

VILLAGE OF MANCHESTER
MINUTES OF THE REGULAR VILLAGE BOARD MEETING
HELD AT 8 CLIFTON STREET, MANCHESTER NY
On May 07, 2012

Present: Nancy W. Johnsen, Mayor
Lynda J. Butler, Trustee
William F. Henry, Trustee
Debra Gulvin-Chase, Deputy Clerk/Treasurer
Richard Coffey, Police Chief
Harry Bowker, Fire Chief

Absent: Jeffrey P. Liberati, DPW Supervisor

Others: Patrick Nicoletta, MRB

Recording: Rita J. Gurewitch, Clerk/Treasurer

The Clerk led the Pledge of Allegiance to the Flag.

The meeting was called to order at 6:00 pm by Mayor Johnsen.

The minutes of the regular meeting on April 02, 2012 were read and approved upon motions from Trustee Henry and Trustee Butler. The March Treasurer's report was reviewed and approved upon motion from Trustee Henry, seconded by Trustee Butler, subject to audit, voted on and carried unanimously. Bills were authorized for payment on Abstract #12 of Audited Vouchers, General Fund totaling \$66,847.57; Water Fund totaling \$1,683.62; Sewer Fund totaling \$49,231.91.00; CDBG totaling \$0.00 and TEP totaling \$.

VILLAGE HALL AND FIRE HALL PROPOSED BUILDING IMPROVEMENTS

MRB Group presented a Proposal for Professional Services for the building renovations for the village hall and fire hall. Mr. Nicoletta gave a project overview and scope of services including compensation. Project would include upgrading heating/air conditioning, electric and bathrooms. The total costs came in higher than expected. MRB will get rebate estimates for the utility credit. Further discussion is required. Possible special meeting to be determined.

UNPAID WATER & SEWER

(See attached list of unpaid water and sewer bills for 2011
to be levied on the 2012-2013 village tax roll)

TRAIL COMMITTEE

The Ribbon Cutting Ceremony is scheduled for National Trails Day, June 2, 2012 at 11:00 pm. The program includes the Red Jacket High School Band, the American Legion Guard, Boy Scouts, Girl Scouts and dignitaries. Benches and picnic table will be ordered. An advertisement will be put into the Merchandiser and personal invitations will be sent.

DPW REPORT

- Annual Community Drinking Water report completed
- Work continues on the trail
- Preparations for Memorial Day
- Work continues on the Railroad Memorial Park on Route 21, the car has been welded in place and restoring should begin soon.

POLICE REPORT:

- March 2012 Police report is on file in the clerk's office.
- Report includes traffic stops, commercial vehicle violations, assisting fire dept and ambulance, property and trail checks. Complete listing is on file.

FIRE DEPARTMENT:

- 14 total fire calls for April. Average Firefighter per call, 5.6. Report on file in clerk's office.
- The Air packs have been delivered. Retaining 5% of payment until training completed.
- Special meeting with MFD Executive Board and the Village Board will be held May 16, 2012 at 6:00 pm in the board room.
- Pavilion use is no longer available through the Fire Dept.
- Summer Concert contact is Fire Chief Harry Bowker.
- Have not started Restrictive Active Member program as yet.
- The Fire Dept will offer free hot dogs and drinks at the Ribbon Cutting Ceremony for the trail.

The next regular Village Board meeting will be on Monday, June 04, 2012 at 6:00 pm.

The meeting was adjourned upon motion at 7:55 PM.

Respectfully submitted,

Rita J. Gurewitch
Village Clerk/Treasurer

**VILLAGE OF MANCHESTER
MINUTES OF THE SPECIAL VILLAGE BOARD MEETING
HELD AT 8 CLIFTON STREET, MANCHESTER NY
On May 21, 2012**

Present: Mayor Nancy Johnsen, Trustee William Henry and Trustee Lynda Butler

Others: None

Recording: Rita J. Gurewitch, Clerk/Treasurer

Mayor Johnsen called the meeting to order at 5:30 pm.

The Board discussed the unused vacation time of employees. According to policy, if vacation time is not used by June 1st, it is forfeited. Due to the high volume of work on the trail project and the need to finish certain requirements, not all vacation days were used.

A motion was made by Trustee Butler to compensate those employees with unused vacation hours at their regular pay rate for the fiscal year ending May 31, 2012 for one time only, seconded by Mayor Johnsen, voted on and unanimously carried.

The Board discussed the Village Hall/Fire Hall building upgrade. Another meeting will be set up with the Village Engineer, DPW and the Village Board to go over the project.

Discussed the Manchester Gateway Trail.

The meeting was adjourned at 6:20 pm upon motion.

Respectfully submitted,

Rita J. Gurewitch
Clerk/Treasurer