

**VILLAGE OF MANCHESTER
REGULAR VILLAGE BOARD MEETING
HELD AT 8 CLIFTON STREET, MANCHESTER NY
ON MAY 6, 2024**

Present: Michael J. Buttaccio, Mayor
William F. Henry, Deputy Mayor, Trustee
Charles E. Fine, Trustee
George C. Hotchkiss, DPW Supervisor

Absent: none

Others: Rich Yahn, Mike Blazey, MFD, Diane & John Yacuzzo,

Recording: Rita J. Gurewitch, Village Clerk/Treasurer

The Clerk led the Pledge of Allegiance to the flag.

Mayor Buttaccio called to order the regular meeting at 6:00 pm.

The minutes of the Regular & Organizational meeting on April 1, 2024 were read. A motion was made by Trustee Fine, seconded by Trustee Henry, to approve both meeting minutes, unanimously carried.

The March and April Treasurer's Reports were reviewed. Trustee Henry motioned to accept the treasurer's reports for March and April, seconded by Trustee Fine, voted on, unanimously carried, subject to audit. Bills were authorized for payment on Abstract #10 of Audited Vouchers, General Fund totaling \$32,228.55; Water Fund totaling \$219.80; Sewer Fund totaling \$51,412.16; ARPA totaling \$51395.00; and Trust & Agency Fund \$13,598.38 ; Capital Bond totaling \$0.00.

Discussed – MURAL AT THE MANCHESTER FAMILY PARK

Bev Owen is a muralist. She paints murals for different buildings/walls. She paints on metal then brings the art to be attached on the building. She would like to do a historical mural for the Village of Manchester. Cost would be \$25/\$30 per square foot or \$2,560 to \$3,200. It would take about two months to complete. She spoke of fund raisers and students helping out. The mural has been tabled. The clerk is contacting the RJ Art department as this could be a community service project.

Reported – MANCHESTER RAILROAD MEMORIAL PARK

Mayor Buttaccio reported on the recent activities at the park and box car. It is progressing along. Hope to have an open house. He would like to seek a grant for a depot building on site. Board said ok to proceed.

Approved - FINE IMPOSED – SPRING CLEAN-UP ET.AL.

There was a discussion on what to do concerning the trash that is left after the spring clean-up is over. A motion was made by Trustee Henry, seconded by Mayor Buttaccio, have Code Enforcement tag the not acceptable the day after, and same day send a violation notice certified mail, then fine \$250 if not removed and village will pick up, voted on and unanimously carried.

Approved – BANNERS and FLOWERS

The Board approved getting more banners for Main Street. Summer and Fall. Flowers and vendors have been chosen for flowers around the village.

Discussed – ATTORNEY FOR THE VILLAGE

Village attorney John Tyo has retired and the village is looking for a new village attorney. The clerk will see who the surrounding towns and villages use as their attorney.

Approved – TOWN OF MANCHESTER WATER AGREEMENT

The village has not heard the counter offer or acceptance of the last agreement update the village sent to them. Currently the rate from Farmington is \$2.73 per thousand gallons for both the village and the town. The Town of Manchester wants us to pay them \$3.56 per thousand for water and the village has approved \$2.95 per thousand.

Letter – PROPOSAL TO IMPLEMENT A VILLAGE OF MANCHESTER ADVISORY COUNCIL

A letter was received from Jamie Buttaccio requesting that village set up an official council regarding beautification, policies, procedures, event, etc. that will be communicated to the mayor who would appoint the council. After a discussion, a council does not need to be established officially and could be run as a committee of volunteers to report to the Board with their ideas.

Discussed – SILHOUETTES AND OUTDOOR DECORATIONS, PAINTING, BUSHES

An anonymous woman suggested that the village put a silhouette of a kneeling soldier by the veteran’s memorial. Also lighted angels and trees. This suggestion has been tabled for now. It was noticed that the bushes on either side of the monument may need replacing. DPW suggested taking them out and putting cement squares with planters on them. The mayor asked about painting the boardroom. This also was tabled.

