

**VILLAGE OF MANCHESTER
REGULAR VILLAGE BOARD MEETING
HELD AT 8 CLIFTON STREET, MANCHESTER NY
ON NOVEMBER 04, 2024**

Present: Michael J. Buttaccio, Mayor
William F. Henry, Deputy Mayor, Trustee
Charles E. Fine, Trustee
Sean Sheets, DPW

Absent: George C. Hotchkiss, DPW Supervisor

Others: Robyn Webb, Sabrina Parsons, Mike Blazey, Rich Yahn, Colin Youngjohn, MFD; Sally Trick, RJB; Tim Record, Bill Bement.

Recording: Rita J. Gurewitch, Village Clerk/Treasurer

The Clerk led the Pledge of Allegiance to the flag.

REGULAR BOARD MEETING

The meeting was called order by the Mayor at 6:00 pm.

The minutes of the Regular meeting on October 7, 2024 were read. A motion was made by Trustee Henry, seconded by Trustee Fine, to approve the minutes, and carried.

There was no Treasurer's Report for October 2024.

Bills were authorized for payment on Abstract #6 of Audited Vouchers, General Fund totaling \$14751.10; Water Fund totaling \$2,306.41; Sewer Fund totaling \$44.19; ARPA totaling \$0.00; and Trust & Agency Fund \$18,977.24; Capital Bond totaling \$9,500.00.

Approved – VILLAGE ATTORNEY

Boylan Code Law Firm Attorney Edward "Russ" Kenyon accepted the position of Village Attorney. The clerk will send a copy of the Water Agreement with the Town of Manchester for him to review. Then a meeting will be set up to go over the agreement.

Reported – MANCHESTER RAILROAD MEMORIAL PARK

The green box car is currently being worked on. MMRA has leased a verdi storage unit. On 11/17 and 12/15 there will be an open house in red box car. The deck is finished. Capacity is 22 people.

Approved – VEHICLE USE/PROCEDURE POLICY

The Board approved the Vehicle Use and Procedure Policy upon motion from Trustee Fine, seconded by Trustee Henry, unanimously carried.

Approved – TREE ON CORNER OF CLIFTON STREET AND NORTH AVENUE

The Board again reviewed the visibility concerning the tree on the corner of Clifton Street and North Avenue. It was decided to remove the whole tree for safety purposes.

Discussed – GILLIGAN DRIVE

After discussing Gilligan Drive and a possible survey, it was decided more information was needed.

The Board will get advice from the village attorney.

Discussed – FIRE HYDRANT/TELEPHONE POLE AT 28 STATE STREET

Bill Bement addressed the Board concerning a fire hydrant and telephone pole to close to his driving making it difficult to pull out his care. He ask if a flag or marker could be put up. He would also like us to check out his driveway apron as it floods when it rains. The DPW will check into this.

Approved – 2025 TOWN OF MANCHESTER and TOWN OF FARMINGTON FIRE CONTRACTS

The Board reviewed a letter received from the Town of Manchester’s Fire Contract Proposal for the years 2025, 2026 and 2027. Their proposal is \$61,242.00 for 2025; \$62,773.00 for 2026 and \$64,342.00 during 2027. The Board discussed the proposal presented in the letter. Trustee Henry made a motion that the village accept the amounts offered by the Town of Manchester Fire Agreement, seconded by Trustee Fine, voted on and unanimously carried. The Town of Farmington submitted their Fire Agreement showing \$71,142.00 for 2025 in two installments. A motion by Trustee Henry, seconded by Trustee Fine to accept Farmington’s proposal, voted on and unanimously carried.

Approved - RESOLUTION NO. 12– 2024 RESOLUTION OF PUBLIC HEARING ON PROPOSED LOCAL LAW NO. 1-2024

At a regular meeting of the Board of Trustees of the Village of Manchester, held at the Village Hall, 8 Clifton Street, Manchester, New York, on the 4th day of November, 2024.

PRESENT: Michael J. Buttaccio, Mayor
William F. Henry, Trustee
Charles E. Fine, Trustee

WHEREAS, a Local Law, being proposed as Local Law No. 1 for the Village of Manchester, Local Law No. 1-2024 was introduced at this meeting by a member of the Board of Trustees:

**A LOCAL LAW TO OVERRIDE THE TAX
LEVY LIMIT ESTABLISHED IN GENERAL MUNICIPAL LAW §3-c**

AND WHEREAS, this Board desires to hold a public hearing with respect to the adoption of said Local Law,

NOW, THEREFORE, BE IT RESOLVED, that a public hearing be held by this Board with respect to the adoption of the aforesaid Local Law at the Village Hall, 8 Clifton Street, Manchester, New York, on the 2nd day of December, 2024 at 6:05 pm., and it is further

RESOLVED that the Village Clerk is hereby authorized and directed to cause public notice of said hearing to be given as provided by law.

