

**VILLAGE OF MANCHESTER
MINUTES OF THE REGULAR VILLAGE BOARD MEETING
HELD AT 8 CLIFTON STREET, MANCHESTER NY
ON MAY 02, 2011**

Present: Nancy W. Johnsen, Mayor
William F. Henry, Trustee
Debra Gulvin-Chase, Deputy Clerk/Treasurer
Jeffrey P. Liberati, DPW Supervisor
Richard Coffey, Police Chief
Chad Romeiser, Fire Chief

Absent: Gary J. Bogner, Trustee

Others: Don Blaisdell, MFD; Richard Cirulli; Ryan Tolpa, Boy Scouts of America (BSA) Troop 39;
Robert Tolpa, BSA Troop 39.

Recording: Rita J. Gurewitch, Clerk/Treasurer

The meeting was called to order at 6:00 pm by Mayor Johnsen. The clerk led in the pledge of allegiance to the flag.

Mayor Johnsen requested a moment of silence for the passing away of former mayor Philip J. D'Arduini.

The minutes of the regular meeting and public hearings held on April 04, 2011 were read and approved upon motions from 1st Trustee Henry and 2nd Mayor Johnsen. The March Treasurer's report was reviewed and approved upon motion from Mayor Johnsen, seconded by Trustee Henry, subject to audit, voted on and carried unanimously. Bills were authorized for payment on Abstract #12 of Audited Vouchers, General Fund totaling \$22,710.63; Water Fund totaling \$2,810.20; Sewer Fund totaling \$49,504.98; CDBG totaling \$0.00 and TEP totaling \$24,585.13.

OLD BUSINESS:

TRAIL UPDATE

With the weather still an issue, the ground has been too wet to make significant progress. A construction meeting has been scheduled for Friday, May 13, 2011 at 1:00 pm for all key personnel involved with the trail.

CABOOSE UPDATE

Mayor Johnsen met with Caboose Committee members, Michael Buttaccio and Timothy Munn. The project is moving slowly, especially getting the caboose to the site. Platform should be coming soon.

NEW BUSINESS:

RESOLUTION OF BEREAVEMENT – NO. 3 -2011

**IN MEMORY
PHILIP J. D'ARDUINI**

The following resolution was offered by Mayor Johnsen, who moved its adoption, seconded by Trustee Henry, to wit:

Whereas: Philip J. D'Arduini was born to Bernard and Mary C. (DelGotto) D'Arduini at 36 Merrick Avenue, Manchester, Ontario County, New York, on the 5th day of February, in the year 1928; and

Whereas: Philip J. D'Arduini died on Friday, April 22, 2011; and

Whereas: Philip J. D'Arduini graduated from Manchester High School in 1947, and lived in the Village of Manchester for 83 years; and

Whereas: Philip J. D'Arduini served the Village of Manchester for 48 years. As a Fireman, Planning Board member, Village Trustee and 23 years as Mayor (1982-2005); and

Whereas: Philip J. D'Arduini consistently cared for the welfare of the Village of Manchester and the contentment of the community, and

Whereas: Philip J. D'Arduini was a true gentleman and will be deeply missed,

Therefore: Be it resolved:

I, Nancy W. Johnsen, Mayor of the Village of Manchester,

Do hereby Proclaim:

That the Village of Manchester, mark this day, May 02, 2011, to show tribute to our native son, Philip J. D'Arduini, for his lifelong commitment and dedication to public service and to send our deepest condolences to his family.

The question of adoption of the foregoing Resolution was duly put to roll call which resulted as follows:

Mayor Johnsen	Voting	"Aye"
Trustee Bogner	Voting	Absent
Trustee Henry	Voting	"Aye"

The resolution was thereupon declared duly adopted.

