

**VILLAGE OF MANCHESTER
MINUTES OF THE REGULAR VILLAGE BOARD MEETING
HELD AT 8 CLIFTON STREET, MANCHESTER NY
ON SEPTEMBER 12, 2016**

Present: Nancy W. Johnsen, Mayor
William F. Henry, Deputy Mayor, Trustee
Michael J. Buttaccio, Trustee

Absent: Jeffrey P. Liberati, DPW Supervisor, Richard Coffey, Police Chief; Harry Bowker, MFD

Others: Alan Eagley, Jennifer Davis, Marlene DiGloma, Don Hessney, Bill Lawrence, Zachery Lawrence (Boy Scouts), Ed Ruthven, MFD, Patrick Nicoletta, MRB Group.

Recording: Rita J. Gurewitch, Village Clerk/Treasurer

The clerk led the Pledge of Allegiance to the flag.

Mayor Johnsen called the meeting to order at 6:00 pm.

The minutes of the Regular meeting held on August 01, 2016 were read and approved upon motion from Trustee Henry and seconded by Trustee Buttaccio. A motion was made by Trustee Henry to approve the minutes of the Special Meeting held September 02, 2016, seconded by Trustee Buttaccio and unanimously approved. The July Treasurer's report was approved upon a motion from Trustee Buttaccio, seconded by Trustee Henry, voted on and unanimously carried, subject to audit. The August Treasurer's report was approved upon motion by Trustee Henry, seconded by Trustee Buttaccio, voted on and unanimously carried, subject to audit. Bills were authorized for payment on Abstract #4 of Audited Vouchers, General Fund totaling \$13992.35; Water Fund totaling \$6,667.30; Sewer Fund totaling \$71.74; CDBG totaling \$0.00 and TEP totaling \$0.00; Trust & Agency Fund \$39664.76.

Approved – DEMOLITION OF MERRICK AVENUE WATER TOWER AWARD RESCINDED and Award to Next Bidder

Village Engineer Patrick Nicoletta, informed the Board that RCD, Inc., aka as Sandman's Sandblasting, did not submit the appropriate paperwork, which includes 1.) all the insurance needed as listed in the specifications of the water tower, 2.) the lead base paint results from his laboratory showing no lead base paint, and 3.) A check made out to the Village of Manchester in the amount of \$9,480.00 for the Material & Performance Bond requirement.

A motion was made by Trustee Henry to dismiss and rescind the Award of Demolition of Merrick Avenue Water Tower to RCD, Inc., due to not submitting the required documentation, seconded by Trustee Buttaccio, voted on and unanimously carried.

The Board then asked Pat Nicoletta to contact the next lowest bidder, Wargo, to see if they are still interested in taking down the tower at the price they quoted. **A motion was made by Trustee Buttaccio to contact the second bidder, Wargo Enterprises, to see if they are still interested in taking down the tower at their bid price, seconded by Trustee Henry, voted on and unanimously carried.**

A discussion followed concerning if there would be enough time to take the tower down before winter or should we wait until Spring. Should be fine as it is a demolition.

RCD, Inc. secured a \$500 bid bond and Mr. Nicoletta asked the Board if they want to keep it or return it to Mr. Deys. Either is acceptable. **A motion was made by Trustee Henry to return the \$500 deposit to Mr. Richard Deys, seconded by Trustee Buttaccio, voted on and unanimously carried.**

Approved – 1971 AMERICAN LaFRANCE 100' LADDER FIRE TRUCK TO GO TO BID

The Village will receive sealed bids for one (1) 1971 American LaFrance 100 Ladder Fire Truck, as is, where is, with no implied warranties. Proposals must be in writing in a sealed envelope. Bids will be received by the Clerk until 2:00 pm on Friday, September 30, 2016 and will be reviewed by the Board of Trustees at the October 3, 2016 meeting. The Board reserves the right to reject all bids.

Reported – A.M. BENNETT MEMORIAL BUILDING

Zachery Lawrence is auditing this meeting for scouts

Scout Leader Bill Lawrence reported to the Board the progress being made at the Bennett Building. He is pleased with the results. The new boiler will heat the whole building, both upstairs and downstairs. A Maintenance Program is in place.

They scouts will be painting pumpkins on October 3rd. DPW will get 40 pumpkins and have them down to the garage for them.

The Scouts placed 700 flags throughout the two villages for Patriot's Day aka 9/11 Remembrance. The village offered to assist in the purchase of more flags next year.

