

**VILLAGE OF MANCHESTER
REGULAR VILLAGE BOARD MEETING
HELD AT 8 CLIFTON STREET, MANCHESTER NY
ON SEPTEMBER 09, 2024**

Present: Michael J. Buttaccio, Mayor
William F. Henry, Deputy Mayor, Trustee
Charles E. Fine, Trustee
George C. Hotchkiss, DPW Supervisor

Absent: None

Others: Diane & John Yacuzzo; Judy Robinson; Richard Deys, Pat Ayers, Sue Johnson, Mary Zingerella, Nancy Johnsen, Kerry Adams, Kathleen Honchen, Jill & Bill Persson, Jordon Schneider, Teresa & David Schlosnagle (library representatives).

Recording: Rita J. Gurewitch, Village Clerk/Treasurer

The Clerk led the Pledge of Allegiance to the flag.

REGULAR BOARD MEETING

The meeting was called order by the Mayor at 6:00 pm.

The minutes of the Regular meeting on August 5, 2024 were read. A motion was made by Trustee Henry, seconded by Trustee Fine, to approve the minutes, and carried.

The Treasurer's Report covered June, July and August. It showed all funds acceptable. The clerk did request transfers of \$1,900.00 from the Trustees Personal A.1010.01 to Mayor A.1210.01 and \$453.45 from A.1950.04 Taxes Contractual to Refund Taxes Contractual A.1964.04. A motion was made by Trustee Henry to approve the transfer, seconded by Trustee Fine, voted on and carried. A motion was made by Trustee Fine, seconded by Trustee Henry to approve the June July and August Treasurer reports, subject to audit. Carried unanimously.

Bills were authorized for payment on Abstract #4 of Audited Vouchers, General Fund totaling \$26,897.30; Water Fund totaling \$4,611.75; Sewer Fund totaling \$26.93; ARPA totaling \$0.00; and Trust & Agency Fund \$49,482.01; Capital Bond totaling \$24,414.38.

Reported – MANCHESTER RAILROAD MEMORIAL PARK

The dedication ceremony took place on 8/25/24. It was well attended and Senator Pam Helming and Assemblyman Jeff Gallahan attended.

There will be an open house on 9/21/24 from 1-4pm.

The Board approved salvaging (selling) Ash wood for fire wood. Proceeds will go toward the green box car.

Reported – NYCOM FALL TRAINING SCHOOL

The Board approved in June that the Mayor, Deputy Clerk, and ZBA Chairman were to attend the Annual NYCOM Training School in Saratoga Springs, September 16-20, 2024. They are set to go next week.

Discussed – VILLAGE ATTORNEY

Trustee Fine is setting a time for the Board to meet with Kenyon & Kenyon Law Firm, now known as Boylan Code Law Firm in Canandaigua NY. He will let the Board know when the meeting will take place.

Discussed – 89 SOUTH MAIN STREET AND THE RJ LIBRARY

Mr. Richard Deys, owner of 89 S Main Street, and the RJ Community Library, as tenants, would like a bigger and better building for the library. Mr. Deys would like to work a deal for them to rent to buy a new building that he would build for them. The new building would be 3500-3800 square feet. It would entail demolition of the current building they are renting. He would like to

separate the parcel. Mr. Deys spoke with Code Enforcement that said it would be basic compliance and parking. He also stated that it is not profitable for him. He has completed soil drilling in 2014. It's okay.

Nancy Johnsen said the library is there to show their support for what he is planning to do.

Kerry Adams stated that the library has done their due diligence in trying to find a space. Mr. Deys has offered to build.

Trustee Fine asked what his time frame is. He hopes that by August or September of 2025 it would be done.

Judy Robinson asked when will Sandman's (89 S Main St) be cleaned up? Mr. Deys stated they are there every week. It is a slow process. He may leave the pieces then build the building. There is room for expansion.

Trustee Henry wonder the their connection is with the school. Kerry Adams said they do nothing but collect library tax money and give them a check.

Mr. Deys said there will be no change in the two driveway entrances.

Mayor Buttaccio likes the idea, along with the rest of the Board, and told Mr. Deys to start with the Planning Board and Code Enforcement.

Reported – COMMITTEE FOR A MASTER PLAN FOR HISTORIC RAILROAD PARK

The Committee is comprised of Tim Record, Assemblyman Jeff Gallahan, Mayor Michael Buttaccio, Jack Tuttle and Doug Parmelle. They have connected with Dave Phillips, Tom Harvey, Julie Barry, Otto Vondrak and Greg Tosha. There was a general discussion on the current A & K property the committee asked to be donated, which was denied by the owner. It is an unidentified Brownfield property with about 17,000 railroad ties on the property. Mr. Record also discussed station plans, display track, Bunkhouse, Certified Local Government program, Master Plan and Historic Preservation Committee. The Board thanked Mr. Record and will consider his recommendations. No action taken at this time.

Reported – MANCHESTER FAMILY PARK

Recreation Leader, Sydney Close, submitted her 2024 report for the recreation program this year. They did sports and crafts and other things. She included a breakdown of activities. She thanked the board for hiring her again and hope to be welcomed back. Her report is on file in the clerk's office.

Appointed – ZBA MEMBERS

The Mayor appointed two members to the ZBA. Debra Chase, who will fill the remaining term of Vincent DelGotto, Jr. to March 31, 2027 and Bernard Comisso renewing his term to March 31, 2029.

Discussed - EXPAND THE STORAGE VAULT

An estimate was received from David Schlossnagle to extend the west end of the storage vault to store village records. The estimated total is \$3495.00 - \$3695.00. This was tabled until next board meeting to see if space can be freed up in the vault.

Reported – TOSHIBA DOCUWARE

The clerk reported that she contacted Toshiba to assist in record keeping for the village. At this time it is for word documents and excel spreadsheets only. The cost is \$2300 - \$2600 at this time. Other programs and software would have to be integrated into the system as an additional cost at a later date to be determined.

LETTERS/EMAILS:

1. Donna Schaertl emailed the Board concerning banners. She would like to have banners of local people who have served the military on them. Community members would sponsor a hero by paying the cost of the banner and asks each village to provide the man power and hardware to hang them. The Board had additional questions and would like to talk to her.

PUBLIC COMMENT: None

DPW REPORT

- Chlorinator discussion and approximate cost. \$22,000 plus test pit is needed approx. \$2,000. The application has been submitted to the NYS DOH for this project. Hopefully a verbal ok can be given tomorrow so we can order the Chlorinator. 3-4 weeks to get here.
- Progress is being made on the information for the new Copper & Lead report all villages need to complete in October. Testing stations will be needed also.
- Sean Sheets and George Hotchkiss attend Water School and received their certificates of completion. Testing will be done with the Health Department for licensing.
- A company is coming October 1st for sidewalks.
- The roof needs repair and the utility building is still not completed. The Mayor will check into the grant status.

FIRE DEPARTMENT REPORT

- 26 Calls for August 2024. The full report is on file in the clerk's office and a copy will be sent to the Town of Farmington and Town of Manchester.
- No news on the grant that has been submitted for the roof and new masonry floor.
- 1781 ladder damage has been approved by the insurance company. Repairs will be made as the parts come in.
- 1711 is now in service.
- There is a 9/11 service at RJ High School on 9/11 at 10:30am.

The meeting was adjourned upon motion at 7:55 pm. Next meeting is Monday, October 7, 2024 at 6:00 pm.

Respectfully submitted,

Rita J. Gurewitch
Village Clerk/Treasurer

