

MINUTES OF REGULAR BOARD MEETING HELD OCTOBER 06, 2008

Present: Nancy W. Johnsen, Mayor
William F. Henry, Trustee
Debra Gulvin-Chase, Deputy Clerk/Treasurer
Jim Goodall, Fire Chief

Absent: Gary Bogner, Trustee; Richard Coffey, Police Officer; Jeff Liberati, DPW Supervisor

Others: Richard Cirulli, Deborah Frederick, John Barry, Frank Gorgonzola.

Recording: Rita J. Gurewitch, Clerk/Treasurer

The meeting was called to order at 6:00 PM by Mayor Johnsen. The Clerk led the Pledge of Allegiance. Minutes of the September 2, 2008 were read and approved as presented. The Treasurer reported that accounts have been reconciled and the software is matching in some areas. Additional training and software improvements have been received from KVS. Due to current turmoil in the country’s financial system, the treasurer confirmed to the board that the village funds in excess of FDIC coverage are properly secured. They are collateralized by a pledge of securities. A statement of securities held by the Canandaigua National Bank and Trust Company as collateral to secure deposits was presented to the Board. The report showed funds secured at a low risk. Bills were authorized for payment on Abstract #5 of Audited Vouchers; General Fund totaling \$37,406.72; Water Fund totaling \$23,617.12; Sewer Fund totaling \$158.58; CDBG totaling \$11,110.00; and TEP funds totaling \$5,730.87.

TEP GRANT

Supplemental Agreement No. 1 was proposed by Fishers Associates which includes \$26,391 in additional design services for Fisher Associates and \$18,817 in additional right of way incidental costs for R.K. Hite associated with 4 properties that were not included in the original agreement for an additional total of \$45,208. One of these properties is impacted by the trail realignment and three are impacted by the proposed trail segment on the north side of Route 96 connecting the Friendly Village to the Route 21/Route 96 intersection. A motion was made by Mayor Johnsen, seconded by Trustee Henry, that the Supplemental Agreement No. 1 be executed by the Village. Voted on and unanimously carried.

Design Approval Document (Revision) This document presents a study of the existing conditions, the project’s evolution and a discussion of the engineering solution considered and its impact. This project consists of construction of a 10 foot wide, 1.4 mile long, stone dust pathway with certain revisions. Further information is detailed in the Design Document on file in the clerk’s office. This project is federally funded. The Village of Manchester is the lead agency. The trail is considered a Class II Action under USDOT regulations, 23 CFR 771. A State Environmental Quality Review (SEQR) Full Environmental Assessment Form (FEAF) was examined by the Board.

TEP GRANT – Resolution No. 15 - 2008

After completing Part I and Part II of the FEAF, Trustee Bogner introduced the following **NEGATIVE DECLARATION** resolution, seconded by Trustee Henry who moved its adoption:

WHEREAS: This project has been conducted in accordance with Part 15, Title 17 of the official Compilation of Codes, Rules and Regulations of New York State (17 NYCRR, Part 15); and

WHEREAS: The Board of Trustees has compared the application and plans submitted with the criteria set forth in Part 617.7 of the Regulations, and;

WHEREAS: Upon review of the information recorded on Part I and Part II and considering both the magnitude and importance of each impact,

NOW, THEREFORE, BE RESOLVED, the Board of Trustees of the Village of Manchester, as lead agency, has determined on the basis of that review that (1) The proposed project constitutes an “Unlisted Action”, and (2) that the proposed action described will not have a significant environmental impact and an Environmental Impact Statement will not be prepared; and

BE IT FURTHER RESOLVED, a State Environmental Quality Review **NEGATIVE DECLARATION** Notice of Determination of Non-Significance will be prepared.

The above resolution was put to roll call vote, which resulted in the following:

Mayor Nancy Johnsen	Voting	“AYE”
Trustee William Henry	Voting	“AYE”
Trustee Gary Bogner	Voting	“AYE”

The resolution was thereupon declared duly adopted.

TEP LAND APPRAISALS

Pomeroy Appraisal Associates, Inc. sent letters to property owners along the pathway informing them they will be conducting appraisals of their property.

PARK CONTRACT AGREEMENT – FOUR CLOVERS

Mr. John Barry addressed the Board in person and by letter to request an extension from the October 31, 2008 deadline to complete the improvements to the Manchester Family Park. They had a late start in beginning their project. A discussion followed.

A motion was made by Mayor Johnsen, to allow the extension for two concrete pads (grill and pavilion) to November 30, 2008, then complete the grill and pavilion prior to opening day of RJ Baseball, May 03, 2009, then complete the bathrooms and the path to June 30, 2009, seconded by Trustee Henry, voted on and unanimously carried.

2006 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) EXTENSION REQUEST

The Office of Community Renewal reviewed the Village of Manchester's request for an extension beyond the project completion deadline of September 30, 2008. Based on their review, the request for an extension was granted and the revised project completion date is November 28, 2008. Also, a second budget modification will be submitted to the Office of Community Renewal to move \$3000 in funding from microenterprise activity to housing rehabilitation program delivery. The clerk is to attend a Community Renewal Grant workshop in Syracuse on October 14, 2008.

ONTARIO COUNTY ROUTES 96/318 CORRIDOR STUDY

Mayor Johnsen attended a meeting that presented a draft corridor planning study for NYS Routes 96 and 318 that begins in the Village of Manchester. This study is still currently in process.

REPORTS:

DPW – The manhole will be raised off South Avenue

POLICE – Speeding tickets have been issued on State Street

FIRE DEPT – Generator serviced, Trustee Henry to meet with Fire Chief, maintenance issues completed on all fire trucks, new mutual aid agreement with Ontario County, will attend meeting on new radio system, Old rescue truck will go to auction, new brush truck almost done, old brush truck will be sent to auction.

PENNEYSAVER

The Penneysaver would like to stop mail delivery and use "tubes" to distribute. A letter from the Penneysaver is to go out to all in the community asking that they let them know if they do not want a tube in their yard. If necessary, the board preferred the color green.

SHORTSVILLE-MANCHESTER AREA CHAMBER OF COMMERCE

The Village was approached by SMACC to sponsor a street dance in the Spring of 2009. The Board approved this idea.

PARK BENCH DONATIONS

Two park benches were donated by separate parties at a value of \$500. One was an anonymous donor and the other was given by Red Jacket Rotary Club.

ALLEY CAT ALLIES

A letter was received from Maureen Robert, of Clifton Street, informing the Board that there is an organization that will aid and assist people who care for stray cats. The organization is Alley Cat Allies. She would like to put the information in the village newsletter giving information to contact them. For local assistance, contact HABITAT FOR CATS, INC., PO Box 25637, Rochester NY 14625 or 585-234-2894 or www.habitatforcats.com or e-mail: catchacat_2@hotmail.com

NEW YORK MUNICIPAL INSURANCE RECIPROCAL (NYMIR)

The village property, casualty and liability insurance will renew February 1, 2009. It is currently with Selective Insurance Company. NYMIR provides comprehensive insurance and risk management programs for local governments in New York State. They have an A.M. Best Company rating of A- (Excellent). The Board directed the clerk to contact them for a rate and coverage comparison quote.

Public comment period generated questions concerning tree removal, sidewalk repair, sewer laterals and water line repair. No action taken at this time.

RECORDS DISPOSED

In accordance with the current MU-1 schedule on file for records management, the following dates were disposed: 6/2001 – 5/2002.

The meeting was adjourned on motion at 7:40 PM.

Respectfully submitted,

Rita J. Gurewitch
Clerk/Treasurer