

**VILLAGE OF MANCHESTER  
MINUTES OF THE REGULAR VILLAGE BOARD MEETING  
HELD AT 8 CLIFTON STREET, MANCHESTER NY  
ON MAY 04, 2015**

Present: Nancy W. Johnsen, Mayor  
William F. Henry, Trustee  
Michael J. Buttaccio, Trustee  
Jeffrey Liberati, DPW Supervisor

Absent: Harry Bowker, Fire Chief; Richard Coffey, Police Chief

Others: Anthony Cirulli.

Recording: Rita J. Gurewitch, Village Clerk/Treasurer

The meeting was called to order at 6:00 pm by Mayor Johnsen. The Clerk led the Pledge of Allegiance to the flag.

The minutes of the Regular meeting held on April 7, 2015 were read. A motion was made by Trustee Henry to accept the minutes as written, seconded by Trustee Buttaccio, voted on and unanimously carried. The March Treasurer's report was presented and approved by motion from Trustee Henry, seconded by Trustee Buttaccio, unanimously carried subject to audit. Bills were authorized for payment on Abstract #12 of Audited Vouchers, General Fund totaling \$63,848.08; Water Fund totaling \$888.13; Sewer Fund totaling \$61,696.79; CDBG totaling \$0.00 and TEP totaling \$0.00; Trust & Agency Fund \$17,175.80.

Trustee Henry motioned the following transfers to cover expenses until 5/31/15, seconded by Trustee Buttaccio, voted on and carried unanimously:

\$1,500.00 from A1325.02 Treasurer Equip to A1325.04 Treasurer Contractual  
\$12,872.64 from A1990.04 Contingency to A5142.01 Snow Removal Pers Serv: \$2,500.  
A5142.04 Snow Removal Contrac \$ 300.  
A8170.01 Street Cleaning Pers Serv \$3,000.  
A8540.04 Drainage Contractual \$7,072.64  
\$9,003.52 from G1990.04 Contingency to G8120.04 Sanitary Sewer Contractual

**WINTER STORM DAMAGE – MRB**

Patrick Nicoletta, MRB Group, is assisting the village with getting quotes to make repairs to the village hall due to storm damage. There was a discussion on the roof and heat loss. It was determined to open the soffet prior to getting quotes to see if the insulation is a factor and also to check the roof peak to ascertain if heat loss is there. There will be a proposal meeting for contractors on May 18<sup>th</sup> or the 21<sup>st</sup> at 1:00. All quotes will be in by 4:00 pm on May 28, 2015.

**QUOTES FOR NEW WATER METERS (Package)**

Blair Supply Corp. - \$17,229.00  
Ti Sales - \$28,019.00  
Vellano Corporation - \$29,265.00

**RESOLUTION OF AWARD – Resolution No. 7-2015**

**WHEREAS**, on May 04, 2015 quotes were reviewed for: New Radio read water meters, retrofits for existing water meters, a handheld collector, software and training; and

**WHEREAS**, the Board of Trustees of Village of Manchester has considered the quotes received;

**NOW, THEREFORE, BE IT RESOLVED**, that the contract for New Radio read water meters, retrofits for existing water meters, a handheld collector, software and training be awarded to: Blair Supply Corp., 785 Beahan Road, Rochester NY 14624 at the contract sum of \$17,229.00, to cover net quote price, no trade-in.

The above resolution was put to roll call vote, which resulted as follows:

|                   |        |       |
|-------------------|--------|-------|
| Mayor Johnsen     | Voting | “AYE” |
| Trustee Buttaccio | Voting | “AYE” |
| Trustee Henry     | Voting | “AYE” |

The resolution was thereupon declared duly adopted.

## **AMERICAN RED CROSS CARDIO PULMINARY RESUSITATION (CPR)**

At the time of hire, seasonal employee were notified an orientation meeting will be taking place at a later date. The date is set for May 27, 2015 at 3:30 pm for summer labors and 4:00 pm for summer recreation. Trustee Henry will look into offering a CPR and First Aid course for employees.

## **RAILROAD MEMORIAL PARK**

Trustee Buttaccio suggested instead of using batteries at the caboose that we install a transformer to adapt the caboose to regular electricity. The cost will be approximately \$150.00. This conversion was approved.

## **TURNER-SCHRADER AMERICAN LEGION POST 34 - MEMORIAL DAY PARADE**

Trustee Henry and Trustee Buttaccio will participate in the community Memorial Day Parade and Ceremony on Monday, May 25, 2015. The parade will start at 9:30am. If the parade is canceled due to inclement weather, the cemetery program will be at the high school auditorium.

## **UNPAID WATER & SEWER**

(See attached list of unpaid water and sewer bills for 2014 to be levied on the 2015-2016 village tax roll)

## **2015 SUMMER CONCERT SERIES**

This year's concerts will be held at the Mike Griffin Memorial Park on West Avenue. July 8th, the Musicmakers; July 15<sup>th</sup>, Shackwater; July 22<sup>nd</sup>, Paulsen & Baker; July 29<sup>th</sup>, Wild Nik West. 7-8:30pm The concerts are free and open to the public. The clerk will send letters to non-profits to invite them as a vendor. Electric will need to be installed at the pavilion and tarps in place prior to concert dates.

## **GENERAL CODE PROPOSAL TO UPDATE CODE BOOK**

Ms. LoriAnn Shura, from General Code Codification Division, contacted the village to propose to update the Village Code Book. General Code published the original code book in 1980. They will undertake a comprehensive review with the cost \$11,288. being spread out over 4-5 years. Included in this charge will be to have the code book online (eCode360) on our website. The Board approved having General Code codify the village's code book.

## **DPW REPORT**

- New sidewalks are tabled at this time
- Order cush wood for the playground
- Repair screen at top of park building
- Still need Ross Valve for pump station
- Fix settling at bridge on Pratt Road
- Firemen want stones taken care of by their rear door.
- Street light on Route 21 repaired
- Paint guard rail at West Ave
- Hydrant on Howard Street has been fixed
- Trustee Henry motioned to give Jacob Bott a pay raise of \$.50/hour effective June 1, 2015 making his wage \$10.50 per hour, seconded by Trustee Buttaccio, voted on and unanimously carried.

## **POLICE REPORT**

- No report at this time
- New (lap top) computer purchase will be split with the Village of Shortsville.

## **FIRE DEPARTMENT REPORT**

- Report shows 80 calls to date of 2015. 2014 to date was 65 and 2013 to date was 54. There has been a marked increase in calls in 2015 so far.
- A discussion took place on possibly hiring a grant writer to help off set the cost of a new fire truck. Trustee Henry will look into grant writer options.

The next regular Village Board meeting will be on Monday, June 01, 2015 at 6:00 pm. The meeting was adjourned upon motion at 8:00 pm.

Respectfully submitted,

Rita J. Gurewitch