The above resolution was put to roll call vote, which resulted as follows:

Mayor Buttaccio	Voting	“AYE”
Trustee Henry	Voting	“AYE”
Trustee Fine	Voting	“AYE”

The resolution was duly adopted.

Discussed – RED JACKET JUNIOR BASEBALL (RJJB)

RJJB has a new representative, Sally Trick. She would like the village to check the softball field around second base, needs topsoil. DPW will check into it. Mayor spoke with Town Supervisor to help out with the fields. No answer yet. She will return in the spring with season start up schedule.

Reported – ROUNDHOUSE COMMITTEE

Tim Record addressed the Board stating the final report for the Roundhouse will be completed in December or January. A Not for profit needs to be established to take ownership to start the process to assign new owner. The Board and Mr. Record discussed the possibilities.

Approved - RESOLUTION NO. 13-2024 BOILER EMERGENCY REPAIR – 8 CLIFTON STREET

The following resolution was offered by Trustee Henry seconded by Trustee Fine, who moved its adoption:

WHEREAS, the Village of Manchester Village Hall and Fire Department are located at 8 Clifton Street, Manchester NY; and

WHEREAS, the Village of Manchester BOILER located at 8 Clifton Street BROKE DOWN and caused NO HEAT in the village hall; and

WHEREAS, due to the failure of the BOILER not working properly; and

WHEREAS, the competitive bidding process will delay replacement of the BOILER and lead to potential further damage;

THEREFORE, BE IT RESOLVED that the Village of Manchester has determined that an emergency exists and requires the immediate replacement of the BOILER system at 8 Clifton Street which cannot await competitive bidding; and

BE IT FURTHER RESOLVED, that the Village of Manchester hereby directs the emergency PURCHAS in the amount UP TO \$10,000 .00 to THE FURNANCE DOCTOR., Canandaigua, New York for a working BOILER at 8 Clifton Street and authorizes the Department of Public Works Supervisor to implement this resolution; and

BE IT FURTHER RESOLVE, this resolution will go into effect immediately.

The above resolution was put to a roll call vote as follows:

Mayor Buttaccio	voting	“AYE”
Trustee Henry	voting	“AYE”
Trustee Fine	voting	“AYE”

The resolution was duly adopted.

Approved - RESOLUTION NO. 14-2024 – UNPAID VILLAGE TAXES

The following resolution was offered by Trustee Henry , who moved its adoption, seconded by Trustee Fine, to wit:

RESOLVED, that the Board of Trustees of the Village of Manchester hereby request that the County Treasurer of the County of Ontario collect the delinquent taxes of said Village as provided by Chapter 619 of the Law of 1977 adopted by the Board of Supervisors of Ontario County on November 23, 1977 and be it further:

RESOLVED: that the Village Treasurer is hereby directed to transmit to the Ontario County Treasurer a certified copy of this Resolution together with the account and certificate described in subdivision 3 of Section 1436 of the Real Property Tax Law to the Ontario County Treasurer:

The question of adoption of the foregoing Resolution was duly put to roll call which resulted as follows:

Mayor Buttaccio	Voting	"AYE"
Trustee Fine	Voting	"AYE"
Trustee Henry	Voting	"AYE"

The resolution was thereupon declared duly adopted.

UNPAID TAXES 2024-2025

BILL #	TAX ACCT. NO.	NAME	TAX	PENALTY	TOTAL TO COUNTY
25	31.20-1-11.000	LADUE, JAY	\$ 669.70	\$ 60.29	\$ 729.99
66	32.13-1-2.000	JONES, DEBORAH	\$ 1,228.47	\$ 110.54	\$ 1,339.01
96	32.13-1-32.000	C & E FUNERAL SERVICES	\$ 1,247.42	\$ 112.25	\$ 1,359.67
106	32.13-1-42.000	CUMMINGS, ROBERT	\$ 916.92	\$ 82.53	\$ 999.45
113	32.13-1-47.000	DELGATTO, VINCENT A JR	\$ 1,000.24	\$ 90.01	\$ 1,090.25
161	32.14-1-54.200	BLACK, DAVID	\$ 602.44	\$ 54.20	\$ 656.64
252	32.14-1-29.000	MARKO, RYAN	\$ 724.31	\$ 65.18	\$ 789.49
270	32.14-1-50.110	SUNDBERG ESTATES	\$ 949.65	\$ 85.48	\$ 1,035.13
271	32.14-1-50.110/REAR	SUNDBERG ESTATES	\$ 962.87	\$ 86.66	\$ 1,049.53
274	32.14-1-54.200	HESS,GREGORY	\$ 1,181.93	\$ 106.38	\$ 1,288.31
282	32.14-1-63.100	28 CENTER ST LLC	\$ 54.61	\$ 4.93	\$ 59.54
283	32.14-1-64.000	28 CENTER ST LLC	\$ 1,189.70	\$ 107.09	\$ 1,296.79
373	32.17-1-31.100	D'ARDUINI, JOHN	\$ 1,013.32	\$ 91.19	\$ 1,104.51
425	32.17-2-42.121	RB CROWELL & SON	\$ 36.22	\$ 3.25	\$ 39.47
431	32.17-2-44.000	SPRINGBROOK GRAIN	\$ 437.92	\$ 39.42	\$ 477.34

