

**VILLAGE OF MANCHESTER
MINUTES OF THE REGULAR BOARD MEETING
ON SEPTEMBER 17, 2010**

Present: Nancy W. Johnsen, Mayor
William F. Henry, Trustee
Gary J. Bogner, Trustee
Jeffrey P. Liberati, DPW Supervisor

Absent: Debra Gulvin-Chase, Deputy Clerk/Treasurer
Chad Romeiser, Fire Chief, Richard Coffey, Police Officer

Others: Charles Allen, Construction Inspector TEP Trail

Recording: Rita J. Gurewitch, Village Clerk/Treasurer

The meeting was called to order at 2:00 PM by Mayor Johnsen. The Clerk led the Pledge of Allegiance to the flag. The minutes of the regular meeting held on August 2, 2010 were read and approved upon motion from Trustee Henry, seconded by Trustee Bogner. The August Treasurer's report was reviewed and approved upon motion from Trustee Bogner, seconded by Mayor Johnsen, subject to audit, voted on and carried unanimously. Bills were authorized for payment on Abstract #4 of Audited Vouchers, General Fund totaling \$143,939.99; Water Fund totaling \$6,219.10; Sewer Fund totaling \$131.91; CDBG totaling \$0.00 and TEP totaling \$106.86.

TEP TRAIL

The Advertisement for Bids was published on September 8, 2010 in the Daily Messenger and also the NYS Contractor Report for construction of the trail. Bid opening is scheduled on October 01, 2010 at 2:00 pm in the Board Room at the Village Hall.

HIGHWAY GARAGE EXPANSION – UPDATE

Demolition and Construction has begun on the highway garage. Patrick Nicoletta from MRB Group will work along side Code Enforcement Officer Steve DeHond and DPW Supervisor Jeffrey Liberati to oversee project.

PRESERVE NY GRANT

The Village received a letter from Preservation League of New York State that states our application to fund the cultural resource survey project for the villages of Manchester and Shortsville has been denied and to consider reapplying in 2011.

LOCAL GOVERNMENT EFFICIENCY GRANT

NYS Department of State notified the Village that our application for "Shared Services and Equipment Between Five Municipalities" project was not approved for funding. Trustee Henry stated that although we were denied the grant, the application is not off the official EFC (Environmental Efficiency Corporation) list and all parties are still interested in pursuing this project.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) – OFFICE OF COMMUNITY RENEWAL

OCR (Office of Community Renewal, formerly known as, Office of Small Cities) in November 2009 conducted a comprehensive monitoring visit regarding the 2006 CDBG project. The Monitoring Report was received on September 13, 2010 and the review of our program administration and project files revealed six concerns and four recommendations. The Village Board, Clerk/Treasurer, Laberge Group and OCR will work together to rectify and take the steps necessary to successfully complete this project and that will ensure that future CDBG programs will operate more smoothly.

HALLOWEEN PARADE & TRICK OR TREAT NIGHT

The Firemen's parade will be held on Sunday, October 31st at 6:30 PM lining up on Howard Street and proceeding to the Manchester Fire Department for costume judging, prizes and treats. Escort will be provided by village police and fire department. Refreshments and prizes will be provided by MFD. The Village of Manchester proclaims TRICK OR TREAT NIGHT Sunday, October 31, 2010 from 6:00 to 8:00 PM. The Mayor directed the clerk to run the ad in the Merchandiser to run the week of October 25th.

DPW REPORT

- Paving estimates were provided to the Board based on Ontario County's material bid to pave Newton Street (Sect 1) \$13,008.48; Newton Street (Sect 2) \$5,288.00; and Pratt Road \$28,555.20. After discussing the road conditions, all of Newton Street and Pratt Road will be completed.
- Discussed Merrick Avenue Water Tower whether to maintain it and make the necessary repairs or to dismantle at this time. The tower is not needed in our current system. It was decided to take apart the tower and to put this project out to bid. A letter to the DOH (Department of Health) will be necessary prior to dismantling. The Board suggested notice be put in the Quarterly Newsletter.
- Water license courses are offered on-line by New York Rural Water Association to assist in education for maintaining and acquiring the credits necessary. Website is www.nyruralwater.org
- Contact DOT (Department of Transportation) about need to complete the striping of the crosswalks on route 21. Ask them to put in at Howard Street also.
- Sidewalks located near 65 State Street and 24 Pratt Road will be lifted to make them level.
- A tree survey was completed for the trimming of dead branches and the removal of trees. A motion was made by Trustee Bogner and seconded by Mayor Johnsen to accept M & S quote for trimming and removal and also to purchase approximated seven new trees for planting around the village. Voted on and carried. Work should be able to begin within two weeks.

POLICE REPORT:

- No report at this time.

FIRE DEPARTMENT:

- No report at this time.

CABOOSE

CSX Transportation Inc. submitted an invoice for a "Freight Car Unable to Move on Own Wheels" in the amount of \$2,400. A motion was made by Trustee Bogner, seconded by Trustee Henry to purchase the caboose for historical reasons and to seek volunteers to form a committee separate from the village for restoration purposes, voted on and unanimously carried. Arrangements for delivery will be provided by Mike Buttaccio. The clerk will contact John Tyo on acquiring the land back from the Lehigh Valley Railroad Historical Society that is located on Route 21 as the site for the caboose.

The meeting was adjourned upon motion at 3:15 PM.

Respectfully submitted,

Rita J. Gurewitch
Village Clerk/Treasurer