

VILLAGE OF MANCHESTER
MINUTES OF REGULAR MEETING ON HELD May 03, 2010

Present: Nancy W. Johnsen, Mayor
William F. Henry, Trustee
Gary J. Bogner, Trustee
Debra Gulvin-Chase, Deputy Clerk/Treasurer
Richard Coffey, Police Officer
Jeff Liberati, Public Works Supervisor
Chad Romeiser, Fire Chief

Absent: None

Others: Richard Cirulli

Recording: Rita J. Gurewitch, Clerk/Treasurer

The meeting was called to order at 6:00 PM by Mayor Johnsen. The Clerk led the Pledge of Allegiance to the flag. The minutes of the April Organizational meeting and Budget Hearing were read and approved upon motion from Trustee Henry, seconded by Mayor Johnsen. The Treasurer's report was discussed and a motion was made by Trustee Henry, seconded by Trustee Bogner to accept the Treasurer's Report for the month of April, subject to audit, unanimously approved. Bills were authorized for payment on Abstract #12 of Audited Vouchers, General Fund totaling \$65,887.41; Water Fund totaling \$2,305.95; Sewer Fund totaling \$49,754.76; CDBG totaling \$0.00 and TEP totaling \$5,825.20.

HIGHWAY GARAGE EXPANSION

The Village received a *Notice of Preapplication Review Action* announcement from the U.S. Department of Agriculture (USDA) Rural Development concerning the Highway Garage Addition. The requested amount of funding is \$355,030.00. The Village is eligible for funding by USDA Rural Development \$75,000. grant/\$280,030. loan @ 4.125% for 20 years. Satisfactory completion of the environmental review process must occur prior to the issuance of the letter of conditions. Also the Village will have to file a formal application with USDA not later than July 1, 2010.

A discussion followed on the cost, interest incurred and the cost effectiveness of a 20 years loan. No action taken at this time until more financial information can be obtained.

MEMORIAL DAY PARADE

The Village Board received a letter from Harry Sheets, Memorial Day Parade Marshall American Legion Post 34 inviting them to take part in the annual Memorial Day Parade on Monday May 31, 2010. Mayor Johnsen, Trustee Bogner and Trustee Henry will participate. Mayor Johnsen and Trustee Henry will ride in a car provided; Trustee Bogner will march with the Boy Scouts. The clerk will notify the American Legion.

UNPAID WATER & SEWER

(See attached list of unpaid water and sewer bills for 2009
to be levied on the 2010-2011 village tax roll)

NEW YORK MUNICIPAL INSURANCE RECIPROCAL (NYMIR)

An underwriting survey was performed by NYMIR and a list of recommendations was generated. They request that after review of these recommendations that the village provide a written response within 60 days indicating any plan of action with regards to the recommendations. The items were discussed and the Board directed the clerk to notify NYMIR of actions that were taken or pending.

The Village received a quote to add \$114,000 of coverage for the ornamental street lights to the Peerless Inland Marine policy. The additional annual premium would be \$525.00 with a deductible of \$250 applicable to all losses. A motion was made by Trustee Bogner, seconded by Trustee Henry that the village purchase the street light coverage, voted on and unanimously carried.

DPW REPORT

- Vandalism at the Manchester Family Park. Broken door and brick molding. A discussion followed on security (cameras) and lighting at the park. Jeff to check with O’Connell Electric about dusk to dawn, motion or timer lighting. Possibly utilizing Little League poles.
- New signage is needed at the park for restrictions on bicycles, skate boards, etc.
- Note that when demolition of old buildings occur during Highway Garage Expansion that the lintels and any stones with writing be saved.
- The Village will provide flowers to a local 4-H group to plant them at the north entrance to the Village.
- No curbing information as yet for Pratt Road.
- Will be removing sumac trees and cleaning old mill wall behind the Village hall.

POLICE REPORT:

- The Board requested that the park be put on the property check list with Ontario Co. Sheriff’s. Village police will also do routine property check.
- April Police report on file in the clerk’s office.

FIRE DEPARTMENT:

- 16 calls
- The Board authorized the fire department to seek a grant for 24 air packs @ \$5,000 /ea for a total project cost of \$120,000 with a 5% match of \$6,000 and a grant amount of \$114,000. Jason Wagner will write the grant application for a fee of \$950.

**VILLAGE OF MANCHESTER
PRESERVE NEW YORK RESOLUTION NO. 6-2010**

Whereas, the Village of Manchester was incorporated in 1892 and has a long history as a transportation, industrial and commercial center in west central New York; and

Whereas, the Village is aware of the importance of its history and historic resources to current and future generations, and,

Whereas, since there has never been any formal study of our historic resources, a reconnaissance level study would give us the necessary information to take the next steps needed to protect our resources; and

Whereas, the Villages of Manchester and Shortsville’s long history is intertwined and that studying our common history can best be accomplished by working together;

Now, therefore, be it resolved that,

The Village of Manchester agrees to be a co-sponsor with the Village of Shortsville for a 2010 Preserve New York grant application to undertake A Historic Resources Reconnaissance Survey of the Villages of Shortsville and Manchester under the Cultural Resources Grant Category in an amount not to exceed \$15,000; and that

The Village of Manchester agrees that the Village of Shortsville will act as the Lead Applicant for purposes of grant administration and contract management; and that

The Village of Manchester will provide \$700.00 in cash in addition to the Preserve New York funds for completion of the project; and that

Be it further resolved that,

Certified copies of this resolution be provided to the Village of Shortsville for inclusion in the application.

The above resolution was put to roll call vote, which resulted as follows:

Mayor Nancy W. Johnsen	Voting	“AYE”
Trustee Gary J. Bogner	Voting	“AYE”
Trustee William F. Henry	Voting	“AYE”

The resolution was thereupon declared duly adopted.

MUNICIPAL CLERK'S WEEK

IIMC (International Institute of Municipal Clerks) has designated May 2 - May 8, 2010 as Municipal Clerks Week. Initiated in 1969 and sponsored by IIMC, Municipal Clerks Week recognizes the important role of Municipal Clerks in local government, and their contributions in serving their communities and educating the public on the significance of their roles.

Mayor Johnsen presented fine chocolates to the Village Clerk/Treasurer and Deputy Village Clerk/Treasurer from the Board of Trustees in appreciation of their service to the community.

The meeting was adjourned on motion at 7:30 PM.

Respectfully submitted,

Rita J. Gurewitch
Village Clerk/Treasurer