSTEE** for a period of four (4) years, the terms to begin April 01, 2012, be held on Tuesday, March 20, 2012, from Noon to 9:00 PM, in the Village Hall at 8 Clifton Street.

AND BE IT FURTHER RESOLVED, that this election be conducted by paper ballot with ballot Box.

The above resolution was put to roll call vote, which resulted as follows:

Mayor Johnsen	Voting	“AYE”
Trustee Henry	Voting	“AYE”
Trustee Bogner	Absent (resigned)	

The resolution was duly adopted.

RESOLUTION OF AWARD – Resolution No. 5 – 2012

Manchester Fire Department – Self-Contained Breathing Apparatus

Bids were received on February 13, 2012 at 4:00 pm at the Village Hall for twenty-two (22) self-contained breathing apparatus’. Two (2) bids were received for the purchase contract. The base bids ranged from \$83,226.00 to \$89,650.00 and with additional options \$122,002.00 to \$129,355.

The following base proposals with equal options were received:

DiVal Fire & EMS Supplies - \$122,002.00
Tyler Fire Equipment, LLC - \$129,355.00

The following resolution was offered by Trustee Henry, seconded by Mayor Johnsen who moved its adoption:

WHEREAS, on February 13, 2012 bids were received for: Twenty-two (22) new Self-Contained Breathing Apparatus’; and

WHEREAS, the Board of Trustees of Village of Manchester, with advice obtained by the Manchester Fire Department has considered the bids received;

NOW, THEREFORE, BE IT RESOLVED, that the contract for Twenty-two Self-Contained Breathing Apparatus’ is awarded to: DiVal Fire & EMS Supply, 1721 Niagara Street, Buffalo, New York, 14207 at the contract sum of \$122,002.00, to cover net bid price after trade-ins.

The above resolution was put to roll call vote, which resulted as follows:

Mayor Johnsen	Voting	“AYE”
Trustee Henry	Voting	“AYE”
Trustee Bogner	Absent (resigned)	

The resolution was duly adopted.

NIMS – NATIONAL INCIDENT MANAGEMENT

The **National Incident Management System (NIMS) and the National Response Plan (NRP)** ensure that all levels of government, non-government agencies and private sector are prepared to protect against, respond to and recover from any incident.

The Ontario County Emergency Management Office has requested each municipality select one person to be a Point of Contact for NIMS within their jurisdiction. Our current Point of Contact Person is Fire Chief Chad Romeiser. After a brief discussion, it was decided to change the Point of Contact Person. A motion was made by Mayor Johnsen, seconded by Trustee Henry, to release Chad Romeiser and appoint **Fire Chief Harry Bowker as the Point of Contact Person for NIMS in our jurisdiction**. Voted on and unanimously carried. The clerk will notify Ontario Co. Emergency Management Office.

VILLAGE HALL AND FIRE HALL PROPOSED IMPROVEMENTS

MRB Group presented a Condition Survey and Proposed Improvements report on the Village Hall/Fire Department. The improvements include code compliance, energy and utility upgrades, including handicapped accessibility. MRB was able to estimate construction costs into affordable categories to possibly due the improvements in segments. The Board will review the information.

SPRING CLEAN-UP

Spring Clean Up will be May 14th and 15th. Contractor is still not determined.

BUDGET HEARING NOTICE

The Village will hold a Budget Hearing on Monday, April 02nd, at 6:00 pm. The tentative budget will be accessible for inspection by the public at the Clerk’s office on March 20th.

SUMMER LABORERS AND PARK RECREATION PROGRAM

A motion was made by Mayor Johnsen and seconded by Trustee Henry and carried to hire the following for the position of summer laborer:

Kyle Sanders at the rate of \$10.50 per hour

Jacob Bott at the rate of \$9.50 per hour
Masyn Richardson at the rate of \$9.50 per hour

It was decided that the hiring of positions at the summer park recreation program will be delayed for now.

FIRE DEPARTMENT:

- 15 calls for February. Year to date total is 31. Average Manpower per call 7.2.
- There is an 8-hour Hazardous Materials Operator Awareness Training Program being sponsored by the Ontario Co. Management Office. The Board offered this training to the Fire Department. President Jim Goodell stated he would bring it up at tonight's firemen's meeting.
- Jim Goodell stated that the fire department will use the insurance guidelines to use for the Restricted Active Member (RAM) program. They will coordinate RAM with their open house to recruit volunteers. The fire dept. asked the village to assist in advertising. A motion was made by Mayor Johnsen, seconded by Trustee Henry to proceed with the Restricted Active Member Program, voted on and unanimously carried.
- The Route 96 bridge project and detour details will be posted on the Fire Department bulletin board.
- Air Packs (Self-Contained Breathing Apparatus) Bid was awarded to DiVal Fire & EMS Supply (see above)
- Concession stand at the Fireman's field needs repair. DPW inquired as to having the Village take over the property at the Fireman's Field, thereby doing the upkeep and maintenance needed. MFD President Jim Goodell stated that there was a misunderstanding in what was meant in the transferring of the property. They will have to discuss further. Mayor Johnsen asked that they respond in writing so the board will respond in like.
- The DPW has two (2) "gum ball" lights for vehicles if anyone would like them otherwise they will be going to auction.
- Inquired if there was any progress on purchasing a new fire truck. Trustee Henry said will discuss later. He would still like to attend an executive meeting with the fire department.
- There is a radio grant meeting on Thursday.
- The Fire Dept is looking to go "wireless" for their internet connection.

DPW REPORT

- The DOT Route 96 Bridge project will be underway soon. The DOT has been meeting with the Town of Manchester. They will be using the trail entrance area. Any damage should be fixed by the DOT.
- Richard Coffey to check with Town Highway Superintendent about signage on North Avenue.

POLICE REPORT:

- February 2012 Police report will be put on file in the clerk's office.
- Trucks are still a problem.
- Dog issues have been quiet.

VACANCY IN TRUSTEE POSITION

The Board will be reviewing possible candidates for Trustee position.

The next Budget meeting is scheduled for Tuesday, March 13, 2012 at 10:00 am.

The next Village Board meeting and Budget Public Hearing will be on Monday, April, 02, 2012 at 6:00 pm.

A motion was made and carried to transfer the following:

	TO	FROM
\$10,000.	A1930.4	A1990.4
\$10,000.	A1930.4	A5110.4
\$8,242.65	A1930.4	A5410.1
\$5,890.00	A1930.4	A5410.4
\$4,802.35	A1930.4	A7140.2

The meeting was adjourned upon motion at 7:30 PM.

Respectfully submitted,

Rita J. Gurewitch
Village Clerk/Treasurer