

## MINUTES OF REGULAR BOARD MEETING HELD SEPTEMBER 10, 2007

Present: Nancy W. Johnsen, Mayor  
William F. Henry, Trustee  
Angela M. D'Arduini, Trustee

Absent: None

Others: Steve DeHond, Chris Nill, Jeffrey Liberati, Matt Schaertl, Helen Frederick,  
Anthony Cirulli, Richard Cirulli, Vincent DelGatto, Jr.

Recording: Rita J. Gurewitch, Clerk/Treasurer

The meeting was called to order at 6:00 PM by Mayor Johnsen. The clerk led the Pledge of Allegiance.

### APPOINTMENTS AND OATHS OF OFFICE

Mayor Johnsen made the following appointments to all terms ending March 31, 2008.

Angela M. D'Arduini – Trustee  
Rita J. Gurewitch – Clerk/Treasurer  
Debra A. Chase-Gulvin – Deputy Clerk/Treasurer

Oaths of Office were taken and filed in the clerk's office.

Minutes of the meeting held August 6, 2007 were read and a motion was made by Trustee Henry, seconded by Mayor Johnsen, to approve the minutes as presented. Bills were authorized for payment on Abstracts of Audited Vouchers #13, General Fund totaling \$48,461.44; #14, Water Fund totaling \$5,348.10; #15, Sewer Fund totaling \$12,678.10; and #16, Capital Fund totaling \$3,000.00. A motion was made by Trustee D'Arduini, seconded by Trustee Henry to accept the treasurer's report for the month of July, unanimously approved subject to audit.

### RG&E SUBSTATION EXPANSION – STATE STREET

Rochester Gas and Electric is looking to upgrade their existing substation on State Street that is in the Town of Farmington and the Village of Manchester. This upgrade is to improve electric reliability in our area.

RG&E would like to acquire a portion of land that is currently owned by the village.

Mayor Johnsen asked Code Enforcement Officer Steve DeHond his views on this project. Mr. DeHond stated the only conflict he saw at present was by RG&E purchasing the land requested, it will land lock village land. This land goes from State Street to Rochester Insulated Glass. Also, he stated that due to the substation being in both the Town of Farmington and the Village of Manchester that both Planning Boards will need to be involved. A determination will need to be made on who will be lead agency in the SEQR process. A meeting of all who are involved should be decided.

### ROUNDHOUSE – Resolution No. 10-2007

The "UNSAFE BUILDING" signs have been purchased and will be placed in view on the Roundhouse. CEO Steve DeHond will sign them, and DPW Supervisor Jeff Liberati will attach them to the building.

The following resolution was introduced by Trustee Henry, seconded by Trustee D'Arduini who moved its adoption:

**WHEREAS**, a copy of a proposal has been received from LaBella Associates for the Clean up of the Roundhouse area property; and the Village of Manchester and the Town of Manchester Boards both agree to have this proposal reviewed by an Environmental Attorney and;

**WHEREAS**, the Environmental Attorney that the County has worked with in the past has submitted a proposal to do a renew of the proposal at a fee not to exceed \$500.00; which would be divided by the Village and the Town;

**NOW, THEREFORE, BE IT RESOLVED** to approve Terry Richman, Environmental Attorney, to review the LaBella Associates proposal, at a cost of \$250 each from the Village of Manchester and the Town of Manchester.

The above resolution was put to roll call vote which resulted as follows:

Mayor Johnsen            Voting "AYE"  
Trustee Henry Voting "AYE"  
Trustee D'Arduini        Voting "AYE"

The resolution was thereupon declared duly adopted.

### **SUMP PUMPS/SIDEWALKS/CURBING**

The following report was given by Jeff Liberati:

35 houses required sump pump inspections at the west end of State Street. All but 9 houses have been checked. 6 sewer connections were found. After finishing the 9 remaining inspections, crews will camera the line for further information.

While the 9 remaining houses are inspected, the board would like to give those in violation, time to correct the prohibited connection.

Mr. Liberati stated that by the end of September the cement pad will be done for the Eagle Scout project and at the same time, sidewalks will be put in at the west end of State Street and a fix to one on Main Street (Whitmarsh).

As to the curbing on State Street, a report from Hines's stated that if the curbing was put in at present, flooding will occur. Elevation tests need to be done to tell direction. Village engineer MRB Group recommends using the storm drains from prior years railroad. Easements will need to be acquired from railroad to State Street. Determination needs to be made if flowing from railroad to State Street or State Street to railroad, will need to shoot elevations as stated previously. Jeff to ask Brian Romeiser to help.

