

MINUTES OF REGULAR BOARD MEETING HELD OCTOBER 05, 2009

Present: Nancy W. Johnsen, Mayor
William F. Henry, Trustee
Gary J. Bogner, Trustee

Absent: None

Others: Debra Chase, Chad Romeiser, Vincent DelGatto, Jr.

Recording: Rita J. Gurewitch, Clerk/Treasurer

The meeting was called to order at 6:00 PM by Mayor Johnsen. The Clerk led the Pledge of Allegiance to the flag. Minutes of the meeting held on September 14, 2009 were read and approved by motion from Trustee Bogner. A motion was made by Trustee Bogner to approve the September Treasurer's Report, seconded by Trustee Henry, carried and subject to audit. Bills were authorized for payment on Abstract #5 of Audited Vouchers, General Fund totaling \$24,652.82; Water Fund totaling \$23,713.80; Sewer Fund totaling \$130.74; CDBG totaling \$0.00 and TEP totaling \$17,821.48.

ONTARIO COUNTY MULTI-JURISDICTIONAL ALL HAZARD MITIGATION PLAN

Over the past six years, Ontario County municipalities have collaborated to produce the Plan. It is required by and written in accordance with the Disaster Mitigation Act of 2000 with objectives protecting life, safety and property; qualifying for pre-disaster and post-disaster funding; facilitating recovery and redevelopment; demonstrate a commitment to hazard mitigation principles; and complying with NYS and Federal legislative requirements. The Village will need to adopt the Plan and give public notice for a final action. A Public Hearing will be set for November 2, 2009 at 6:00 pm. The clerk will contact the newspaper to publish the Public Hearing Notice.

HIGHWAY FACILITY EXPANSION

A proposal for services was received from Stuart I. Brown Associates, Inc. for Rural Development Pre-Application for the Highway Garage Improvements/Expansion in the amount of \$1,500. After a discussion, Trustee Henry made a motion to accept the proposal for services from Stuart I. Brown Associates, seconded by Trustee Bogner, voted on and unanimously carried.

A proposal for professional services was received from MRB for the Highway Facility: USDA Funding Preliminary Report in the amount of \$1,900. After a discussion, a motion was made by Trustee Henry, seconded by Trustee Bogner, to accept the proposal for professional services from MRB Group, voted on and unanimously carried.

The Board requested that MRB be informed to continue with the design of the Highway addition and not wait until the funding determination is made.

STATE STREET DRAINAGE PROJECT

A proposal for professional service was received from MRB Group for the State Street Drainage Project to do an additional NYS EFC report to submit with the Project Listing Form that was sent to the Environmental Facilities Corporation (EFC). The EFC submission by MRB would cost an estimated \$7,100. This proposal was tabled until further information was gathered.

HALLOWEEN PARADE & TRICK OR TREAT NIGHT

The Firemen's parade will be held on Saturday, October 31st at 6:30 PM lining up on Howard Street and proceeding to the Manchester Fire Department for costume judging, prizes and treats. Escort will be provided by village police and fire department. Refreshments and prizes will be provided by MFD. The Village of Manchester proclaims TRICK OR TREAT NIGHT Saturday, October 31, 2009 from 6:00 to 8:30 PM. The Mayor directed the clerk to run the ad in the Merchandiser to run the week of October 19th.

Mr. Vincent DelGatto requested that reduced speed limit signs be placed in the village on Halloween night due to an increased number of children on the streets. The Board will check with Officer Coffey if this is feasible.

DPW REPORT

- No report at this time.

POLICE REPORT

- No police report at this time.

FIRE DEPARTMENT

The expenses being incurred are for service only. No new purchases at this time.

PUBLIC COMMENTS:

See HALLOWEEN PARADE & TRICK OR TREAT NIGHT above.

EXECUTIVE SESSION

Mayor Johnsen declared the meeting to go to executive session to discuss personnel issues. Time to executive session 6:45 pm.

Mayor Johnsen declared the regular meeting back in session at 7:15pm.

Mayor Johnsen directed the clerk to contact Village Attorney John Tyo to research any precedent regarding retirement benefits and to also contact the NYS Comptroller's Office in this regard.

The next regular meeting of the Board of Trustees will be Monday, November 2, 2009 at 6:00 pm.

The meeting was adjourned on motion at 7:30 PM.

Respectfully submitted,

Rita J. Gurewitch
Village Clerk/Treasurer