10 Boy Scouts are currently in the process to obtain Eagle Scout designation. They will be looking into projects.

Approved – LEAD AGENCY REQUEST FROM V/MANCHESTER PLANNING BOARD

The Village of Manchester Planning Board received a Site Plan Approval application from Finger Lakes Mulch and Soil, LLC. The Planning Board is requesting to be SEQR (State Environmental Quality Review) lead agency in coordination for this project. Letters have been sent to interested Boards. Trustee Henry made a motion to have Mayor Johnsen sign the request form that the village has no objection to the Village of Manchester Planning Board assuming Lead Agency status for this action, seconded by Trustee Buttaccio, voted on and unanimously carried. Mayor Johnsen signed the form.

Letter Read – BROWNFIELD PROJECT – FREDERICK PROPERTY, STATE STREET

In a letter from the Department of Environmental Conservation (DEC) they stated that the status of the Final Engineering Report (FER) is incomplete and this project is still open from 2006. An approvable FER is required to document the progress made on the site toward obtaining a Certificate of Completion. If not obtained, it may necessitate the return of State payments made under the State Assistance Contract.

An extension was granted from 9/30/16 to 11/30/16 to submit the proper FER. The Project Manager was Robert Raeman, from Sniedze Associates. Last known placement was with Clark Patterson Lee Engineering. Mayor Johnsen will inform them of this finding.

Approved – TOWN OF MANCHESTER FIRE CONTRACT - AMENDMENT

This Amendment applies to the Agreement between the Town of Manchester and the Village of Manchester, as per the change in Town Law Chapter 9-3B. Section 2; Item b. During the year 2017, the sum of \$51,855.00; which sum shall be assessed and levied upon the property in said District. Item c. During the year 2018, the sum of \$52,373.00; which sum shall be assessed and levied upon the property in said district. A motion was made by Trustee Henry, seconded by Trustee Buttaccio to amend the fire contract to that stated above, voted on and unanimously carried.

Approved – MERCY FLIGHT AGREEMENT

Trustee Buttaccio made a motion to sign the Mercy Flight (air ambulance) Agreement and send \$500. Seconded by Trustee Henry, voted on and unanimously carried. The agreement is from January 1, 2016 to December 31, 2016. Renewal was very late in coming this year. The agreement will be addressed again in December of 2016.

Letter read – FROM NYS DEPARTMENT OF TRANSPORTATION – ROUTE 21 SIDEWALK CROSSING

The sidewalk crossing that was to be installed by the DOT at the Smith Terrace to Merrick Circle across Route 21 has now been postponed and not on the 2016 schedule. Another letter will be sent at a later time.

Discussed – PUBLIC COMMENT – 25 S MAIN STREET

Don Hessney addressed the Board with his concerns about 25 S Main Street. It is a four family apartment house. He feels that it is a nuisance property and wants the village to do something about it. Mr. Hessney gave the history of the property and a long list of grievances. He would like the

village to develop codes that will control these properties and he wants a written action plan by September 20th. Trustee Henry stated that is not going to happen. Mr. Hessney then gave the village a deadline of September 30th to give him a written action plan.

Reported – ODOR COMPLAINTS

Jennifer Davis of Bennett Avenue informed the Board that there has been a strong odor coming from Green Renewable, aka Oldcastle Lawn & Garden, at 155 State Street. She has kept a journal and presented it to the Board. Marlene DeGloma added that she also smells the odor. She said they promised no smell, that the doors would be closed. Ms. DeGloma is very upset that the quality of life has been altered in her neighborhood. They now have trucks, smell and noise. The Clerk mentioned that there will be an upcoming Public Hearing and that they will be notified in the mail. The Planning Board will review and have Code Enforcement check to make sure they are operating within the site plan approval. The village will look further into this matter.

Discussed – NYS ROUTE 21 BRIDGE PROJECT – LAND ACQUISITIONS

Alan Eagley asked the Board if they are still working on getting the land back to the people on Route 21 where the bridge was taken out. Mayor Johnsen said they are working on the maps now and Ontario County will cover the expense and file a Quick Claim deed back to the people. Mayor Johnsen will check with the DOT and told Mr. Eagley to stop by the office to get a copy of the email she has received from them.

DPW REPORT

- Clerk said major water leak found at the school
- DPW Installed a new water service on Moses Road

POLICE REPORT

- No report

FIRE DEPARTMENT REPORT

- Report on file in the clerk's office. Copy to Towns of Manchester and Farmington.
- 1781 Ladder Truck will go to bid

The next regular Village Board meeting will be on Monday, October 3, 2016 at 6:00 pm.
The meeting was adjourned upon motion at 7:50 pm.

Respectfully submitted,

Rita J. Gurewitch
Village Clerk/Treasurer