### **CHAMBER OF COMMERCE**

Matt Schaertl approached the Board stating that the Chamber will be having their annual Street Dance in Shortsville on September 15, Since the chamber was purchasing pumpkins and straw, he wondered, since the village decorates with same, if costs could be shared. A motion was made by Trustee Henry that the village purchase 10 hay bales @ \$3.50/bales and 15 pumpkins, seconded by Trustee D'Arduini, motion unanimously carried.

### **GIRL SCOUTS/CUB SCOUTS – HALLOWEEN**

The Girl Scouts would like to paint windows again this year with a Halloween theme. Mayor Johnsen asked the clerk to make sure they check with area businesses to make sure of participation and arrangements for clean up.

The clerk will contact area Cub Scout master to see about them painting the pumpkins again this year to put throughout the village.

### **MICHAEL MURPHY – 4 STATE STREET – MIXED USE REQUEST**

The Village Board received a letter from the Planning Board after their review of Mr. Murphy's plans to use his home for office space on the first floor, leaving an apartment upstairs. The dwelling is located in a commercial zone. Proof must be provided showing 2 off street parking spaces for the apartment with minimum one space off street for the office.

Michael Murphy's request for a mixed use request for his home is not complete. Delineations need to be more specific on the parking spaces. There is not efficient information for his request. The clerk will contact Mr. Murphy to direct him to complete.

### **RG&E ROUTE 21 LIGHT FIXTURES**

A proposal was submitted by RG&E to remove twelve (12) overhead lights and install twenty-one (21) post top lights. This is a part of the Route 21 Bridge project.

-12 400W mercury vapor lamp charge	-\$87.00/month
-12 5 Fixture-Wood pole supporting a MV open type luminaire	-\$36.86/month

21 100W metal halide lamp charge	\$36.65/month
15 Electrical point of connection	\$181.00/each

The actual cost of labor and material incurred in such removal totals in the amount of \$1,839.38. Note that at time of paying lamp charge, a copy of paid invoice will be sent to Christopher Day, Ontario County DPW, Bridge Engineer for reimbursement.

A motion was made by Trustee D'Arduini, seconded by Trustee Henry, to accept this proposal from RG&E, voted on and unanimously carried.

### **OnCOR – ONTARIO COUNTY ONLINE RESOURCES**

Ontario County Planning Department has online resources available to municipalities for an interactive web-mapping and land-records-data retrieval. To obtain full municipal access rights the village will need to register with the OCPD. Currently this is for municipal use only.

The board directed the clerk to register for this resource.

### **TREES – TRIM/REMOVAL**

Jeff will get quote from M&S Tree Service and will look into a tree supplier.

### **4-CLOVERS CONSTRUCTION**

The Zoning Board of Appeals for the Village of Manchester imposed a contingency on the variance granted to a proposed apartment complex to forgo the recreation area on their site plans. This contingency being that an agreement be made with the Village Board to make improvements to the Manchester Family Park which is a short distance away.

Mayor Johnsen wanted the board to think about this potential agreement and to have suggestions ready. A workshop will be set up before the next board meeting date.

### **PUBLIC COMMENTS**

Richard Cirulli: Requested he would like a list of those that have violated the sump pump sewer hook-ups. The clerk will check to see if this a permissible FOIL request. Also, Mr. Cirulli stated that he would like black top placed between the sidewalk and the road when the sidewalks are placed at the end of State Street. Mr. Cirulli then asked if the village would like a COMMITTEE for Open Form of Government. Mr. Cirulli's last statement he wanted to make was that the Zoning Board of Appeals granted a variance for the proposed apartment complex from a different set of plans than the ones that are currently being used.

Anthony Cirulli: District Commander of the local American Legion. Mr. Cirulli stated that the American Legion supports the community and especially the youth, with many endeavors. His concern is that no one usually attends their educational events. He is striving to improve the image of the Legion and would like the assistance of the village. Mr. Cirulli also asked the board if a resolution could be made to protect war memorials within the village. Mayor Johnsen will check with the village attorney.

No motions were presented on the above public comments.

Trustee Henry left the meeting at 7:45pm.

### **CITIZEN HOSE AMBULANCE AGREEMENT**

A motion was made by Trustee D'Arduini to adopt the 2007/2008 ambulance agreement with the Citizen Hose Company in the amount of \$1,600., seconded by Mayor Johnsen, voted on and carried.

### **RECORDS DISPOSED**

In accordance with the current MU-1 schedule on file for records management, the following dates were disposed: 6/2000 – 5/2001.

The meeting was adjourned on motion at 8:00 PM.

Respectfully submitted

Rita J. Gurewitch, Clerk/Treasurer