Approved - UNPAID WATER & SEWER TO ONTARIO COUNTY FOR RE-LEVY

VILLAGE OF MANCHESTER WATER AND SEWER RELEVY 2024 APRIL

TAX MAP #	Name		Water		Sewer		TOTAL	
32.17-1-55.000	BELL	\$266.89	\$26.70	\$293.59	\$350.00	\$35.00	\$385.00	\$678.59
32.13-1-59.130	Bennett	\$63.30	\$6.33	\$69.63	\$70.00	\$7.00	\$77.00	\$146.63
32.14-1-27.000	BREED	\$43.95	\$4.40	\$48.35	\$70.00	\$7.00	\$77.00	\$125.35
32.18-1-46.000	CLARK	\$463.18	\$46.33	\$509.51	\$469.00	\$46.90	\$515.90	\$1,025.41
32.13-1-42.000	CUMMINGS	\$246.07	\$24.61	\$270.68	\$287.00	\$28.70	\$315.70	\$586.38
32.17-1-31.100	D'ARDUINI	\$125.40	\$12.54	\$137.94	\$280.00	\$28.00	\$308.00	\$445.94
32.13-2-59.000	Darling	\$232.56	\$23.25	\$255.81	\$231.00	\$23.10	\$254.10	\$509.91
32.14-1-64.000	DUERR	\$0.00	\$0.00	\$0.00	\$560.00	\$56.00	\$616.00	\$616.00
32.18-1-28.000	Eagley	\$30.00	\$3.00	\$33.00	\$70.00	\$7.00	\$77.00	\$110.00
32.17-2-3.121	FOSTER	\$266.21	\$26.63	\$292.84	\$280.00	\$28.00	\$308.00	\$600.84
32.17-2-20.000	GRASSO	\$120.00	\$12.00	\$132.00	\$280.00	\$28.00	\$308.00	\$440.00
32.18-1-8.125	HALSTEAD	\$284.25	\$28.43	\$312.68	\$315.00	\$31.50	\$346.50	\$659.18
32.17-2-32.110	HAM	\$132.54	\$13.25	\$145.79	\$210.00	\$21.00	\$231.00	\$376.79
32.14-1-54.200	HESS	\$124.00	\$12.40	\$136.40	\$280.00	\$28.00	\$308.00	\$444.40
31.20-1-20.000	HILL	\$399.65	\$39.97	\$439.62	\$399.00	\$39.90	\$438.90	\$878.52
32.18-1-40.000	Johnstone	\$132.38	\$13.24	\$145.62	\$140.00	\$14.00	\$154.00	\$299.62
32.13-1-2.000	JONES	\$254.10	\$25.41	\$279.51	\$280.00	\$28.00	\$308.00	\$587.51
32.13-1-67.000	La Shier	\$43.32	\$4.33	\$47.65	\$70.00	\$7.00	\$77.00	\$124.65
32.18-1-32.000	LANCY	\$142.14	\$14.22	\$156.36	\$280.00	\$28.00	\$308.00	\$464.36
44.05-1-15.100	LAWLESS	\$122.70	\$12.27	\$134.97	\$280.00	\$28.00	\$308.00	\$442.97
32.13-2-63.000	LECCEARDONE	\$277.50	\$27.75	\$305.25	\$315.00	\$31.50	\$346.50	\$651.75
32.13-2-57.000	Letko	\$80.18	\$8.02	\$88.20	\$210.00	\$21.00	\$231.00	\$319.20
32.18-1-53.100	Lowry	\$101.93	\$10.19	\$112.12	\$210.00	\$21.00	\$231.00	\$343.12
32.17-1-46.000	MOORE	\$195.29	\$19.54	\$214.83	\$280.00	\$28.00	\$308.00	\$522.83
32.14-2-44.000	MYERS	\$30.00	\$3.00	\$33.00	\$70.00	\$7.00	\$77.00	\$110.00
32.17-1-35.000	PRATT	\$186.85	\$18.69	\$205.54	\$280.00	\$28.00	\$308.00	\$513.54
31.20-1-14.000	PRESLEY III	\$120.00	\$12.00	\$132.00	\$280.00	\$28.00	\$308.00	\$440.00
32.17-2-18.210	Salisbury	\$156.28	\$15.64	\$171.92	\$280.00	\$28.00	\$308.00	\$479.92
32.14-2-18.000	Schneider	\$43.95	\$4.40	\$48.35	\$70.00	\$7.00	\$77.00	\$125.35
32.17-1-2.000	SMITH	\$82.65	\$8.27	\$90.92	\$240.13	\$8.40	\$248.53	\$339.45
44.05-1-16.100	SN SERVICING	\$120.00	\$12.00	\$132.00	\$280.00	\$28.00	\$308.00	\$440.00
32.17-2-44.000	SPRINGBROOK	\$0.00	\$0.00	\$0.00	\$280.00	\$28.00	\$308.00	\$308.00
32.18-1-8.122	STELL	\$0.00	\$0.00	\$0.00	\$15.29	\$0.00	\$15.29	\$15.29
32.14-2-5.000	Strickner	\$212.70	\$21.27	\$233.97	\$280.00	\$28.00	\$308.00	\$541.97
32.17-2-35.110	SZADY-WILSON	\$457.91	\$45.79	\$503.70	\$560.00	\$56.00	\$616.00	\$1,119.70
32.14-2-22.000	Valenti	\$110.10	\$11.01	\$121.11	\$210.00	\$21.00	\$231.00	\$352.11