EAGLE SCOUT PROJECT – BOY SCOUTS OF AMERICA TROOP 39

Boy Scout, Ryan Tolpa, addressed the Board describing an Eagle Project that he would like to complete for the Village of Manchester Trail. He would like to construct two (2) six foot benches and an informational kiosk on approximately a 10' by 15' area located on the east side of the trail at the tip out. He will fund the project through donations and can/bottle return. A motion was made by Trustee Henry to approve the Eagle Scout Project, seconded by Mayor Johnsen, voted on and carried. Mayor Johnsen thanked Ryan Tolpa for thinking of the Village of Manchester for his project.

MEMORIAL DAY PARADE

The Village Board received a letter from Harry Sheets, Memorial Day Parade Marshall from the American Legion Post 34, inviting them to take part in the annual Memorial Day Parade on Monday May 30, 2011 at 9:30am. Mayor Johnsen, Trustee Bogner and Trustee Henry will participate. No transportation will be needed by the Legion. If the parade is canceled due to inclement weather, the Cemetery Program will be held in the High School Auditorium at 10:30 am. All are invited to the American Legion afterwards for refreshments. The clerk will notify the American Legion.

SUMMER PARK RECREATION PROGRAM

A motion was made and carried to hire the following for the positions for the summer park recreation program:

Stephanie Hotchkiss at the rate of \$11.50 per hour for Recreation Leader
Drew Bardun at the rate of \$9.00 per hour for Recreation Assistant
Rachel Bardun at the rate of \$9.00 per hour for Recreation Assistant

UNPAID WATER & SEWER

(See attached list of unpaid water and sewer bills for 2010
to be levied on the 2011-2012 village tax roll)

CIVIL SERVICE LAW – MANCHESTER-SHORTSVILLE JOINT SEWER SYSTEM

By motion of the Manchester-Shortsville Joint Sewer Board, at their April 19, 2011 meeting, a directive was given to the Village of Manchester, as the municipality with authority in regard to Civil Service, apply to Ontario County Department of Human Resources/Civil Service, for the creation of a new position at the Wastewater Treatment Plant. This new position will be Wastewater Treatment Plant Operator. A motion was made by Mayor Johnsen and seconded by Trustee, to request the new position of Wastewater Treatment Plant Operator, voted on and carried. Form MSD 222 – New Positions Duties Statement will be sent to Ontario County.

DPW REPORT

- Daniel D'Arduini is currently attending Water Operator "C" certification school in Morrisville
- 2010 Annual Drinking Water Quality Report has been completed and will be posted
- No wood barrels for flowers are available. 10 plastic barrels will be purchased. A discussion ensued on the possible building of our own planters. Will look around to see what others do.
- Opening day for RJ Jr Baseball was on May 1st. All ok.
- The train at the park will be moved to Sandman's to get sand blasted and re-painted.
- Summer help (Jake Bott and Kyle Sanders) will start work on Monday.

- Tennis courts are starting to peal. Trustee Henry will check into it.

POLICE REPORT:

- April 2011 Police report is on file in the clerk's office.
- This time of year kids are gathering in the park, climbing on picnic tables and the roof. Bad language is being used. Will increase patrols at the park.
- Radar trailer has been ordered. Shared purchase with Shortsville and Phelps.
- Radar units to Albany for 6 month calibration.
- Tracs (Traffic and Criminal Software) System has been installed in office computer and car computer. An agreement is on file in the clerk's office between the Manchester Police Dept., as a participating agency, Ontario County Sheriff's Office, as Lead Agency, and the New York State Police, for the TraCS Users System.

FIRE DEPARTMENT:

- 16 fire calls
- Air pack representatives will be contacted to look over air packs, then will follow the bidding process.
- Chicken Barbeque has been scheduled for Saturday, May 7th. Pre-sale tickets are available. \$8.00

PUBLIC COMMENT/CORRESPONDANCE

Mr. Cirulli inquired as to the liability coverage for the trail. The trail is being considered as a park and insurance coverage is in place. He also asked about the paving schedule for the village and would still like the front of his property filled with blacktop.

The next regular Village Board meeting will be on Monday, June 06, 2011 at 6:00 pm.

The meeting was adjourned upon motion at 7:15 PM.

Respectfully submitted,

Rita J. Gurewitch
Village Clerk/Treasurer