449	32.18-1-10.000	SCHOCKEN, MARY	\$ 743.85	\$ 66.95	\$	810.80
459	32.18-1-23.100	ROSATO, DAVID R	\$ 534.03	\$ 48.06	\$	582.09
465	32.18-1-30.000	GEMCOLE PROPERTIES, INC	\$ 1,293.41	\$ 116.39	\$	1,409.80
481	32.18-1-46.000	CLARK, ANDI	\$ 1,605.43	\$ 144.47	\$	1,749.90
496	44.05-2.200	GONZALEZ	\$ 501.84	\$ 45.17	\$	547.01
497			\$ 1.72	\$ 0.17	\$	1.89
505			\$ 54.61	\$ 4.93	\$	59.54
					\$	-
		TOTAL			\$	-
			\$ 16,950.61	\$ 1,525.54	\$	18,476.15

Reported – CLEAN ENERGY COMMUNITIES PROGRAM

Rob Richardson is coming to the next Board meeting to explain the Clean Energy Communities Program.

Approved – PLANNING AND ZONING BOARD OF APPEALS TRAINING

The Board approved training hours for Mike Migliaccio, Judy Robinson, Laurent Gurewitch and Patty SKolny.

Approved – PERMANENT POSITION – ETHAN GRAY

After one year probation period a motion was made by Trustee Henry, seconded by Trustee Fine to approved Ethan Gray to permanent laborer position with the DPW, unanimously carried.

Reported – COMMUNITY VOLUNTER COMMITTEE

The Mayor reported that the Committee has scheduled one concert, The Dean’s List, for July 13, 2025. If they play three hours it is \$ 700, if playing 4 hours its \$1,100. There was a general discussion. There will only be this concert for 2025.

LETTERS/EMAILS:

PUBLIC COMMENT: Approved – Duane Lynn Leaves request to put in barrel. DPW will tip over and then vacuum them up.

Approved – Martha Doody, Bound for the Hounds event 11/17.

DPW REPORT

- Copper & Lead report has been completed.
- Started leaf vac
- Reported chlorinator to health department
- Did not get the grant for the roof. Will need to use buildings and additions reserve.
- Effective 10/16/2024, a motion was made by Trustee Fine, seconded by Trustee Henry, that Kevin Lyke, Water Department for the Town of Manchester, will be the designated Water Operator in responsible charge at no cost to the village.

FIRE DEPARTMENT REPORT

- There were 20 calls in October. Report on file in the clerk’s office. Copy will be sent to the Town of Farmington and the Town of Manchester.
- Grant was denied for the roof and new masonry floor.

- 1781 ladder damage has been approved by the insurance company. Repairs will be made as the parts come in. The insurance check is in, waiting for invoice from Firematic's. Check is made out to Village and KS State Bank so need to have them sign.
- Halloween Parade and Party were a success.
- Pancake Breakfast 12/7
- Holiday Festival 11/23 and tractor parade
- 2 quotes for radios; Motorola \$30,000 and Harris \$20,000. After discussing, the department with Harris.
- 22 air packs need replacing, estimated \$191,000. Looking for assistance from Senator's Tenny and Helming.
- The Board approved gas meter training for 2 members at \$200 each
- Fire Truck Convoy is 12/7

General discussion: Sidewalks, Storage Building, village hall roof, MMRA bottle return at caboose, No MRB grant writing at this time.

The meeting was adjourned upon motion at 8:00pm Next meeting and Public Hearings are Monday, December 2, 2024 at 6:00 pm.

Respectfully submitted,

Rita J. Gurewitch
Village Clerk/Treasurer