Total:
\$7523.78 &
\$11,790.72

Approved - RESOLUTION NO. 5-2024 - FEE SCHEDULE

The following resolution was offered by Trustee Fine, seconded by Trustee Henry who moved its adoption:

WHEREAS, the Village of Manchester fee schedule may be amended from time to time as necessary upon resolution of the Board of Trustees; and

WHEREAS, there was no fee attached to debris left in front of a residence; and

WHEREAS, the board of trustees discussed what fees would be reasonable and comparable;

NOW, THEREFORE BE IT RESOLVED, by the Board of Trustees of the Village of Manchester, that the following new fees be added to the Village of Manchester fee schedule as follows:

1. **ADD** – \$250 fee to debris left in front of a residence.

BE IT FURTHER RESOLVED, that debris will be tagged immediately by code enforcement, a certified letter will be sent giving 5 days to remove said debris. If the village has to pick up debris, the cost will be \$250.00.

BE IT FURTHER RESOLVED, that the new fees become effective immediately.

The resolution was put to a roll call vote which resulted as follows:

Mayor Michael Buttaccio	Voting	“AYE”
Trustee William Henry	Voting	“AYE”
Trustee Charles Fine	Voting	“AYE”

LETTERS/EMAILS:

Email read - Dave Phillips, Town Supervisor, CEO AGREEMENT

Current Code Enforcement Officers are nearing retirement. Our contract with the Town ends July 2024. He is asking if we plan to continue to contract with the town for code enforcement. The Village Board wants to continue utilizing code enforcement with the town but would like to sit in on any discussions. The clerk will write a letter stating this.

Letter read - TURNER-SCHRADER AMERICAN LEGION POST 34 - MEMORIAL DAY PARADE

Mayor Buttaccio, Trustee Henry and Trustee Fine will participate in the community Memorial Day Parade and Ceremony on Monday, May 27, 2024. The parade will start at 9:30am. If the parade is canceled due to inclement weather, the cemetery program will be at the high school auditorium.

Letter read – SHORTSVILLE FIREMEN’S CARNIVAL JUNE 13TH 14TH 15th

Mayor Buttaccio, Trustee Henry and Trustee Fine will participate and ride in the Fireman’s Parade on Friday, June 14, 2024.

PUBLIC COMMENT: None

DPW REPORT

- The Annual Water Report has been completed and posted on website and Penny Saver.
- Have contacted Elliott Engineering for the village water system. MRB notified DOH had a design available to use.
- Working on the dry hydrant near east side of parking lot.
- Work at the end of Newton Street is ready to top off. It is usable. The school will inspect for use by buses.
- Sean Sheets got his CDL license.
- There was a discussion on speed bumps.
- Water license training in the Fall.

FIRE DEPARTMENT REPORT

- 18 Calls for April 2024. Full Report on file in the clerk’s office and a copy will be sent to the Town’s of Farmington and Manchester.
- The grant has been submitted for roof and new masonry floor.
- 1731 needs a new part. HaRob will be here next week.
- Chief Yahn addressed the Board stating that 1731 needs 1) to be replaced 2) refurbished or 3) get new truck so 1731 doesn’t have to go out as much. He asked that this be decided soon (please). 1731 has a 2500 gallon capacity.
- The MFD is on automatic assist for Clifton Springs as their ladder truck is out for repair.
- In June or July the department plans to hold an appreciation dinner.

The meeting was adjourned upon motion at 8:20 pm. Next meeting and Public Hearing is Monday, July 1, 2024 at 6:00 pm.

Respectfully submitted,

Rita J. Gurewitch, Village Clerk/Treasurer